

REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

TUESDAY, MARCH 24, 2026, 7:00 PM

*The Aromas Water District Board of Directors meetings are held at the District office.
Staff and the public may attend the meeting remotely or in person. Public participation is
encouraged – remote participation instructions are on the following page.*

President- Seth Capron
Vice President- Timothy Powers
Director- Wayne Norton
Director- Vicki Morris
Director- Wayne Holman
General Manager- Robert Johnson

I. CALL TO ORDER

II. ROLL CALL OF THE DIRECTORS

President Seth Capron and Vice President Timothy Powers, Directors Wayne Norton, Vicki Morris, and Wayne Holman.

III. PLEDGE OF ALLEGIANCE

IV. ADDITIONS AND DELETIONS

V. PUBLIC COMMENT

Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.

VI. MINUTES

Review and approve the Minutes of the February 24, 2026, Regular Board Meeting and the March 6, 2026 Strategic Planning Workshop. p. 3-6

VII. REPORTS

A. DIRECTORS' REPORTS

B. ATTORNEY'S REPORT

C. MANAGER'S REPORT p. 7-10

D. CORRESPONDENCE p. 11

VIII. ACTION ITEMS

A. Receive updates on the Marshall Well Replacement and Operations Shop Construction Projects, and provide direction to staff p. 12

(CEQA: Exempt from CEQA under Section 15378)

Clarifying Questions

Public Comment

Motion/Second

Discussion

Vote

B. Consider Adoption of the 2025 – 2030 District Strategic Plan, and provide direction to staff p. 13-20

(CEQA: Exempt from CEQA under Section 15378)

Clarifying Questions

Public Comment

Motion/Second

Discussion

Vote

C. Receive Financial Reports for the Month of February 2026 and Approve Expenditures p. 21-26

(CEQA: Exempt from CEQA under Section 15378)

Clarifying Questions

Public Comment

Motion/Second

Discussion

Vote

IX. FUTURE MEETINGS & AGENDA ITEMS – April 28, 2026

X. ADJOURN TO CLOSED SESSION

- A) Conference with Real Property Negotiators (Cal. Government Code § 54956.8):
 - Property: APN #011-090-014-000
 - Agency Negotiator: Robert Johnson, General Manager
 - Negotiating Party: South Valley Internet
 - Under Negotiation: Price and Terms of Payment
- B) Conference with Legal Counsel – Anticipated litigation
 - Significant Exposure to Litigation pursuant to Cal Government Code § 54956.9)

XI. RETURN TO OPEN SESSION

XII. ADJOURNMENT

Meeting Attendance Instructions

The public may participate in the District’s Board meeting either in person, or by teleconference / web conference via the instructions provided below.

The meeting materials will be available for download from the District’s website at:

www.aromaswaterdistrict.org

For those who choose to attend this meeting via Zoom will be muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <http://www.zoom.us>),

[click on this text.](#)

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call **(669) 900.9128** and enter the Webinar ID: [82345679377](#)

If you would like to speak during the public comment portion of the meeting:

1. **Online** – raise your hand or use the Q&A panel to submit written comments.
2. **Phone** – press *9 to raise your hand, *6 to send a request to be unmuted to submit verbal comments.

The complete Board packet including subsequently distributed materials and presentations is available at the Board Meeting, in the Administrative Offices of the District, and posted on the District’s website at www.aromaswaterdistrict.org. All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

Any public record distributed to the Board less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the District office. Public records distributed during the meeting, if prepared by the District, will be available for public inspection at the meeting. If the public record is prepared by a third party and distributed at the meeting, it will be made available for public inspection following the meeting at the District office.

Notes: Requests for a disability-related modification or accommodation, including auxiliary aids or services, to attend or participate in a meeting should be made to District Administration during regular business hours at 831-726-3155. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

**Minutes of the Regular Meeting of the
Aromas Water District Board of Directors
February 24, 2026**

- I. **CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Capron on Tuesday, February 24, 2026, at 7:00 p.m. Attendees were present in the Aromas Water District Board Room and on Zoom.
- II. **ROLL CALL.** President Capron, Vice-President Powers, Directors Norton, Morris and Holman were present in the Aromas Water District Board Room along with General Manager Johnson; Counsel Quinn attended via Zoom.
- III. **PLEDGE OF ALLEGIANCE.** Vice-President Powers led the pledge of allegiance.
- IV. **ADDITIONS AND DELETIONS.** There were no additions or deletions.
- V. **PUBLIC COMMENT.** There was no public comment.
- VI. **MINUTES.** The minutes of the January 27, 2026, Regular Board Meeting were presented for review and approval. Director Holman moved for approval of the minutes; Director Morris seconded. Minutes were unanimously approved.
- VII. **PRESENTATIONS & REPORTS**

A. Director's Report. Director Norton discussed his attendance at the San Benito Business Council meeting. He also mentioned the meeting was a good meeting that introduced Hollister's new City Manager. Also, Director Norton had sent an email to staff regarding the Chromium-6 (hexavalent chromium) issue in Hollister's water supply and whether the District had any concerns or issues with Chromium-6. Staff indicated that District water samples have had far below minimum contaminant levels of Chromium-6 in its water supply.

B. Attorney's Report. There was no Attorney's Report presented.

C. Manager's Report:

OPERATIONS & MAINTENANCE

Production & Well Levels

Total production in January 2026 was 5,173,183 gallons; roughly 4% lower than December's production, and 8% lower than January average production. The average daily production was 166,187 gallons.

The District has 979 total connected meters.

San Juan well was operated six days this month, then taken offline while Carpentaria well was operated the entire month. Pleasant Acres well was operated 26 days this month. All water testing reports were filed on time.

Operational well levels: Carpentaria well water level decreased by one foot, while San Juan well saw a decrease of four feet, in comparison to the previous month's reading. **Observational wells:** The Marshall well level showed a decrease of three feet from last month, as did the Aimee Meadows well.

INCIDENTS

No incidents to report.

ADMINISTRATIVE

Staff & Board Recognition

GM Johnson reported on the following staff activities: 1) Management Analyst (MA) Girōn has continued to take on additional tasks very well as they arise, 2) Chief Operator DeAlba and Operator Smith are managing routine duties, while dealing with additional San Juan well issues, and GM Johnson met with CalTRANS representatives to discuss the proposed wildlife crossing effects on the District's infrastructure.

Conservation & Rainfall

The beginning of the new rainfall year was on October 1, 2025. Since then, 16.28 inches of precipitation has been recorded by the rain gauge at Chittenden Pass, with 4.28 inches of precipitation falling (to date) this month.

PROJECTS

Training opportunities for the Board members and General Manager

Recent Board training information is being put to use in a Strategic Planning workshop to be held next Tuesday, March 3.

Status of Marshall Well Replacement Project

An update will be provided at tonight's meeting.

Status of the Operations Shop Construction Project

An update will be provided at tonight's meeting.

Annexation of Driscoll properties into the Aromas Water District boundary

As part of the agreement with Driscoll Berries, the District has agreed to apply to Monterey County LAFCo (MCLAFCo) for an annexation of three small properties into the District boundary. There has been no progress in the last month.

