



REGULAR MEETING OF THE BOARD OF DIRECTORS

President- James Leap
Vice President- Richard Smith
Director- Marcus Dutra
Director- Wayne Holman
Director- Wayne Norton
General Manager- Vicki Morris
District Secretary- Laurie Goodman

AGENDA Tuesday, February 23, 2016 7:00 PM

Meeting held at
District Office:
388 Blohm Ave.,
Aromas CA 95004

- I. **CALL TO ORDER:**
- II. **ROLL CALL OF DIRECTORS:** Pres. James Leap, V. Pres. Richard Smith, Wayne Holman, Marcus Dutra and Wayne Norton
- III. **PLEDGE OF ALLEGIANCE**
- IV. **STATEMENTS OF DISQUALIFICATION**
- V. **ADDITIONS AND DELETIONS**
- p.3-5 VI. **MINUTES:** Motion to approve the Minutes of the December 22, 2015 Regular Board Meeting.
- VII. **ORAL COMMUNICATION** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so during Oral Communications. Please limit your comment to three minutes. The public may comment on Action and Public Hearing items at the time they are considered by the Board.*
- VIII. **PRESENTATIONS:**
 - A. DIRECTORS REPORT
 - B. ATTORNEY'S REPORT
 - p.6-8 C. MANAGER'S REPORT
 - p.9 D. CORRESPONDENCE
- IX. **ACTION ITEMS**
 - p.10-13 A. **Review Conflict of Interest Code for 2016 Biennial Notice:** Board to review code as required by FPPC for filing of notice.
 - p.14-18 B. **Financial Reports for the Month of January 2016:** Revenue for January is \$74,467.71. Expenditures between January 21 and February 17, 2016 total \$64,922.52. These financials and monthly expenditures will be presented for discussion and approval.
- X. **FUTURE MEETINGS & AGENDA ITEMS** - Next meeting – March 22, 2016
- XI. **ADJOURNMENT**

Next Res. # 2016-01

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of the board. Such records shall be available at the District office located at 388 Blohm Avenue, Aromas, CA.

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**Minutes of the Regular Meeting of
The Board of Directors of the
Aromas Water District
January 26, 2016**

I. CALL TO ORDER:

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Leap on Tuesday, January 26, 2016 at 7:00 p.m. at the District office located at 388 Blohm Ave, Aromas, California.

II. ROLL CALL:

President Leap, Vice President Smith, Directors Dutra, Holman and Norton were present. , Counsel Bob Bosso and staff Louise Coombes were also in attendance. General Manager Vicki Morris was on vacation.

III. PLEDGE OF ALLEGIANCE: President Leap led the pledge of allegiance.

IV. STATEMENTS OF DISQUALIFICATION: There were no disqualification statements.

V. ADDITIONS AND DELETIONS: There were no additions or deletions.

VI. MINUTES: The minutes of the December 22, 2015 Regular Meeting were presented for acceptance and approval.

Director Smith moved to approve the meeting minutes. The motion was seconded by Director Norton and the minutes were approved unanimously.

VII. ORAL COMMUNICATION: There was no oral communication.

VIII. PRESENTATIONS

A. Director's Report

- Director Smith reported that the University of California Agriculture and Natural Resources is holding their annual meeting on Wednesday, February 17 focusing on water recharge and the Groundwater Sustainability Act. He passed out information encouraging participation.
- President Leap went to the Special Districts meeting on January 19th. Speakers included Dave Stoldt of the Monterey Regional Water Pollution Control Agency. He spoke on desalinization and the Pure Water Project. A representative from the Monterey County Water Resources Agency discussed issues on the Lake Nacimiento and Lake San Antonio issues over deciding who will manage their basin as a result of the Groundwater Sustainability Act. He also attended a workshop at the Eco Farming Conference in Asilomar and heard discussions on farming techniques and general impactation of aquifers.

B. Attorney's Report:

- Counsel Bosso reported on a Court of Appeals decision upholding the Great Oaks Water District vs. Santa Clara Valley Water District where there was a varying pumping charge for agriculture paying less for water pumped as compared to residential. The water district's charges were upheld as being reasonable. There are other cases being reviewed.
- Director Norton asked counsel about the Attorney General's decision on the Brown Act regarding public meeting notifications. Secretary Goodman reported on the AWD process of posting to the website as well as emails and other postings within a short timeframe well before the 72-hour requirement.

