



What do I need to do to pay my Aromas Water District bill by credit card, or schedule Automatic Payments?

With the change in the Aromas Water District's (District) billing system, if you would like to pay your bill one time with a credit card, schedule a payment for a future date, or easily set up automatic payments, you will need to register on our Customer Portal. *Interestingly*, you can only register on the Customer Portal once a bill has been sent.

Customer Portal web link is: <https://pay.waterbill.com/login-aromaswaterdistrict>

The **REGISTER NOW** button is at bottom of the District logon page. Fill out the brief **SIGN UP REQUEST** form and then click **SUBMIT**. A **VERIFICATION** email will be sent to the email entered; **CLICK** the **ACTIVATE** link/button in order to complete the registration process. **KNOW** that **ALL** fields are required in order to create a **PORTAL** logon.

Once you are registered, you will be able to set up your account to take advantage of the multiple services available to you.

What is the Customer Portal?

The District is utilizing El Dorado Utility Billing Software, that partners with INTUITY Customer Portal services. INTUITY is an online payment and customer care portal that is seamlessly integrated with the El Dorado Utility Billing system. INTUITY's primary function is to present customer invoices and enable customers to make payments online.

INTUITY Customer Portal Features include:

- Ability for customer to:
 - Receive email/text notification of a new bill
 - Pay water bill online; can choose –
 - Make a one-time payment
 - Schedule a payment for a future date
 - Set up Automatic Payments
 - View historical water usage
 - View water bill online
 - Download a copy of water bill

How do I use INTUITY?

Once you are registered on the INTUITY Customer Portal for the District, you can choose from a number of convenient services. The portal is easy to use and walks you through the steps necessary to register yourself and choose the payment option you want.

As with our previous convenience billing system, there is a charge to pay your bill with a credit card.

Customer Appreciation from Aromas Water District Staff

Staff is currently working through these procedures; to make it easier for you, our customers. Again, we THANK YOU and appreciate your understanding and patience as we are working through this new process.

**Questions? Feel free to call us at 831.726.3155 Mon/Wed/Fri
between 9am and 5pm and will be happy to help you.**