Development of Tabletop Training Exercise (TTX)

As per the General Manager's Performance Evaluation, a tabletop training exercise is to be developed for staff training in October. Additional edits have been performed. Once staff is back at full capacity, the TTX will be performed.

D. Correspondence

GM Johnson went through the monthly correspondence list and provided information on specific items.

A question from the public about the liability of the Chipper Program was asked and answered.

VIII. ACTION ITEMS

A. Receive an update on the Marshall Well Replacement Project, and provide direction to staff

Staff introduced Scott Lewis, PG and Oscar Serrano, PE from Luhdorff & Scalmanini, who gave a presentation regarding the status and next steps for the Marshall Well Replacement Project. The project update was received by consensus by the Directors. A question from the public was asked and answered.

B. Receive an update on the Operations Shop Construction Project, and provide direction to staff

Staff presented an update on the Operations Shop Construction Project. Staff is waiting for information from the architect. The update were received by the Board members present. A question from the public was asked and answered.

C. Receive Financial Reports for the Month of January 2026 and Approve Expenditures

Total Assets / Liabilities & Equity are \$16,028,358.40. In the P&L Report, Revenue for January was \$157,066.65. Total Expenditures were \$311,772.91 between January 22, 2026, and February 18, 2026.

Vice-President Powers moved to adopt the Financial Reports which was seconded by Director Norton. The Financial reports were unanimously approved by the Directors present.

IX. FUTURE MEETINGS & AGENDA ITEMS

The next regular Board meeting date will be March 24, 2026, at the Aromas Water District Board Room. Closed Session will be held if necessary. A Strategic Planning Workshop is also scheduled for March 3, 2026 at 4:00pm at the Aromas Water District Board Room.

X. ADJOURNMENT TO CLOSED SESSION

President Capron adjourned this meeting to Closed Session at 8:15pm.

XI. CLOSED SESSION

Three matters were discussed during Closed Session and direction was given to the General Manager and District Counsel. Note that on the SVI item, Director Norton recused himself.

XII. RETURN TO OPEN SESSION

Open Session resumed at 9:14pm.

XIII. ADJOURNMENT

President Capron adjourned the meeting at 9:15pm.

Read and approved by: _____
President, Seth Capron

Attest: _____
Board Secretary, Robert Johnson

Date: _____

Date: _____

**Minutes of the Special Meeting and Strategic Planning Workshop
of the Aromas Water District Board of Directors
March 6, 2026**

- I. **CALL TO ORDER.** The SPECIAL meeting and STRATEGIC PLANNING Workshop of the Aromas Water District Board of Directors was called to order by Vice-President Powers on Tuesday, March 6, 2026, at 4:00 pm. All attendees were present in the Aromas Water District Board Room.
- II. **ROLL CALL.** President Capron, Vice-President Powers, Directors Norton and Morris were present in the Aromas Water District Board Room along with General Manager Johnson; Director Holman was absent and Counsel Quinn was not present.
- III. **PLEDGE OF ALLEGIANCE.** Director Morris led the pledge of allegiance.
- IV. **ACTION ITEM.**
 - A. **Consider and Approve Agreement with “Responsible Entity” for the “Chipper” Program**
Staff presented the current draft of the agreement and the need to find a “responsible entity” to enter into the Agreement with. After Board discussion, a motion was made to have staff and Counsel rewrite the Agreement, basically change two bullet points and Exhibit B; the motion carried with three votes yes, and with one vote no (Vice-President Powers).
- V. **DISCUSSION ITEM.**
 - A. **Review the 2019-2024 District Strategic Plan, then initiate Development of the 2025-2030 Strategic Plan, and provide direction to staff**
Staff presented the SWOT analysis findings from the January 6, 2026, Special Meeting to see if there were any additions the Board wanted to make. Staff then presented the 2019-2024 Strategic Plan (Plan) for review and Board discussion regarding changes, additions or deletions to the Plan. An Ad-Hoc Committee of Directors Morris and Norton was established to develop a new Mission and Vision Statement. A revised Plan document is to be brought to the March 24, 2026 Board meeting.
- VI. **ADJOURNMENT.**
President Capron adjourned the Special Meeting and Strategic Planning Workshop at 6:45pm.

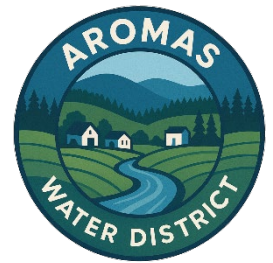
Read and approved by: _____
President, Seth Capron

