

**Minutes of the Special Meeting of
the Board of Directors of the Aromas Water District
June 28, 2018**

- I. **CALL TO ORDER.** The special meeting of the Board of Directors of the Aromas Water District was called to order by President Smith on Thursday, June 28, 2018 at 7:00 p.m. at the District office located at 388 Blohm Ave, Aromas, California.
- II. **ROLL CALL.** President Smith, Vice President Holman and Directors Norton, Leap and Dutra were present. Also in attendance were General Manager Robert Johnson, Counsel Bob Bosso, Board Secretary Louise Coombes, Management Consultant Vicki Morris and staff Ester Gir6n.
- III. **PLEDGE OF ALLEGIANCE.** Director Dutra led the pledge of allegiance.
- IV. **STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V. **ADDITIONS AND DELETIONS.** There were no additions or deletions to the Agenda.
- VI. **MINUTES.** The minutes of the May 22, 2018 Board Meeting were presented for review and approval; there was one correction of a date; there were no other comments. Director Norton moved for approval of the minutes with the correction and Vice President Holman seconded. Minutes were unanimously approved with all Directors present.
- VII. **ORAL COMMUNICATION.** There were no public comments.

VIII. REPORTS/PRESENTATIONS

Director's Reports. Director Norton reported on the San Benito County's proposed plans to repair several local roads, confirmation of which should be on July 18, 2018 although this should have no impact on the District's activities.

- A. **Attorney's Report.** Counsel Bosso continues to follow current cases; the Supreme court sent the Great Oaks Water Company case back to the District Court of Appeals with instructions to review it again in light of the decision on the Buena Ventura case; the result will probably be available in the Fall. The Goleta case, involving tiered rates, is now fully briefed and oral arguments occurred late June 2018, so 90 days later, there should be a decision made. SB998 is pending in the Assembly which is likely to change the way service can be terminated for non-payment. Should SB998 pass, it will ultimately require a new Ordinance by every District setting forth all of these provisions. ACWA are currently in opposition.
- B. **Manager's Report.** See detailed report in agenda packet. Items highlighted include:

OPERATIONS AND MAINTENANCE

Production & Well Levels

GM Johnson has revamped the visual appearance of the well Production from a table of figures to a set of graphs to aid in visual cognizance as per the request from Director Leap in May 2018. This was met with several positive comments.

Well water levels generally show that customers are using more water as summer progresses. Carpentaria Well and San Juan Well lowered three feet and seven feet respectively. Marshall Well is down two feet and Aimee Well measurement, from PVWMA, is down nine feet. Note: Aimee Well measurement is one month behind as the current reading was not received before the Board packet was finalized. ASO Coombes has requested that PVWMA schedule this measurement earlier in the month so that it is available for the Board packet.

OPERATIONS

A new connection was installed on June 12, 2018 bringing the total system connections to 955. In addition, there were problems with an existing connection which has had pressure issues over the years; a solution was reached and implemented.

ADMINISTRATION

Staff & Board Recognition

To the Board, GM Johnson expressed high praise of the efforts of the Administrative Staff over the past month. They completed all the required steps to complete and distribute the annual Consumer Confidence Report ahead of time, despite being short staffed as the Customer Service Representative position is now vacant yet again.

In addition, Audit preparation continues with the Interim Testing scheduled for mid August, as well as a variety of financial year end tasks, one of which is the last rate change from the previous set.

GM Johnson also gave kudos to Operator Zelmar who has been working hard to keep everything in the system running smoothly, while also being on call 100% of the time whilst Chief Operator DeAlba is on medical leave.

GM Johnson recently attended the CSDA GM Leadership Summit where, having been awarded the District of Excellence Transparency Award, a formal presentation of the award to GM Johnson took place, in front of around two hundred attendees.

GM Johnson found the GM Leadership Summit very informative and helpful. He attended sessions on Strategies to Manage [climbing] Pension Costs; Efficient and Deliberate Board Training, and the Board and GM as a Team, which illustrated best practice in each of those roles and how they interact and could be more effective in the future. Director Leap requested scheduling a future session to discuss some of these points. This affords the opportunity to strive for the District of Distinction Award in the future.

Drought & Conservation

GM Johnson reported that the rain gauge measurement remains at almost 13" of rain since the beginning of October 2017.

- C. **Correspondence.** Director Norton enquired about the request for lead sampling for Aromas Elementary School and GM Johnson reported that he is meeting with School representatives tomorrow.

GM Johnson also pointed out the TESCO Service Contract; he is hesitant to utilize TESCO until TESCO completes work that is still outstanding from requests prior to GM Johnson joining AWD.

Vice President Holman enquired about the Bulk water use without payment to AWD. GM Johnson explained that although the customer has paid a deposit, there is still an outstanding amount to pay and currently there has been no response from them.

Director Norton enquired about the boundary modification for the SBC Water District Basin. GM Johnson explained that it is proposed that internal boundaries for the four inner sub-basins are removed so that the current external basin boundaries become one boundary and are easier for the GSA to manage.

IX. ACTION ITEMS

A. **Financial Reports for the month of May 2018.** Total revenue for May was \$106,221.08; Total expenditures were \$128,396.79 between May 17, 2018 and June 18, 2018. GM Johnson pointed out that, in consultation with the Auditors and Accountant, there is an intention to update the *Assessment District Banks* asset on a quarterly basis to more accurately reflect the financial position. The higher PVWMA payable is relative to water usage. Water sold is notably higher this year to date than was budgeted and looks likely to continue for the remainder of the Fiscal Year. The large expense from Salinas Pump was the repair for the San Juan Well. Director Dutra moved to adopt the Financial Reports as presented; the motion was seconded by Director Leap. The Financial Reports were unanimously accepted with all Directors present.

X. **FUTURE MEETINGS & AGENDA ITEMS.** The next meeting will be on Tuesday, July 24, 2018.

XI. **ADJOURNMENT** to Closed Session for the GM Performance Evaluation. Reconvened at 8.40pm.

Report Out: The General Manager received his performance evaluation

XI. **ADJOURNMENT.** Vice President Smith adjourned the meeting at 8.42 pm until Tuesday, July 24, 2018.

Read and approved by:




President, Richard Smith

Date:

7/24/18

Attest:



Board Secretary, Louise Coombes

Date:

7/24/2018

