

**Minutes of the Regular Meeting of
The Board of Directors of the
Aromas Water District
February 23, 2016**

I. CALL TO ORDER:

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Leap on Tuesday, February 23, 2016 at 7:00 p.m. at the District office located at 388 Blohm Ave, Aromas, California.

II. ROLL CALL:

President Leap, Vice President Smith, Directors Dutra, Holman and Norton were present. , General Manager Vicki Morris, Counsel Bob Bosso and staff Maureen Cain were also in attendance.

III. PLEDGE OF ALLEGIANCE: President Leap led the pledge of allegiance.

IV. STATEMENTS OF DISQUALIFICATION: There were no disqualification statements.

V. ADDITIONS AND DELETIONS: There were no additions or deletions.

VI. MINUTES: The minutes of the January 26, 2016 Regular Meeting were presented for acceptance and approval.

Director Smith moved to approve the meeting minutes. The motion was seconded by Director Norton and the minutes were approved unanimously.

VII. ORAL COMMUNICATION: Staff Maureen Cain made a community announcement hoping all would attend the Murder Mystery Dinner to benefit Neighbors Helping Neighbors on March 8, 2016.

VIII. PRESENTATIONS

A. Director's Report

- None

B. Attorney's Report:

- Counsel Bosso reported there are no updates on the Court of Appeals decision upholding the Great Oaks Water District or the Ventura County Cases but Districts are carefully adhering to Proposition 218 procedures.

C. Manager's Report: Detailed report in agenda packet. Highlights include:

Operations:

- January 2016 production was an historically low 5.195 million gallons.
- The San Juan Treatment Plant was temporarily shut down for maintenance and inspection. Filter medium, diaphragms and valves were all checked and replaced as needed.

Staff

- Operator Zelmar has completed backflow training and testing and is now a certified Backflow Prevention Tester.
- Accounting Clerk, Louise Coombs, has completed an accounting class through Gavilan College with a 100% score and is now taking a Quickbooks class.
- A new intern will be working with operators two days a week.
- GM Morris met with ACWA President KathyTiegs and other water district managers on February 19th. She was optimistic about the future for California water management.

Audit

- The auditor has sent the draft financial report for review by GM Morris and set up a meeting with the Audit Committee for March 14th.

Drought and Conservation Update

- The Department of Water Resources has extended it's urban water restrictions until October 2016. There has been 16.32" of rain locally so far this season.

D. Correspondence:

Directors asked about communications with Maggiora Brothers and GM Morris reported they did not take any responsibility for the failure of the Carpenteria well pump motor. The District is not likely to use them in the future.

IX. ACTION ITEMS

- A. Biennial Notice for Conflict of Interest Code:** Board reviewed the current Code as required by the FPPC.

Director Norton motioned to approved the Conflict of Interest Code with no changes at this time. Director Smith seconded and it was unanimously approved.

- B. Financials:** Revenue for January was \$74,467.71. Total assets are \$6.58 million. It is not necessary to revise the budget at this time. The expenditures between January 20 and February 17, 2016 are \$64,922.52 and included the purchase of a brush mower and utility trailer. President Leap reviewed the expenditures.


Director Holman moved to accept the financials as presented and Director Norton seconded. The financials were accepted unanimously.

X. **FUTURE MEETINGS & AGENDA ITEMS:** Next meeting will be March 22, 2016.

XII. **ADJOURNMENT** - Pres. Leap adjourned the meeting at 7:45 pm.

Date: March 22, 2016

Read and approved by:



Board President, Jim Leap

Attest: 

District Secretary