

**Minutes of the Regular Meeting of
the Board of Directors of the Aromas Water District
September 26, 2017**

- I. **CALL TO ORDER.** The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Leap on Tuesday, September 26, 2017 at 7:00 p.m. at the District office located at 388 Blohm Ave, Aromas, California.
- II. **ROLL CALL.** President Leap, Vice-President Smith, and Directors Dutra, Norton and Holman were present. Also in attendance were General Counsel Bob Bosso; General Managers Robert Johnson and Vicki Morris and Board Secretary Louise Coombes.
- III. **PLEDGE OF ALLEGIANCE.** President Leap led the pledge of allegiance.
- IV. **STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V. **ADDITIONS AND DELETIONS.** There were no additions or deletions.
- VI. **MINUTES.** The minutes of the August 22, 2017 Board Meeting were presented for review and approval. There were no comments or corrections. President Leap moved for approval of the minutes and Director Norton seconded. Minutes were approved unanimously with all directors present.
- VII. **ORAL COMMUNICATION.** There were no public comments.

VIII. REPORTS/PRESENTATIONS:

- A. **Director's Reports.** Director Norton raised the question of other Boards having discussions via social media that could lead to violations of the Brown Act. Counsel Bosso advised that discussions outside the Board room should not take place, even on social media.
- B. **Attorney's Report.** Counsel Bosso reported that he continues to monitor the progress of the two Prop 218 cases regarding tiered rates and notification of property owners/customers. Decisions may be made by the end of 2017.
- C. **Manager's Report.** See detailed report in agenda packet. Items highlighted include:

Production

GM Johnson noted production in August is a little lower than July; still less than the current benchmark of 2013/14.

Operations

The system is running smoothly. The rehabilitation of the Carpentaria Well is continuing. The well is still out of service and the Operators are manually testing the performance of the well, dosing and cleaning as time allows. The VFD has been ordered (approximate cost \$17,000) and will be installed by the electrician.

San Juan Well & Pleasant Acres Well are operational and functioning at their normal levels.

Staff & Board Recognition

Both Operators DeAlba and Zelmar recently applied for, and were chosen for two of only three available scholarships offered by the MBWWA to an Operator's conference in Las Vegas. Unfortunately both Operators could not attend at the same time, so Operator DeAlba is attending the conference.

GMs Morris and Johnson, along with both Operators, plus the current Intern Shaun Smith, attended the Monterey Bay Water Works Association Annual Vendor's Show where various training sessions took place.

Intern Shaun Smith is taking water classes at Gavilan College and working with the Operators two days a week and doing very well.

Staff Longevity: August 14th, 2017 Operator DeAlba has been with AWD eleven years. Louise Coombes has been with AWD two years as of September 21st, 2017, and Ester Gir6n one year as of September 26th, 2017.

President Leap commented that AWD is very fortunate to have the level of expertise that AWD's new GM Johnson provides.

Financial Audit and Audit Committee

GM Johnson reported on the recent Financial Audit; with both the new Auditors, Fedak & Brown, and new staff working on items necessary for the audit, GM's Morris' input was invaluable to this process. GM Johnson suggested a new precedent of working with the Auditors on a more frequent basis rather than just once or twice per year, in order to ensure that everything is recorded in a way that smoothes out the process for next year.

President Leap and Vice President Smith were nominated to an AWD Audit Committee.

Drought & Conservation

GM Johnson noted that the rainfall since October 2016 has been recorded at 36.9 inches according to the State data set, and customers are continuing to conserve.

Projects - Shop Building

GM Johnson reported that he initiated a call to Michael Kelly of the San Benito County Planning Department to begin the process on the lot merge. The lot is defined as Rural/Residential; when the two lots are combined there is a total of 1 acre.

Ad Hoc GSA Committee

GM Johnson commented that the PVWMA have filed an Alternative Plan, rather than a GSP. Pajaro Valley is the only high priority basin that have filed such a plan; they await a decision from the State. According to Brian Lockwood of PVWMA, the Alternative Plans will be approved before any grant is available in order to avoid needless grant application.

D. Correspondence. The monthly correspondence list was reviewed. Director Dutra enquired about "Refunding prepaid property owners (CFD)". GM Morris explained that the recently paid off Ballantree Bond has a remaining fund of \$7-8,000. A discussion ensued regarding the use of the remaining monies with no resolution at this time.

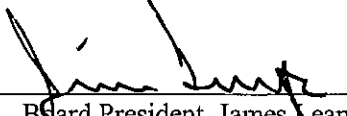
IX. ACTION ITEMS

Financial Reports for the month of August 2017 Revenue for August was \$118,189.71. Expenditures between August 17 and September 19, 2017 total \$103,797.22. The negative \$9,178.56 amount under Operational Expense is a result of the insurance reimbursement for the Seely Pump Station repair. Director Holman moved to adopt the August Financials as presented; seconded by Director Norton. The August 2017 Financials were approved unanimously with all Directors present.

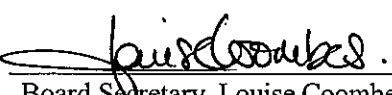
X. FUTURE MEETINGS & AGENDA ITEMS. The next meeting would be the regularly scheduled meeting of October 24, 2017.

XI. ADJOURNMENT. President Leap adjourned the meeting at 7.55pm until October 24, 2017.

Read and approved by:


Board President, James Leap

Attest:


Board Secretary, Louise Coombes

Date: 10-24-17

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