C. Manager's Report: Detailed report in agenda packet. Highlights include:

Operations:

- December production was 4.86 million gallons.
- The new motor from Salinas Pump has been installed at the Carpentaria Well and it went back into service on January 8.
- There was a break on a 2-inch galvanized blow-off on our main line over 101 Auction property on January 16, repaired with 2-inch copper.

Marshall Well

- A well-video was completed by Hydrogeologist Martin Feeney and Craig Newman. Report to come.

Oak Ridge/Via Del Sol Water Supply Project

- The project construction work is 100% complete and warranties have begun as of 9/1/2015.
- MPE was contacted about urgency to repair erosion on Via del Sol.
- Annexation of two additional parcels will be considered by LAFCO of Monterey County on February 22.

D. Correspondence:

Staff attempted to answer questions about General Manager comments in response to San Benito Planning on two properties. Answers will be emailed to Directors.

IX. ACTION ITEMS

- A. Financials:** Revenue for December was \$71,830.01. The expenditures between December 17, 2015 and January 20, 2016 are \$84,645.70 and included some of the cost of the new pump motor, annual fee to the State Water Resources Control Board and the final payment to MPE for the San Juan Road Relocation Project. Staff Louise Coombes brought to the Board's attention an expense in the amount of \$138.81 that was not shown on the packet. Total assets are over \$6.5 million and total liabilities are \$1.54 million. The financials were presented for discussion and approval. Expenses were reviewed by President Leap.

Director Holman moved to accept the financials as presented and Director Norton seconded. The financials were accepted unanimously.

X. **FUTURE MEETINGS & AGENDA ITEMS:** Next meeting will be February 23rd, 2016.

XII. **ADJOURNMENT** - Pres. Leap adjourned the meeting at 7:40 pm.

Date: February 23, 2016

Read and approved by:

Board President, Jim Leap

Attest: _____
District Secretary

Aromas Water District General Manager's Report January 2016

PRODUCTION

Source	Production in Gallons	Average Daily Gal/Day	Days in Service
San Juan Well	4,096,160	154,295	31
Pleasant Acres Well	19,000	6,333	3
Carpenteria Well	1,080,000	51,429	21
Total Production	5,195,160	167,586	

ANNUAL PRODUCTION IN MILLIONS/GALLONS:

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
January	5.52	5.84	5.99	5.68	6.49	5.83	5.77	7.33	5.34	8.11	5.99	5.195
February	4.81	6.12	5.46	5.55	5.38	5.09	5.43	5.81	5.40	5.42	5.48	
March	5.66	5.10	7.99	8.40	6.72	6.34	5.61	5.62	7.37	6.43	7.06	
April	6.93	5.34	10.58	11.95	9.97	6.07	7.46	5.55	9.93	7.42	7.49	
May	11.01	11.56	14.57	14.58	12.42	9.77	10.58	9.94	12.74	11.81	7.93	
June	14.60	16.34	14.71	15.77	14.04	14.13	11.32	13.4	13.14	11.99	9.37	
July	15.98	18.07	16.91	16.02	16.31	14.35	13.41	14.1	14.82	12.59	10.01	
August	16.28	16.61	17.13	16.04	16.68	14.67	12.76	14.0	13.96	11.73	9.93	
September	13.68	14.78	14.27	14.34	13.71	13.28	12.02	11.8	12.79	10.39	9.74	
October	12.35	12.48	10.69	12.99	9.98	10.54	8.90	10.69	11.22	9.34	8.02	
November	9.74	8.41	8.06	7.71	8.36	6.62	6.01	6.83	8.91	5.88	5.37	
December	6.70	6.74	7.20	6.35	6.84	5.68	6.88	5.10	7.81	4.86	4.88	
Totals MG	123.2	127.42	133.6	135.38	126.9	112.37	106.15	110.17	123.42	105.97	91.27	5.195
Total AcFt	378	391.1	410.0	415.4	389.4	344.8	325.7	338.05	378.7	325.16	280.05	15.94

OPERATIONS:

- Loss Production system wide has maintained below 6% for over eighteen+ months.
- Water Treatment Plant- Removing Mn & Fe, Lab results show-Mn not detected in effluent
- Backwashing filters approx every 4-7 +/- days, or 1.5 mg
- Distribution testing for total Coliform- all samples Negative
- All Coliform, and iron and manganese & CDPH reports were filed timely
- There are 952 total meters, on 897 parcels,
- Carpenteria Well, San Juan Well and Pleasant Acres Well are operational
- Monthly Generator 15 minute testing under load