Attest: _____
Board Secretary, Robert Johnson

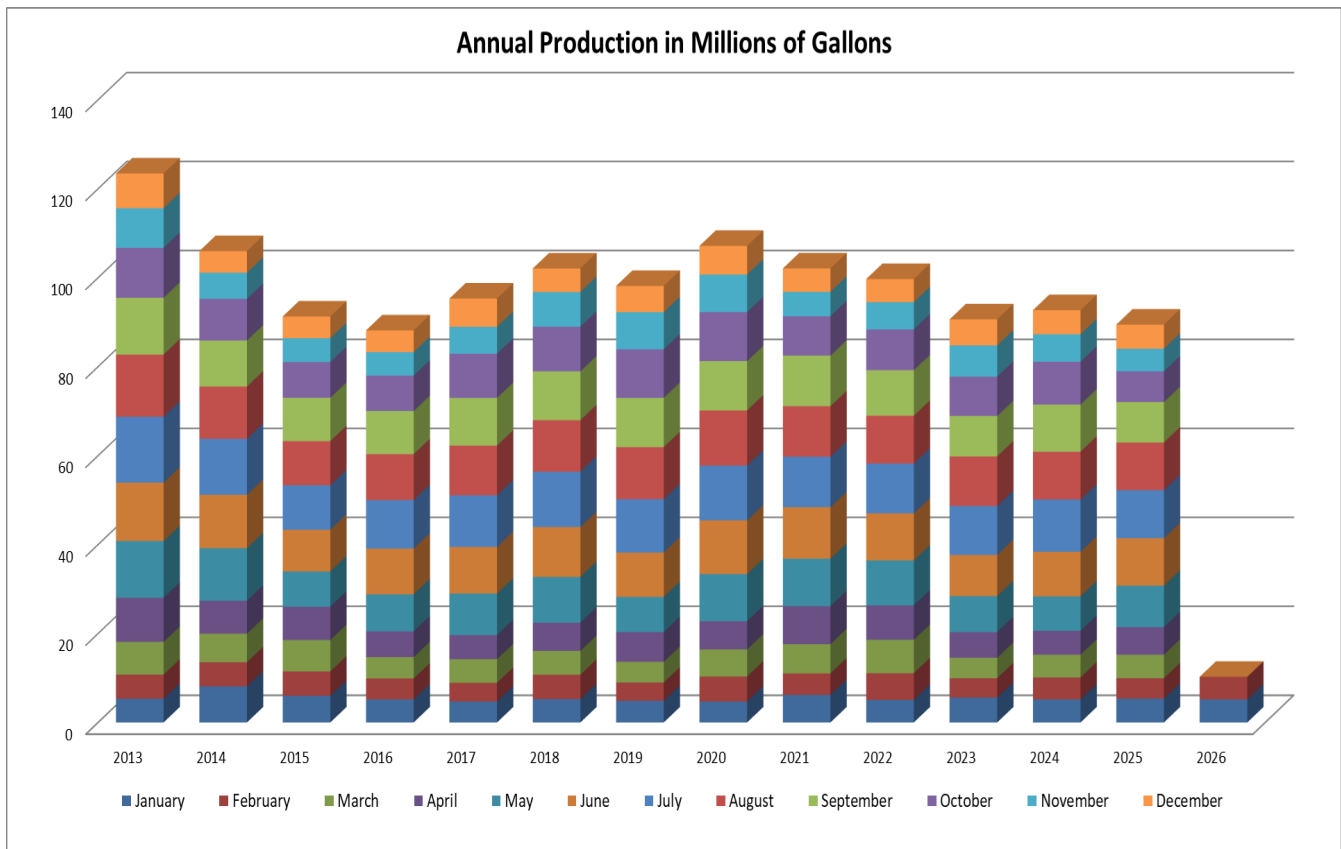
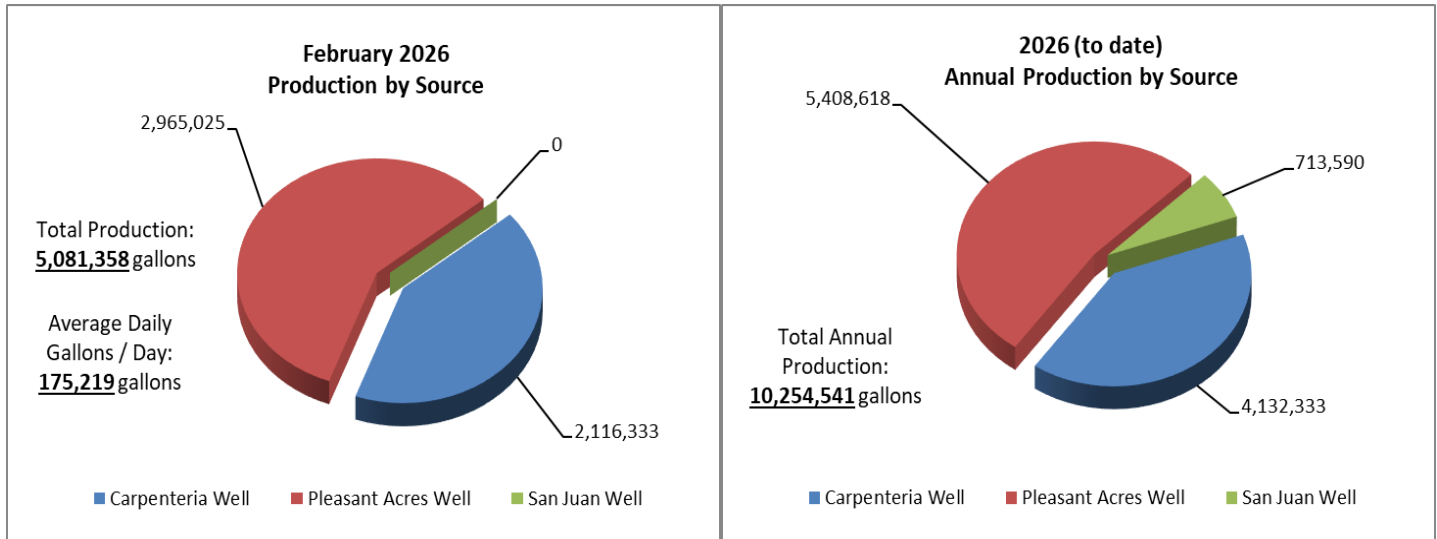
Date: _____

Date: _____

General Manager's Report FEBRUARY 2026



PRODUCTION REPORT



Totals	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Million Gal	91.27	88.152	95.304	102.07	98.141	107.1	102.07	99.69	90.62	92.69	89.37	10.255
Acre Ft	280.05	270.49	292.43	313.18	301.13	328.8	313.19	305.89	278.06	284.41	274.23	31.46

OPERATIONS AND MAINTENANCE REPORT

OPERATIONS:

- There are 980 meters installed; two new connections were installed on Marshall Lane, with one meter installed so far.
- Carpentaria well and Pleasant Acres well operated all month. San Juan well was offline.
- Water Treatment Plant: finished water was free of both iron and manganese this month.
- Distribution testing for total Coliform; all samples were negative.
- All monthly DWR reports on Coliform, and Fe / Mn were filed.
- WTP filters are backwashed when necessary.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see chart following this report in Board Packet).

MAINTENANCE:

- Preventative maintenance and flushing were performed, as needed.
- Chlorine chemical pump maintenance and analyzer maintenance at all the District wells was performed.
- Additional maintenance tasks are being performed as time allows.

INCIDENTS:

- At the time of this writing, there were no incidents within the system.

ADMINISTRATIVE REPORT

STAFF & BOARD RECOGNITION:

- Management Analyst (MA) Girōn has continued to take on additional tasks while covering a majority of the Accounting Clerk (AC) duties while AC Hill is out on paternity leave.
- Chief Operator DeAlba and Operator Smith are working to manage routine duties, along with the San Juan well issues, marking our infrastructure locations in relation to various external digging projects in the area, and completing the two new connections on Marshall Lane.
- GM Johnson met with a different well repair group to make repairs on the San Juan well. They have received information they requested, and they are working to set a meeting on-site.

CONSERVATION UPDATE:

February 2026 water production figures indicated a decrease when compared to January water production: a decrease of 91,825 gallons, or roughly 2%.

October 1, 2025, marked the start of a new water year. As of the date of this report (March 18), the rain gauge at Chittenden Pass has recorded 17.16 inches of precipitation for this water year, with .04 inches falling so far this month. As a reminder, last year's precipitation total (October 2024 to September 2025) was 17.76 inches.

PROJECTS:

1. Training opportunities for the Board members and General Manager

Recent Board training efforts have resulted in a majority of the Board completing the currently required trainings. A new required training has been added as of January 1, 2026, though currently-sitting Board members do not need to complete it until 2027.

2. Status of Marshall Well Replacement Project

A presentation and update will be provided at the tonight's meeting.

3. Status of the Operations Shop Construction Project

An update will be provided at the tonight's meeting.

4. Annexation of Driscoll properties into the Aromas Water District boundary

As part of the agreement with Driscoll Berries, the District has agreed to apply to Monterey County LAFCo (MCLAFCo) for an annexation of three small properties into the District boundary. Discussions with MCLAFCo have occurred over the last year and the District is now developing the application for this annexation. No progress this last month.

5. Development of Tabletop Training Exercise (TTX)

As per the General Manager's Performance Evaluation, a tabletop training exercise was to be developed for staff training in October. Additional editing and fine tuning are being performed when time allows. A date for the TTX will happen when staff is at full capacity again.

