

**Minutes of the Regular Meeting of
The Board of Directors of the
Aromas Water District
November 24, 2015**

I. CALL TO ORDER:

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Norton on Tuesday, November 24, 2015 at 7:05 p.m. at the District office located at 388 Blohm Ave, Aromas, California.

II. ROLL CALL:

President Norton, Directors Dutra, Holman and Smith were present. Vice President Leap was absent. General Manager Vicki Morris, Counsel Bob Bosso and staff Maureen Cain were also in attendance.

III. PLEDGE OF ALLEGIANCE: President Norton led the pledge of allegiance.

IV. STATEMENTS OF DISQUALIFICATION: There were no disqualification statements.

V. ADDITIONS AND DELETIONS: There were no additions or deletions.

VI. MINUTES: The minutes of the October 27, 2015 Regular Meeting were presented for acceptance and approval.

Director Holman moved to approve the meeting minutes. The motion was seconded by Director Smith and the minutes were approved.

VII. ORAL COMMUNICATION: There was no oral communication.

VIII. PRESENTATIONS

A. Director's Report

- There were no reports

B. Attorney's Report:

- Counsel Bosso reported on a case involving parking fees collected by the City of San Clemente to be used for parking facilities. The city did not build the new facilities, and the appellate court ruled that the fees be refunded, implying that funds must be used for purpose intended. He is continuing to follow cases involving Proposition 218 in Central California and waiting for outcomes and impacts.

C. Manager's Report: Detailed report in agenda packet. Highlights include:

Operations:

- October production was 8.02 million gallons. The usage during the June through November 2015 period, compared to 2013, will be reported to the state in December

and will exceed the required 25% decrease. GM Morris believes that water conservation resulting from the drought will be a long term trend. Well levels are coming back up as agricultural and residential use has subsided for the season.

- Operators are preparing for cold weather by insulating the system.
- Water supply lines for the Solar Array site and landscaping is near completion.
- Asphalt slurry was completed at six AWD sites and cyclone fencing and gates were installed at Pleasant Acres and San Juan well sites (photo passed around).
- Hydrant on San Juan Road was hit by vehicle on November 18. Operators Zelmar and DeAlba were first on scene and shut valve off after vehicle was moved.

Marshall Well

- Hydrogeologist Martin Feeney has been contacted to study the feasibility of rehabilitating the well. Some preliminary work will be done at the well site in preparation; the old column and pump will be pulled out of the well, which has not operated since the mid-1990's.

Carpenteria Well

- A new Grundfos well motor has been ordered from Salinas Pump for the Carpenteria well. Staff and Directors are dissatisfied with Maggiora Brothers for their lack of response in sending the previous motor back to Franklin Motors for assessment. The motor was pulled on 9/29/15 and not received by the Franklin evaluation department until 11/17/15. GM Morris spoke directly with Franklin and they are not likely to cover it since it is out of warranty. Directors requested we have the motor returned to District. New U.S.A manufactured pipe will also be installed.
- Director Dutra inquired if aggressiveness of the water could have caused the malfunction or column pipe deterioration. GM Morris does not feel it likely because of historical longevity of other equipment at the same site with the same water.

Oak Ridge/Via Del Sol Water Supply Project

- MPE is still completing punch list and needs to repair areas of erosion along the new pipeline and also reset SCADA. Funds continue to be retained.
- Pressure reducers are being installed at all necessary meter sites.

Annexation of Two Parcels Near Oakridge

- Staff Goodman has submitted application to LAFCO of Monterey County.

Audit

- Director Holman nominated Vice President Leap to be on the ad hoc Audit Committee and Director Smith volunteered.

Staff

- GM Morris commended Operator Zelmar on managing the system during Operator DeAlba's two week vacation.
- She also expressed satisfaction with new accounting clerk, Louise Coombes, a good fit for the job with valuable technical knowledge.

D. **Correspondence:**
There were no inquiries.

IX. **ACTION ITEMS**

A. **Financials:** Revenue for October was \$78,117.33. The expenditures between October 21 and November 18, 2015 are \$164,006.90 and included quarterly payment to PVWMA, semi-annual loan payment and payments for asphalt work, fencing and audit. Total assets are over \$6.6 million and total liabilities are \$1.6 million. The financials were presented for discussion and approval. Expenses were reviewed by President Norton.

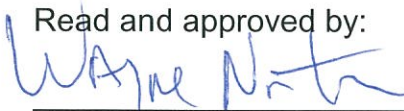
Director Dutra moved to accept the financials as presented and Director Holman seconded. The financials were accepted unanimously with Director Leap absent.

X. **FUTURE MEETINGS & AGENDA ITEMS:** Next meeting will be December 22, 2015

XII. **ADJOURNMENT** - Pres. Norton adjourned the meeting at 7:50 pm.

Date: December 22, 2015

Read and approved by:



Board President, Wayne Norton

Attest: 

District Secretary