MAINTENANCE:

- Brush, weed abatement & hydrant clearing & painting, wiring caps
- Preventative maintenance as needed, minimal flushing as needed
- Graffiti removal whenever it occurs
- Chlorine chemical pump maintenance
- Erosion control, new irrigation lines, landscaping and seeding at Carpenteria site.
- SCADA/radio connection to Carr Tank has been irregular, Tesco investigating.
- SCADA/solar panel at Oak Ridge Tank is not functioning per plans, corrections in process.
- 101 Stockyard 1/15/16 leak off 2ö air relief line required replacement, no customer outages.

SAFETY MEETINGS: Emergency scenarios & procedures

STAFF RECOGNITION:

Operator, Trevor Zelmar completed a week long training in Backflow Testing; he passed both the written and hands-on exam is now a certified backflow tester.

Accounting Clerk, Louise Coombs completed a 24 hours class at Gavilan College in Accounting Fundamentals (with 100% score!); she has now started a QuickBooks class.

Thank you to board and staff for handling all District affairs flawlessly, while I was on vacation.

DROUGHT & CONSERVATION UPDATE:

Governor Brown declared California in a Drought State of Emergency on Jan. 17th 2014. Rainfall (from the gauge at Chittenden Pass), during rain year 10/2013-9/2014 was recorded at 9.98 inches, during 10/2014-9/2015 there was 16.36 inches of rainfall. The new rain year record began October 1st ; as of **February 16, 2016 there has been 15.36 inches of rainfall** recorded.

Last year we requested our customers make a voluntary 25% reduction in use and reduce water use for outdoor irrigation to two days per week. During this six (6) month period from June through November, the reduction in production was 30.06% lower than this period in 2013.

Recently the DWR continued the urban water restrictions until October 2016; if the snow pack and rainfall is excessive in March and April the DWR will notify by May 2016 of any changes to the restrictions. The expectation is that the same conservation regulations will follow for small purveyors, such as AWD.

AWD customers are commended for making considerable and significant strides in water conservation. Water production for calendar year 2015 is 280af, considerably lower than it has been in over 10 years.

PROJECTS:

1. Annexation: APN 141-011-006 & 141-041-007

These two parcels are bundled into one annexation to reduce the costs to each property owner; LAFCO has placed the item on their March 28, 2016 agenda for approval.

2. The construction of the steel shop building at the Marshall site: there is discussion and required site visits to refresh the cost and feasibility. The Board approved the Capital Budget in October 2015 to proceed with the next steps in needs, designing and contracting for a steel shop building.

3. Marshall Well: Martin Feeney, hydrogeologist prepared the phased feasibility study for the rehabilitation of the Marshall Well and AWD board approved the contract for \$15,035. The well video was completed by Craig Newman Well Surveys on 1/12/2016, Martin Feeney was present; the casing looks intact so we will move forward with the test pumping, scheduled in March and water quality data, preliminary reports will be forthcoming to determine the next steps of the study.

4. Preparing the job description and advertisement for the new position of Assistant Manager.

5. Audit Committee: Board President Jim Leap and V.P. Smith volunteered as representatives to meet with Robert Smiley, CPA and District Auditor. The review is on Monday, March 14th, 4pm. Acceptance of 2014-15 Audit will be at the March 22nd Board meeting.