6. Status of agreement with South Valley Internet (SVI) about use of District property

Staff met with SVI and FiberTel staff to discuss the use of a portion of the District's Operations Yard for fiber optic communications hardware. This item will be a Closed Session topic at tonight's meeting.

7. Development of Cybersecurity Grant NOI

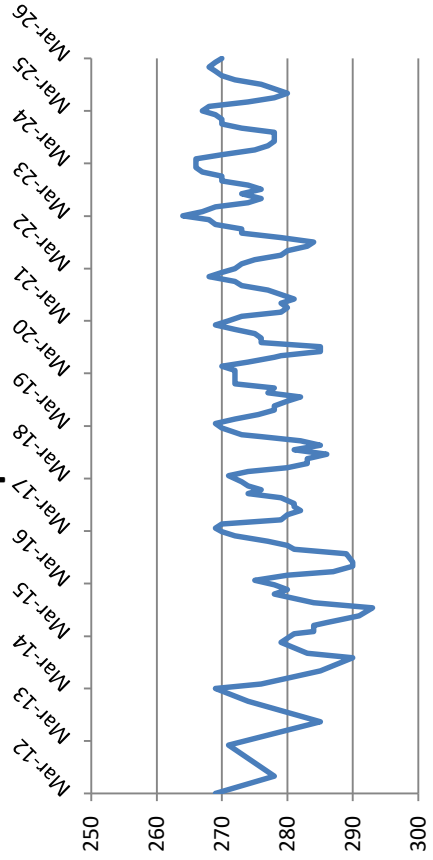
Staff was working on the Cybersecurity Grant Notice of Intent (NOI) though after evaluating the 30% match requirement, staff chose not to complete the NOI application.

Robert Johnson
General Manager
March 18, 2026

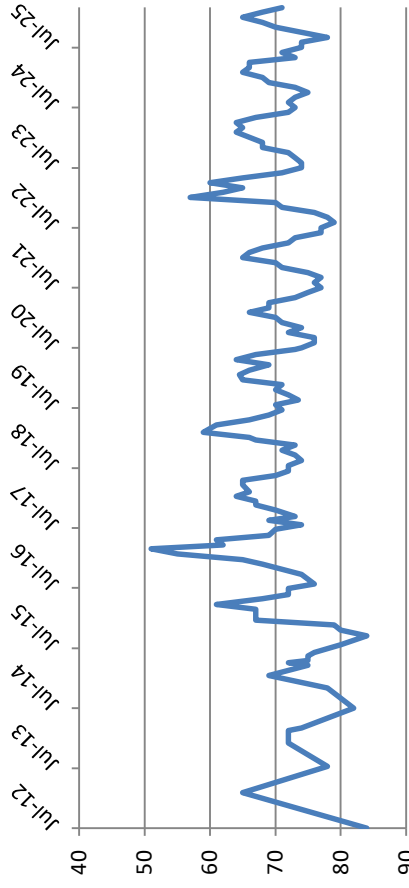
Well Water Level Monitoring Depth to Water Measurements Date: March 12, 2026



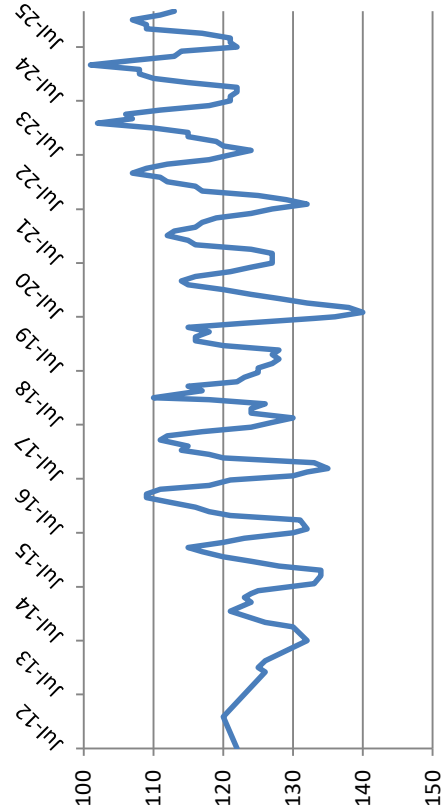
Carpenteria



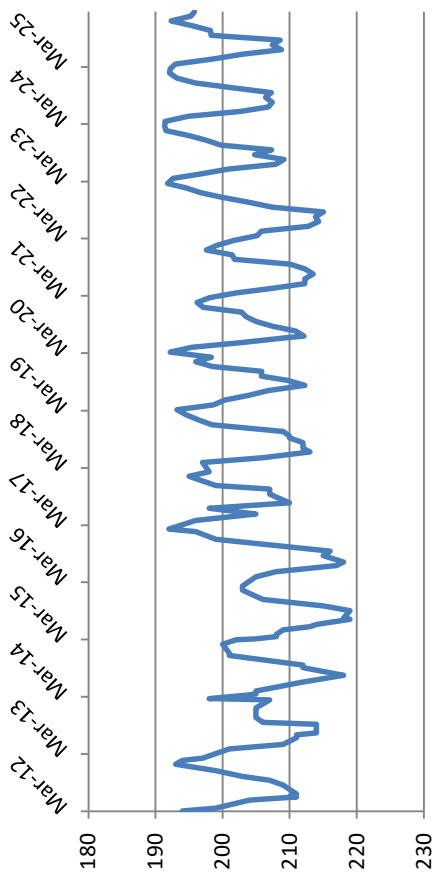
Marshall



San Juan

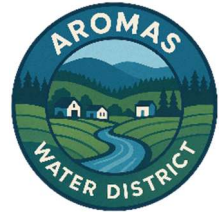


Aimee Meadows



CORRESPONDENCE LIST: 02/19/2026 – 03/17/2026

DATE	TYPE	TO	FROM	SUBJECT
03/04/26	E	R. Johnson, AWD	S. Loupe, SBCo RMA	FW: Carr Ave Bridge Project
03/09/26	E	SWRCB DDW	E. Girón, AWD	CA3510004-2026- Feb -WTP
03/09/26	E	SWRCB DDW	E. Girón, AWD	CA3510004-2026- Mar-TCR
03/09/26	E	SWRCB DDW	E. Girón, AWD	CA3510004-2026- Chlorine or Chloramines – Q1
03/10/26	E	R. Foster Jr., PumpMan	R. Johnson, AWD	Introduction to AWD and Well Issue
03/11/26	E	R. Johnson, AWD	R. Foster Jr., PumpMan	Introduction to AWD and Well Issue
03/13/26	E	R. Johnson, AWD	J. Brigantino, San Benito Realty	Water hook up inquiry – Rocks Road and Little Merrill road
03/13/26	E	J. Brigantino, San Benito Realty	R. Johnson, AWD	Water hook up inquiry – Rocks Road and Little Merrill road
03/17/26	E	R. Johnson, AWD	S. Reck, SBCo Planning	Notification of Adopted and Certified SBC 2023-2031 Housing Element
03/17/26	E	R. Johnson, AWD	J. Brigantino, San Benito Realty	Water hook up inquiry – Rocks Road and Little Merrill road



Staff Report

To: Board of Directors
Re: Item VIII.A – Receive updates on the Marshall Well Replacement and Operations Shop Construction Projects, and provide direction to staff
Date: March 18, 2026

Summary / Discussion

This is an update on the Marshall Well Replacement and Operations Shop Construction Projects, and progress made during February and early March.