Vicki Morris
General Manager
February 17, 2016

CORRESPONDENCE LIST

Date	Type	To	From	Subject
1/28/16	E	AWD	Darren McBain, LAFCO Monterey County	Annexation of Two Parcels.
1/31/16	E	AWD	David Baugh, NBS	Assessment District Annual Reports 2013-1 and CFD 98-1
2/3/16	E	Jose Arredondo, et al, Property Owners of Proposed Annexation	L. Goodman, AWD	Notification of LAFCO Meeting Feb. 2220216
2/4/16	M	Shaminder Kler, DWR	V. Morris, AWD	January 8477 Report
2/5/16	E	Ashley Hagins, possible intern	V. Morris, AWD	Interview and Tour of AWD for possible internship
2/8/16	E	Jose Arredondo, et al, Property Owners Proposed Annexation	V. Morris, AWD	Change in LAFCO Meeting to March 28th
2/9/16	E	AWD	Katie Dahl, ACWA	Meeting with ACWA President Feb. 18
2/9/16	M	Shaminder Kler, DWR	V. Morris, AWD	January Fe & Mn Report
2/11/16	E	AWD	Carl Saling, New Customer	Request for Water Quality information
2/14/16	E	AWD	Nadine Weeden, Smart Procure	Public Records Request for electronic purchase orders
2/16/16	E	Nadine Weeden, Smart Procure	V. Morris, AWD	Documents for Public Records request
2/15/16	E	AWD	Frank Gill, Holman Capital	Request to meet to discuss capital improvement financing plans
2/16/16	E	Mike Maggiora, Maggiora Bros	V. Morris, AWD	Carpenteria Well
2/16/16	E	AWD	State Water Resources Control Board	Upcoming submittal for Annual Report for 2015
2/17/16	E	AWD	Dina Morsi, California Public Works Enforcement	Request for Information OR/VDS Project
2/16/16	E	AWD	Linda Bjornson, Aromas Hills Artisans	Request for AWD Drought Tolerant Garden to be on May 7 Garden Tour

Staff Report

To: Board of Directors

Re: Biennial Notice for Conflict of Interest Code

Date: February 17, 2016

The Political Reform Act requires every local government agency to review its Conflict of Interest Code at least once every two years, or as necessary, to determine which employees (and all elected officials) should file Form 700. We must determine whether or not an amendment is necessary and submit a notice accordingly to the Fair Political Practices Commission (FPPC) by October 1, 2016.

Directors should review the attached Certified Conflict of Interest Code for the Aromas Water District and determine if any revisions should be made. If revisions are necessary, a notice will be filed with the FPPC and a 45-day comment period will be established.

Staff does not have any recommendation for revisions at this time.

Laurie Goodman
Administrative assistant

CONFLICT OF INTEREST CODE FOR THE

AROMAS WATER DISTRICT

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Sec. 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of the AROMAS WATER DISTRICT.

Designated employees shall file their statements with the AROMAS WATER DISTRICT who will make the statements available for public inspection and reproduction. (Gov. Code Section 81008). Statements for all designated employees will be retained by the AROMAS WATER DISTRICT.

APPENDIX

The following categories are established for disclosure by designated employees:

Interests in Real Property within the jurisdiction

and,

Investments and business positions in, or income from business entities listed below:

<u>Designated Positions</u>	<u>Reportable Items</u>
Members of the Board	Interests in real property
General Manager	Office equipment and supplies
Attorney for the Board	Banks and savings and loan institutions
*Consultants	Public utilities
	Financial audit services
	Insurance services
	Printing, reproduction, or photographic equipment, services and supplies
	Chemicals
	Motor vehicles and specialty vehicles, parts and supplies
	Petroleum products
	Safety equipment and supplies
	Communication services
	Water quality testing equipment, supplies and services
	Business entities owning real property
	Cathodic protection equipment, services and supplies
	Engineering services
	Employment and temporary help agencies
	General and specialty equipment rentals
	Real estate sales or investment firms
	Consulting services: legal, energy and power, engineering, soils testing, water treatment, data processing, computers, doctors, labor relations, employee training, advertising, communications, design, art work, audio visual, movie productions, planning, water pricing and demand, economists, desalting, environmental, appraisers
	Title insurance and escrow services

*The General Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

THIS IS THE LAST PAGE OF THE CONFLICT OF INTEREST CODE FOR THE FOLLOWING MULTI-COUNTY AGENCY:

CERTIFICATION OF FPPC APPROVAL

Pursuant to Government Code Section 87303,
the conflict of interest code for the

Aromas Water District

was approved on

12/20/94

by the Executive Director
of the Fair Political
Practices Commission.



By: Wayne Ordoz

Effective: 1/19/95

Aromas Water District
Balance Sheet Prev Year Comparison
As of January 31, 2016

	Jan 31, 16	Jan 31, 15
ASSETS		
Current Assets		
Checking/Savings		
UB Checking	62,084.75	62,445.70
Petty Cash	100.00	100.00
UB Bk Money Market xxxx7853	151,128.94	125,787.55
LAIF-State of Ca xx-05	776,137.82	773,918.17
Total Checking/Savings	989,451.51	962,251.42
Accounts Receivable		
1200 · Accounts Receivable - Other	1,200.00	1,388.70
Total Accounts Receivable	1,200.00	1,388.70
Other Current Assets		
Prepaid Insurance	12,798.15	10,632.28
128 · Inventory	25,665.96	28,149.59
1200.1 · Accounts Receivable--UBM...	63,284.91	64,811.86
1201.9 · Less Allowance for doubtfu...	-500.00	-500.00
Total Other Current Assets	101,249.02	103,093.73
Total Current Assets	1,091,900.53	1,066,733.85
Fixed Assets		
1900 · Water System	8,706,912.84	8,390,451.03
1910 · Construction in Progress	60,522.59	26,646.60
1915 · Office Building & Improvements	387,260.80	387,260.80
1970 · Office Equipment & Fixtures	93,467.05	101,733.28
1980 · District Vehicles	74,492.43	74,492.43
1990 · Land and Easements	330,195.78	330,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-4,181,374.75	-3,819,604.00
Total Fixed Assets	5,472,476.74	5,492,175.92
Other Assets		
LoanBrokerageFees	53,000.00	38,000.00
Accumulated Amortiz-loan fees	-38,125.00	-19,950.00
Deposits		
ACWA Deposit	2,080.80	2,184.84
Total Deposits	2,080.80	2,184.84
Total Other Assets	16,955.80	20,234.84
TOTAL ASSETS	6,581,333.07	6,579,144.61

Aromas Water District
Balance Sheet Prev Year Comparison
As of January 31, 2016

	Jan 31, 16	Jan 31, 15
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	5,411.88	9,973.94
Total Accounts Payable	5,411.88	9,973.94
Credit Cards		
First Bankcard - Louise Coombes	27.60	0.00
First Bankcard -- Trevor Zelmar	361.13	702.34
Valero	244.36	216.38
First Bankcard -- Gina Patten	0.00	-2.53
First Bankcard -- David DeAlba	808.45	786.19
First Bankcard -- Vicki Morris	5.00	772.45
Total Credit Cards	1,446.54	2,474.83
Other Current Liabilities		
CUSTOMER DEPOSITS		
Connection Deposits Payable	4,000.00	4,000.00
Hydrant Meter Deposit	300.00	300.00
Total CUSTOMER DEPOSITS	4,300.00	4,300.00
Accrued Vacation Payable	17,274.27	15,421.16
Interest Payable	7,544.26	0.00
PVWMA Payable	16,251.01	7,142.22
Total Other Current Liabilities	45,369.54	26,863.38
Total Current Liabilities	52,227.96	39,312.15
Long Term Liabilities		
City National Bank	1,474,829.12	0.00
Pacific Capital Bank 2012	0.00	1,301,909.25
Total Long Term Liabilities	1,474,829.12	1,301,909.25
Total Liabilities	1,527,057.08	1,341,221.40
Equity		
Investment in Capital Assets	5,068,089.00	5,068,089.00
Unrestricted Net Assets	-77,606.80	-391,479.42
Net Income	63,793.79	561,313.63
Total Equity	5,054,275.99	5,237,923.21
TOTAL LIABILITIES & EQUITY	6,581,333.07	6,579,144.61