Marshall Well Replacement Project

- The project team are following up with the State Water Resources Control Board Division of Drinking Water requesting additional input for the DWSAP (Drinking Water Source Assessment and Protection) report and the DWR concurrence letter (letter confirming District project fits DWR criteria for specific portions of CEQA).
- The engineering team provided an augmented copy of the topographic survey to the District. It shows a PG&E gas line easement 30-feet wide at the northern end of the parcel.
- The Design Basis report was provided for review. This report was developed utilizing the pre-design checklist that District staff had filled out and sent back.
- Environmental consultants continue to work through the cultural resources portion of their effort – there are no biological or cultural resources that are present at the well site.

Operations Shop Construction Project

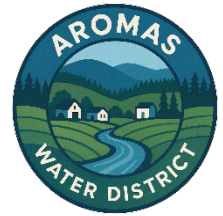
- Ad-Hoc Committee met with the with architect on February 11. At the meeting, action items were given to the architect to complete and report back.
- Architect’s response:
 - Soils investigation proposal sent – will provide to Ad-Hoc Committee for review, or move forward without Committee input.
 - Proposals are dependent on the soils investigation, so bids are on hold until soils report is provided.

Staff Recommendation

Staff recommends that the Board receive this update and provide direction to staff.

Submitted by:

Robert Johnson
General Manager



Staff Report

To: Board of Directors
Re: Item VIII.B – Consider Adoption of the 2025-2030 District Strategic Plan, and provide direction to staff
Date: March 18, 2026

Summary / Discussion

A Strategic Plan (Plan) serves as a comprehensive roadmap that identifies key initiatives, operational priorities, ongoing activities, and potential future scenarios that align with and support the mission and vision of an organization. An effective Plan incorporates defined time horizons to establish priorities, guide decision-making, and measure the success of implementation efforts. The Aromas Water District's (District) current Strategic Plan extends through Fiscal Year 2023-2024.

The existing Plan, adopted in May 2018, establishes the District's Mission, Vision, and Core Values, and outlines goals and objectives across six primary focus areas: (1) Finance; (2) Environmental and Resource Stewardship; (3) Community Engagement and Communication; (4) Facilities and Infrastructure; (5) Operations, Personnel, and Management; and (6) Board Governance. The Plan further categorizes implementation priorities into three tiers: Immediate, Short-Term, and Long-Term actions.

On March 3, 2026, the District conducted a Strategic Planning Workshop to review and update key components of the existing Plan. Input and direction provided by the Board during this workshop informed the development of the attached Draft 2025-2030 Strategic Plan, which is presented for the Board's consideration and potential adoption. As part of this process, two Board members were designated to refine the Mission and Vision statements, and their contributions have been incorporated into the draft document.

Staff Recommendation

Staff recommends the Board initiate development of the 2025-2030 Strategic Plan.

Submitted by:

Robert Johnson
General Manager

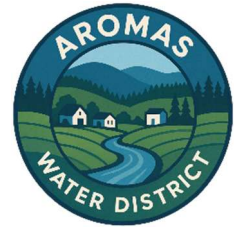


STRATEGIC PLAN

Building Resilience Today to Secure Tomorrow's Future...

Fiscal Years 2025 - 2030

AROMAS WATER DISTRICT
STRATEGIC PLAN



Fiscal Years 2025 - 2030

MISSION AND VISION STATEMENTS 3

MISSION STATEMENT 3

VISION STATEMENT 3

CORE VALUES STATEMENTS: 3

STRATEGIC WORK PLAN 4

1) FINANCIAL SUSTAINABILITY 4

2) ENVIRONMENTAL AND RESOURCE STEWARDSHIP 4

3) COMMUNITY AND COMMUNICATION 4

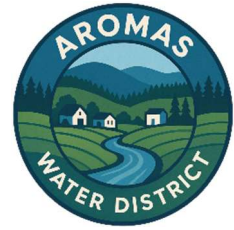
4) FACILITIES AND INFRASTRUCTURE 5

5) DISTRICT OPERATIONS, PERSONNEL AND MANAGEMENT 5

6) BOARD OF DIRECTORS 6

APPENDIX A 7

Aromas Water District Strategic Plan 2025 - 2030



MISSION AND VISION STATEMENTS

MISSION STATEMENT:

"Our mission is to provide a high-quality sustainable water supply while serving as an active partner with our community through dedicated local involvement and environmental stewardship."

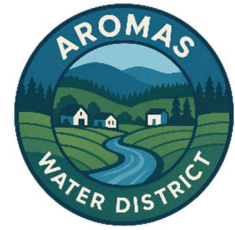
VISION STATEMENT:

"Aromas Water District envisions a future where reliable, high-quality water service is delivered through sound financial management, responsible stewardship of local resources, well-maintained infrastructure, and collaborative partnerships – supporting a thriving community today and for generations to come."

CORE VALUES STATEMENTS:

- Provide safe and reliable high-quality water to our customers.
- Promote local control.
- Support our commitment to maintenance of our infrastructure and assets.
- Provide cost effective and practical services.
- Promote environmentally responsible water use and conservation.
- Promote honesty and integrity.
- Be responsive, open and clear in our relationship with our customers.
- Support regional cooperation and partnerships.
- Be proactive and seek opportunities.
- Attain excellence.
- Support employees to be safe, productive and motivated.

STRATEGIC WORK PLAN



1) Financial Sustainability

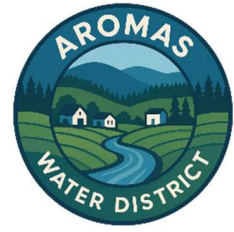
- **Maintain and enhance the District's Financial Health**
 - **Maintain a balanced Budget**
 - Maintain a balanced annual Expense Budget
 - Develop and implement an annual Capital Budget
 - Maintain 60 days cash reserve for operating expenses – estimated at \$250,000 (2025)
 - **Develop and Maintain Reserve Targets**
 - Build Reserves and bonding ability
 - Capital Emergency Reserve – Approx 2% of total assets – estimated to be \$350,000 (2025)
 - Capital Funding Reserve – TBD according to planned capital replacement
 - **Enhance Financial Sustainability with additional funding opportunities**
 - Implement annual findings from the 2025 – 2029 Rate Study
 - Research and evaluate alternative funding opportunities
 - Research and evaluate grant opportunities

2) Environmental and Resource Stewardship

- **Maintain, and enhance understanding of the District's water resources**
- **Encourage infill of existing infrastructure**
 - Increase number of connections to pipeline ratio
 - Encourage growth opportunities within current annexed boundaries
- **Research and evaluate opportunities for developing new water sources**
- **Maintain local independent jurisdictional control**
 - Develop and maintain regional relationships with SBCWD, PVWMA, LAFCO's, etc.
 - Expand Board member involvement w/ outside agencies
 - Maintain and preserve current Sphere of influence boundaries

3) Community and Communication

- **Maintain, and enhance Community Awareness of the District**
 - District Transparency Certificate of Excellence (achieved 2014, renewed 2016, 2018, and 2021)
 - Maintain District of Distinction
 - Maintain Certified Special District Manager Certification (General Manager)
- **Maintain and enhance Public outreach and education efforts**
 - Maintain current social media presence strategy
 - Participate in appropriate community events

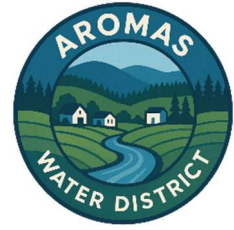


4) Facilities and Infrastructure

- **Maintain, and enhance District's Facilities and Infrastructure**
 - **Immediate (One to Two years):**
 - Continue to upgrade water meters to ultrasonic radio-read meters: replace up to 10% per year
 - Implement the Marshall Well Replacement Project (Driscoll property)
 - Construct Operations Shop at Marshall Yard
 - **Short Term (Three to Six years):**
 - Incorporate District infrastructure into the Rocks Road Bridge Project (San Benito County)
 - Incorporate District infrastructure into the Carr Avenue Bridge Project (San Benito County)
 - **Long Term (Seven-plus years):**
 - Design and implement the Ballantree Tank Replacement Project
 - Develop, design and implement Main Looping Program
 - Design and implement the Pleasant Acres Mainline Replacement Project
 - Develop and utilize a District Hydraulic Model
 - Develop a Full Water System Conditions Assessment and Seismic Evaluation
 - Install a Backup Generator at San Juan Well site
 - Design and install a Leo Lane Pump Station Generator
 - Design and implement a Hydrant and Valve Flushing Condition Assessment
 - Develop Hydrant and Valve Replacement Plan

5) District Operations, Personnel and Management

- **Maintain and enhance delivered water quality to meet and exceed current standards**
- **Maintain and enhance District Customer Service**
- **Maintain and enhance District Technology to increase efficiency and effectiveness**
 - Develop District Technology Utilization Plan
 - Update, replace and augment hardware and software
 - Provide Technology training opportunities
 - Develop and implement District Cybersecurity Plan
- **Maintain and enhance District's preparedness for emergencies**
- **Maintain and enhance District employee training opportunities**
- **Maintain and enhance District policies for operations and office personnel**
- **Continue to utilize internships to facilitate learning opportunities**



6) Board of Directors

- **Maintain and enhance District Board of Directors culture**
 - Maintain new Board of Director member training materials
 - Complete required Board of Director training
 - Ethics (every two years)
 - Prevention of Sexual Harassment (every two years)
 - Fiscal and Financial Training (SB 827) {new in 2026}
 - Research and evaluate opportunities for Board of Director professional development
 - Attend Board professional development opportunities
- **Provide clear guidance to management**
 - Review and update District Policy and Procedures as necessary
 - Continue to provide oversight of District activities
 - Continue to provide an annual evaluation of the General Manager

DRAFT

APPENDIX A

This Appendix was added to track the completion of projects that are identified in the Strategic Plan from FY 2013 forward.

The District’s Strategic Plan is a living document, and that includes this Appendix. As the Plan is updated through the years, this section will also be updated, memorializing the projects that are completed within the life of the Plan.

COMPLETED TASKS WITHIN STRATEGIC PLAN	
Develop Solar Energy System at Carpenteria Well	6/2015
Oakridge / Via del Sol Water System	7/2015
Rancho Larios Water Tank – sandblast and repaint	8/2015
Security fencing at Carpenteria / front and landscape on street side	8/2015
Fencing around Pleasant Acres Well – replaced after SCADA, VFD, and PG&E upgrade	11/2015
Fencing and rolling gate at San Juan Well	11/2015
Reseal asphalt at Rancho Larias and Cole Tank roads	11/2015
Fog seal asphalt at District office, Carpenteria Well and San Juan Well	11/2015
Marshall Well study – pump test, video, study replacement and treatment costs	7/2016
Upgrades to SCADA, as needed at Pleasant Acres Well	8/2016
Rebuilt Carpenteria Well	7/2016
Rebuilt San Juan Well	4/2017
Remodel apartment for use as an Operations Headquarters	2020
Investigate security options for Marshall Yard/Shop area	2020
Install transfer switches at Carr and Oakridge Booster Stations for auxiliary power	2022
Design and implement the District Facility Alternative Energy Project (office solar)	2022
Replace the 2004 Operator Vehicle	2023
Design and implement the School Road Tank Replacement Project	2024

Aromas Water District
Balance Sheet Prev Year Comparison
As of February 28, 2026

	<u>Feb 28, 26</u>	<u>Feb 28, 25</u>
ASSETS		
Current Assets		
Checking/Savings		
1715 · US Bank Checking 1715	107,577.08	133,467.26
US Bank Money Market 1842	247,845.19	211,355.89
LAIF-State of CA 7005	7,112,292.51	7,164,828.20
Assessment District Banks		
OAWA US Bank 102 Reserve	37,728.54	37,207.38
OAWA US Bank 101 Redemption	0.04	50,475.79
OAWA US Bank Checking 0664	20,200.38	21,228.04
Oakridge US BANK Checking 0701	417,610.40	415,404.94
Total Assessment District Banks	475,539.36	524,316.15
Petty Cash	100.00	100.00
Total Checking/Savings	7,943,354.14	8,034,067.50
Accounts Receivable		
1200 · Accounts Rec - Spec Proj/Taxes	41,929.95	54,289.76
Total Accounts Receivable	41,929.95	54,289.76
Other Current Assets		
1292 · Accounts Rec - USDA Loan	1,882,321.73	1,918,637.58
1291 · Accounts Rec - Orchard Acres	226,239.42	221,587.25
Prepaid Insurance	27,630.58	21,340.93
128 · Inventory	113,090.51	79,478.29
1200.1 · Accounts Receivable - El Dor...	189,331.09	141,087.49
1201.9 · Less Allowance for Doubtful ...	-500.00	-500.00
Total Other Current Assets	2,438,113.33	2,381,631.54
Total Current Assets	10,423,397.42	10,469,988.80
Fixed Assets		
1900 · Water System	12,651,615.86	12,448,255.22
1910 · Construction in Progress	664,164.50	307,017.33
1915 · Office Building & Improvements	440,291.33	440,291.33
1970 · Office Equipment & Fixtures	109,933.86	93,467.05
1980 · District Vehicles	246,989.85	246,989.85
1990 · Land and Easements	332,195.78	332,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-9,137,678.75	-8,530,254.75
Total Fixed Assets	5,308,512.43	5,338,961.81
Other Assets		
Deferred Outflow of Resources	275,004.00	327,084.00
Total Other Assets	275,004.00	327,084.00
TOTAL ASSETS	<u>16,006,913.85</u>	<u>16,136,034.61</u>