Aromas Water District
Profit & Loss Budget Performance

January 2016

	Jan 16	Budget	Jul '15 - Jan 16	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	53,630.17	55,000.00	530,627.84	525,000.00	875,000.00
307 · Bulk Water	166.00	300.00	2,660.10	2,700.00	5,000.00
302 · Connection	0.00	0.00	0.00	0.00	25,580.00
301 · Taxes Rcvd	19,465.48	16,000.00	35,149.36	32,000.00	56,000.00
304 · Misc Income	1,200.00	1,200.00	2,343.65	3,500.00	5,000.00
306 · Interest	6.06	125.00	1,483.56	875.00	1,500.00
312 · Grant Revenue	0.00	0.00	675.00	500.00	1,000.00
Total Income	74,467.71	72,625.00	572,939.51	564,575.00	969,080.00
Gross Profit	74,467.71	72,625.00	572,939.51	564,575.00	969,080.00
Expense					
Operations					
403 · Fuel	603.38	750.00	4,588.14	5,250.00	9,000.00
404 · Truck Maint	0.00	400.00	3,281.60	2,800.00	5,000.00
431 · System Repair & Maint	8,007.18	5,000.00	26,979.76	35,000.00	60,000.00
463 · Water Analysis	154.00	500.00	1,879.00	3,500.00	6,000.00
464 · Water Treatment	413.28	750.00	4,539.47	5,250.00	9,000.00
468 · Tools	955.93	300.00	5,598.28	2,100.00	4,000.00
470 · Annexation/EIR/Planning	0.00	400.00	1,023.88	2,800.00	5,000.00
Total Operations	10,133.77	8,100.00	47,890.13	56,700.00	98,000.00
Power					
449.75 · 388 Blohm, # C	27.14	8.50	68.25	59.50	100.00
449.5 · 388 Blohm, A & B Off...	160.26	125.00	866.69	875.00	1,500.00
461.5 · RLS Tank Booster	10.84	10.00	69.65	70.00	102.00
447 · Leo Ln Booster	18.91	10.00	124.07	70.00	130.00
448 · Aimee Mdws Well	9.86	10.00	69.34	70.00	130.00
451 · Marshall Corp Yard	0.00	45.00	191.79	315.00	550.00
452 · Rea Booster @ Seely	34.63	80.00	238.51	575.00	1,000.00
454 · Carr Booster	293.57	375.00	2,533.09	2,625.00	4,500.00
458 · Pleasant Acres Well	108.41	200.00	1,132.18	1,425.00	2,500.00
459 · Seely Booster @ Carp...	51.33	85.00	166.32	595.00	1,000.00
460 · San Juan Well	2,934.55	2,500.00	27,699.29	23,500.00	40,000.00
461 · Cole Tank	11.72	12.00	79.42	84.00	150.00
462 · Rea Tank	11.92	12.00	92.39	84.00	150.00
466 · Pine Tree Tank	11.76	12.00	79.90	84.00	150.00
Total Power	3,684.90	3,484.50	33,410.89	30,431.50	51,962.00
Payroll					
Gross	27,019.35	33,000.00	187,508.98	210,000.00	375,000.00
Comp FICA	1,667.93	1,900.00	11,610.31	13,000.00	22,600.00
Comp MCARE	390.08	415.00	2,715.32	2,905.00	5,000.00
Comp SUI	840.66	700.00	1,620.84	1,900.00	4,000.00
Total Payroll	29,918.02	36,015.00	203,455.45	227,805.00	406,600.00
Employee Costs					
407 · Outside Services	478.80	500.00	3,621.40	3,500.00	6,000.00
408 · Uniform Allowance	32.72	125.00	573.44	1,075.00	1,500.00
409 · Workers Comp	493.54	700.00	3,454.78	4,600.00	8,500.00
410 · Health Ins	5,055.92	6,800.00	33,557.29	35,000.00	70,000.00
474 · Education	899.00	500.00	2,787.54	4,000.00	7,000.00
477 · Retirement	4,132.87	5,500.00	30,991.88	32,500.00	60,000.00
Total Employee Costs	11,092.85	14,125.00	74,986.33	80,675.00	153,000.00
Office					
440 · Misc Exp	234.51	200.00	1,861.63	1,400.00	2,500.00
444 · Postage	270.37	400.00	2,133.23	2,700.00	4,700.00
445 · Office Supplies	117.22	325.00	2,851.26	2,275.00	4,000.00
446 · Office Eqpmt and Maint	675.49	400.00	5,278.07	2,800.00	5,000.00
Total Office	1,297.59	1,325.00	12,124.19	9,175.00	16,200.00

Aromas Water District
Profit & Loss Budget Performance

January 2016

	Jan 16	Budget	Jul '15 - Jan 16	YTD Budget	Annual Budget
Communications					
455 · Phone, Off	252.11	275.00	1,776.89	1,925.00	3,300.00
456 · Telemetry	455.90	300.00	2,642.13	2,100.00	3,600.00
457 · Answ Serv/Cellular Ph...	232.20	250.00	1,403.65	1,750.00	3,000.00
Total Communications	940.21	825.00	5,822.67	5,775.00	9,900.00
Administrative & General					
417 · Capital Loan Interest	3,772.14	3,700.00	24,518.91	25,900.00	44,518.00
467 - Depreciation	10,000.00	10,000.00	70,000.00	70,000.00	120,000.00
406 · Liability Ins	1,481.53	1,500.00	10,065.33	10,500.00	18,000.00
420 · Legal Fees	0.00	1,250.00	7,500.00	8,750.00	15,000.00
422 · Bank Charges	146.98	125.00	1,053.58	775.00	1,400.00
423 · Litigation Contingency	0.00	0.00	0.00	0.00	10,000.00
425 · Audit	0.00	0.00	5,000.00	9,000.00	9,000.00
471 · Bad Debts	0.00	40.00	10.89	280.00	500.00
473 · Memberships	0.00	200.00	13,782.15	14,000.00	15,000.00
Total Administrative & General	15,400.65	16,815.00	131,930.86	139,205.00	233,418.00
Total Expense	72,467.99	80,689.50	509,620.52	549,766.50	969,080.00
Net Ordinary Income	1,999.72	-8,064.50	63,318.99	14,808.50	0.00
Other Income/Expense					
Other Income					
309 · Contributed Capital Assets	0.00	0.00	474.80	0.00	0.00
Total Other Income	0.00	0.00	474.80	0.00	0.00
Net Other Income	0.00	0.00	474.80	0.00	0.00
Net Income	1,999.72	-8,064.50	63,793.79	14,808.50	0.00

Aromas Water District
Monthly Expenditures
 January 20 through February 17, 2016

Date	Num	Name	Amount
UB Checking			
01/25/2016	15466	CSSC	-79.96
01/25/2016	15467	Fastenal Company	-32.66
01/25/2016	15468	Grainger Inc	-855.05
01/25/2016	15469	Graniterock	-92.33
01/25/2016	15470	Green Rubber Kennedy	-105.79
01/25/2016	15471	Monterey Bay Analytical Services Inc	-154.00
01/25/2016	15472	P G & E	-3,684.90
01/25/2016	15473	R & B Company	-1,570.94
01/25/2016	15474	Robert E. Bosso	-1,250.00
01/25/2016	15475	Royal Oaks Excavating	-2,970.00
01/25/2016	15476	Valero	-541.96
01/27/2016	15477	Old Firehouse Market	-170.71
01/29/2016	15478	A T & T	-57.50
01/29/2016	15479	CALNET3	-398.40
01/29/2016	15480	First Bankcard	-5,309.36
01/29/2016	15481	Oppidea, LLC	-75.00
01/29/2016	15482	United Way serving San Benito County	-70.00
01/29/2016	15483	Univar USA, Inc.	-413.28
01/29/2016	15484	USA BlueBook	-24.83
01/29/2016	15485	Verizon Wireless	-152.24
01/31/2016	ACH	CalPERS	-1,667.43
01/31/2016	ACH	Payroll	-12,510.17
01/31/2016	EFT	Bank Service Fees	-146.21
02/01/2016	15486	USPO	-269.66
02/10/2016	15487	AWWA	-450.00
02/10/2016	15488	CALNET3	-252.11
02/10/2016	15489	D & G Sanitation	-80.63
02/10/2016	15490	David DeAlba	0.00
02/10/2016	15491	Good Earth Industries	-1,500.00
02/10/2016	15492	Oppidea, LLC	-75.00
02/10/2016	15493	Pajaro Valley Lock Shop	-220.01
02/10/2016	15494	Recology San Benito County	-34.86
02/10/2016	15495	Special Districts of Monterey County	-30.00
02/10/2016	15496	Trevor J. Zelmar	-49.50
02/10/2016	15497	David DeAlba	-66.20
02/12/2016	15498	ACWA JPIA, Emp. Ben. Prog.	-5,055.92
02/12/2016	15499	Buckles-Smith Electric Co.	-2,669.00
02/12/2016	15500	Craig Evans Pump Testing Service	-250.00
02/12/2016	15501	HD Supply Waterworks, LTD.	-2,556.14
02/12/2016	15502	James Leap	-201.19
02/12/2016	15503	K. Wayne Norton	-201.19
02/12/2016	15504	Marcus Dutra	-201.19
02/12/2016	15505	R & B Company	-59.73
02/12/2016	15506	Richard Smith	-201.19
02/12/2016	15507	Robert E. Bosso	-1,250.00
02/12/2016	15508	Wayne R Holman	-201.19
02/12/2016	15509	Xerox Corp	-8.79
02/15/2016	ACH	Payroll	-12,643.57
02/17/2016	ACH	CalPERS	-1,571.73
02/17/2016	EFT	CalPERS	-2,491.00
Total UB Checking			-64,922.52
TOTAL			<u>-64,922.52</u>