Aromas Water District
Balance Sheet Prev Year Comparison
As of February 28, 2026

	Feb 28, 26	Feb 28, 25
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	98,603.67	25,453.63
Total Accounts Payable	98,603.67	25,453.63
Credit Cards		
FNBO - S Smith x0239	296.26	3,097.45
FNBO - E Giron x1086	0.00	415.47
FNBO - R Johnson x8178	64.50	1,117.39
FNBO - D DeAlba x2486	1,941.50	1,047.11
Total Credit Cards	2,302.26	5,677.42
Other Current Liabilities		
306.5 · Unrealized FMV	25,312.02	100,412.72
2020 · Accrued Sick Payable	5,332.09	5,871.67
2024 · Accrued Vacation Payable	39,813.70	34,541.71
Current Portion City National	50,141.69	46,792.07
2100 · Payroll Liabilities	587.56	666.32
Deferred Inflows- Actuarial	28,271.00	43,394.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	4,000.00	8,000.00
Hydrant Meter Deposit	25,000.00	20,000.00
Total CUSTOMER DEPOSITS	29,000.00	28,000.00
Interest Payable	107,495.74	110,851.65
PVWMA Payable	14,964.92	13,346.61
Total Other Current Liabilities	300,918.72	383,876.75
Total Current Liabilities	401,824.65	415,007.80
Long Term Liabilities		
Truist Bank	5,071,165.00	5,238,481.00
2392 · Long-term Debt - USDA (Oakrd...	2,274,939.90	2,317,089.90
2391 · Long-term Debt - Orchard Acres	270,000.00	335,000.00
GASB 68 Pension Liability	697,039.00	716,436.00
City National Bank	414,375.48	512,011.12
Total Long Term Liabilities	8,727,519.38	9,119,018.02
Total Liabilities	9,129,344.03	9,534,025.82
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	359,625.73	2,642,798.61
Allocation of Net Assets	0.00	-2,637,574.59
Net Income	97,937.56	176,778.24
Total Equity	6,877,569.82	6,602,008.79
TOTAL LIABILITIES & EQUITY	16,006,913.85	16,136,034.61

Aromas Water District Profit & Loss Budget Performance

February 2026

	Feb 26	Budget	Jul '25 - Feb 26	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	130,293.67	110,000.00	1,263,857.07	1,157,000.00	1,792,000.00
307 · Bulk Water	2,258.21	500.00	17,002.69	8,300.00	12,500.00
302 · Connection	0.00	0.00	17,140.00	17,140.00	51,420.00
301 · Taxes Rcvd - AWD					
3090 · Oakridge / OAWA Assessments	0.00	0.00	88,724.63	85,000.00	170,000.00
301 · Taxes Rcvd - AWD - Other	0.00	0.00	57,338.07	51,000.00	97,000.00
Total 301 · Taxes Rcvd - AWD	0.00	0.00	146,062.70	136,000.00	267,000.00
304 · Other Office Income & Reimburse	244.43	133.00	2,632.19	1,064.00	1,600.00
306 · Interest	20,244.94	10,000.00	194,476.71	164,000.00	190,000.00
312 · Grant Revenue	0.00	0.00	0.00	1,000.00	1,000.00
Total Income	153,041.25	120,633.00	1,641,171.36	1,484,504.00	2,315,520.00
Gross Profit	153,041.25	120,633.00	1,641,171.36	1,484,504.00	2,315,520.00
Expense					
Operations					
403 · Fuel	1,351.12	2,200.00	12,913.01	17,600.00	26,500.00
404 · Truck Maint	294.33	1,000.00	5,884.47	8,000.00	12,000.00
431 · System Repair & Maint	19,904.37	13,000.00	70,031.27	98,000.00	150,000.00
463 · Water Analysis	176.00	500.00	2,689.00	5,000.00	8,000.00
464 · Water Treatment	1,419.98	1,000.00	21,832.16	20,000.00	30,000.00
468 · Tools	284.66	500.00	2,303.76	4,500.00	7,600.00
470 · Public Outreach / Annexation	15.00	900.00	2,320.92	7,200.00	27,000.00
Total Operations	23,445.46	19,100.00	117,974.59	160,300.00	261,100.00
Power					
449.75 · 388 Blohm, # C	187.14	200.00	1,289.05	1,415.00	2,100.00
449.5 · 388 Blohm, A & B Office	180.68	100.00	781.62	790.00	1,180.00
461.5 · RLS Tank Booster	9.86	10.00	18.33	80.00	120.00
447 · Leo Ln Booster	110.01	70.00	710.76	590.00	880.00
448 · Aimee Mdws Well	10.84	10.00	17.67	60.00	80.00
451 · Marshall Corp Yard	103.47	240.00	1,053.09	1,600.00	2,600.00
452 · Rea Booster @ Seely	107.16	70.00	645.83	500.00	820.00
454 · Carr Booster	885.00	300.00	6,478.44	5,200.00	8,000.00
458 · Pleasant Acres Well	3,501.09	100.00	9,343.75	900.00	1,300.00
459 · Seely Booster @ Carpenteria	639.94	200.00	10,437.65	7,000.00	7,800.00
460 · San Juan Well	969.30	6,000.00	48,427.19	66,000.00	76,000.00
461 · Cole Tank	17.12	10.00	60.76	80.00	120.00
462 · Rea Tank	18.14	10.00	67.91	80.00	130.00
465 · Lwr Oakridge Boost	133.87	125.00	1,198.90	925.00	1,500.00
465.5 - Upper Oakridge Booster	0.00	0.00	300.00	300.00	650.00
466 · Pine Tree Tank	15.20	10.00	51.91	80.00	130.00
Total Power	6,888.82	7,455.00	80,882.86	85,600.00	103,410.00
Payroll					
Gross	38,440.64	45,000.00	333,535.24	354,000.00	529,352.00
Comp FICA	2,383.35	2,619.01	20,514.53	22,024.78	32,820.00
Comp MCARE	557.39	612.54	4,797.80	5,214.70	7,676.00
Comp SUI	115.85	250.97	690.77	1,739.21	2,188.00
Payroll Expenses	0.00		1,216.96		
Total Payroll	41,497.23	48,482.52	360,755.30	382,978.69	572,036.00
Employee / Labor Costs					
407 · Outside Services	2,618.30	3,000.00	14,610.73	20,000.00	30,000.00
408 · Uniform Allowance	0.00	0.00	2,126.55	2,000.00	4,000.00
409 · Workers Comp	967.74	1,300.00	7,741.92	9,850.00	16,304.00
410 · Health Ins	10,025.03	8,750.00	84,981.63	69,750.00	104,751.00
474 · Education	225.00	200.00	5,638.37	7,000.00	8,000.00
477 · Retirement	3,903.83	3,800.00	111,935.57	108,808.00	124,207.00
Total Employee / Labor Costs	17,739.90	17,050.00	227,034.77	217,408.00	287,262.00
Office					
440 · Misc Exp	0.00	500.00	11,020.04	4,000.00	6,000.00
444 · Postage	548.96	560.00	3,145.60	3,760.00	5,500.00
445 · Office Supplies	48.00	465.00	2,645.06	3,720.00	5,600.00
446 · Office Eqpmt and Maint	607.40	1,000.00	9,316.80	8,000.00	12,000.00
Total Office	1,204.36	2,525.00	26,127.50	19,480.00	29,100.00

Aromas Water District Profit & Loss Budget Performance

February 2026

	Feb 26	Budget	Jul '25 - Feb 26	YTD Budget	Annual Budget
Communications					
455 · Phone, Off	246.79	667.00	1,804.33	5,336.00	8,000.00
456 · Telemetry	18,582.00	20,000.00	18,582.00	20,000.00	23,000.00
457 · Answ Serv/Cellular Phone	431.86	433.00	2,677.91	3,464.00	5,200.00
Total Communications	19,260.65	21,100.00	23,064.24	28,800.00	36,200.00
Administrative & General					
4591 · Admin Fee (Bond Admin NBS)	0.00	0.00	2,206.84	2,700.00	5,200.00
4590 · Bond Interest Exp - Assess Dist	0.00	0.00	61,982.20	61,000.00	121,000.00
417 · Capital Loan Interest	0.00	0.00	165,092.81	175,000.00	190,000.00
467 · Depreciation Reserve	48,726.00	48,726.00	389,808.00	389,808.00	584,712.00
406 · Liability Ins	2,943.30	2,500.00	23,238.74	19,500.00	30,000.00
420 · Legal Fees	5,682.00	2,000.00	22,218.00	16,000.00	24,000.00
422 · Bank Charges	338.40	208.00	2,080.94	1,664.00	2,500.00
423 · Litigation Contingency	0.00	2,000.00	0.00	12,000.00	20,000.00
425 · Audit	895.00	1,000.00	8,821.00	10,000.00	16,000.00
471 · Bad Debts	0.00	83.33	0.00	666.64	1,000.00
473 · Memberships	0.00	0.00	31,946.01	31,715.00	32,000.00
Total Administrative & General	58,584.70	56,517.33	707,394.54	720,053.64	1,026,412.00
Total Expense	168,621.12	172,229.85	1,543,233.80	1,614,620.33	2,315,520.00
Net Ordinary Income	-15,579.87	-51,596.85	97,937.56	-130,116.33	0.00
Net Income	-15,579.87	-51,596.85	97,937.56	-130,116.33	0.00

Aromas Water District
Monthly Expenditures
 February 19 through March 13, 2026

Date	Num	Name	Amount
1715 · US Bank Checking 1715			
02/19/2026	EFT	QuickBooks Payroll Service	-6,666.12
02/20/2026	20517	DeAlba (P), David	-3,710.76
02/20/2026	DD2352	Giron (P), Ester	0.00
02/20/2026	DD2354	Johnson (P), Robert L	0.00
02/20/2026	20518	Smith (P), Shaun	-2,100.98
02/20/2026	DD2353	Hill (P), Travis S	0.00
02/20/2026	DD2351	Bowman (P), Naomi	0.00
02/20/2026	EFT	CalPERS	-1,204.85
02/20/2026	EFT	CalPERS	-3,281.39
02/20/2026	E-pay	Employment Development Dept	-870.55
02/20/2026	E-pay	United States Treasury (EFTPS)	-4,352.34
02/20/2026	NSF	Bill Adjustment Report	-111.57
02/23/2026	NSF	Bill Adjustment Report	-225.21
02/23/2026	EFT	Core & Main	-9,145.56
02/24/2026	EFT	Spectrum - Charter Communications	-111.25
02/24/2026	EFT	PG&E	-3,516.29
02/25/2026	WIRE	U.S. National Associates	-5,537.12
02/25/2026	EFT	PG&E	-133.87
02/28/2026	20531	USPO	-314.96
03/02/2026	EFT	XIO, INC.	-78.50
03/02/2026	EFT	XIO, INC.	-18,582.00
03/02/2026	EFT	Recology San Benito County	-69.57
03/04/2026	NSF	Bill Adjustment Report	-105.95
03/04/2026	NSF	Bill Adjustment Report	-206.98
03/04/2026	NSF	Bill Adjustment Report	-79.50
03/04/2026	EFT	Google	-50.12
03/05/2026	EFT	QuickBooks Payroll Service	-7,906.65
03/06/2026	DD2362	Powers (P), Timothy W	0.00
03/06/2026	20528	DeAlba (P), David	-3,627.04
03/06/2026	DD2356	Giron (P), Ester	0.00
03/06/2026	DD2357	Hill (P), Travis S	0.00
03/06/2026	20529	Smith (P), Shaun	-2,081.56
03/06/2026	DD2358	Johnson (P), Robert L	0.00
03/06/2026	DD2355	Bowman (P), Naomi	0.00
03/06/2026	DD2359	Capron (P), Seth	0.00
03/06/2026	20530	Holman (P), Wayne R	-252.21
03/06/2026	DD2360	Morris (C), Vicki	0.00
03/06/2026	DD2361	Norton (P), K W	0.00
03/06/2026	EFT	CalPERS	-1,204.46
03/06/2026	EFT	CalPERS	-3,325.08
03/06/2026	E-pay	Employment Development Dept	-877.28
03/06/2026	E-pay	United States Treasury (EFTPS)	-4,561.36
03/06/2026	CRMO1562-5	PG&E	0.00
03/06/2026	CRMO2570-9	PG&E	0.00
03/09/2026	EFT	First Bankcard	-3,881.70
03/11/2026	NSF	Bill Adjustment Report	-302.95
03/11/2026	20532	ACWA JPIA, Emp. Ben. Prog.	-10,025.03
03/11/2026	20533	Aromas Water District (Petty Cash)	-200.00
03/11/2026	20534	BAVCO	-128.98
03/11/2026	20535	C.J. Brown & Company CPAs	-250.00
03/11/2026	20536	CALNET3	-135.54
03/11/2026	20537	Grainger Inc	-1,390.86
03/11/2026	20538	Mid Valley Supply	-1,419.98
03/11/2026	20539	Monterey Bay Air Resources District	-547.00

Aromas Water District
Monthly Expenditures
February 19 through March 13, 2026

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
03/11/2026	20540	Monterey Bay Analytical Services Inc	-176.00
03/11/2026	20541	Noland Hamerly Etienne and Hoss	-5,682.00
03/11/2026	20542	Old Firehouse Market	-1,325.34
03/11/2026	20543	Pajaro Valley Lock Shop	-137.79
03/11/2026	20544	Rob Johnson	-50.00
03/11/2026	20545	SCAS	-165.00
03/11/2026	20546	Shaun Smith	-29.00
03/11/2026	20547	Streamline	-428.20
03/11/2026	20548	USA BlueBook	-295.57
03/11/2026	20549	West Valley Construction	-15,240.58
03/11/2026	EFT	Core & Main	-313.88
03/12/2026	NSF	Bill Adjustment Report	-190.00
03/12/2026	EFT	Verizon Wireless	-93.88
Total 1715 · US Bank Checking 1715			-126,700.36
TOTAL			-126,700.36