



## REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

**TUESDAY, DECEMBER 23, 2025, 7:00 PM**

The Aromas Water District Board of Directors meetings are held at the District office.  
Staff and the public may attend the meeting remotely or in person. Public participation is encouraged – remote participation instructions are on the following page.

President- Seth Capron  
Vice President- Timothy Powers  
Director- Wayne Norton  
Director- Vicki Morris  
Director- Wayne Holman  
General Manager- Robert Johnson

**I. CALL TO ORDER**

**II. ROLL CALL OF THE DIRECTORS**

President Seth Capron and Vice President Timothy Powers, Directors Wayne Norton, Vicki Morris, and Wayne Holman.

**III. PLEDGE OF ALLEGIANCE**

**IV. ADDITIONS AND DELETIONS**

**V. PUBLIC COMMENT**

Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.

**VI. MINUTES**

Review and approve the Minutes of the November 25, 2025, Regular Board Meeting.

p. 3-5

**VII. REPORTS**

- A. DIRECTORS' REPORTS
- B. ATTORNEY'S REPORT
- C. MANAGER'S REPORT
- D. CORRESPONDENCE

p. 6-9

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**VIII. ACTION ITEMS**

**A. Consider receiving a presentation from South Valley Internet, and providing direction to staff**

p. 11

(CEQA: Exempt from CEQA under Section 15378)

- Clarifying Questions
- Public Comment
- Motion/Second
- Discussion
- Vote

**B. Receive an update on the Marshall Well Replacement Project, and provide direction to staff**

p. 12

(CEQA: Exempt from CEQA under Section 15378)

- Clarifying Questions
- Public Comment
- Motion/Second
- Discussion
- Vote

**C. Receive an update on the Operations Shop Construction Project, and provide direction to staff**

p. 13

(CEQA: Exempt from CEQA under Section 15378)

- Clarifying Questions
- Public Comment
- Motion/Second
- Discussion
- Vote

**D. Review Proposed Workshop Schedule for Remainder of Fiscal Year 2025-26, and provide direction to staff**

p. 14

(CEQA: Exempt from CEQA under Section 15378)

Clarifying Questions

Public Comment

Motion/Second

Discussion

Vote

**E. Receive Financial Reports for the Month of November 2025 and Approve Expenditures**

p. 15-20

(CEQA: Exempt from CEQA under Section 15378)

Clarifying Questions

Public Comment

Motion/Second

Discussion

Vote

**XI. ELECTION OF BOARD PRESIDENT AND VICE PRESIDENT FOR CALENDAR YEAR 2026**

**XII. FUTURE MEETINGS & AGENDA ITEMS – January 27, 2026**

**XIII. ADJOURNMENT**

**Meeting Attendance Instructions**

The public may participate in the District’s Board meeting either in person, or by teleconference / web conference via the instructions provided below.

The meeting materials will be available for download from the District’s website at:

[www.aromaswaterdistrict.org](http://www.aromaswaterdistrict.org)

For those who choose to attend this meeting via Zoom will be muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <http://www.zoom.us>),

[click on this text.](#)

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call **(669) 900.9128** and enter the Webinar ID: [81683701843](#)

If you would like to speak during the public comment portion of the meeting:

1. **Online** – raise your hand or use the Q&A panel to submit written comments.
2. **Phone** – press \*9 to raise your hand, \*6 to send a request to be unmuted to submit verbal comments.

**The complete Board packet including subsequently distributed materials and presentations is available at the Board Meeting, in the Administrative Offices of the District, and posted on the District’s website at [www.aromaswaterdistrict.org](http://www.aromaswaterdistrict.org). All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.**

**Any public record distributed to the Board less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the District office. Public records distributed during the meeting, if prepared by the District, will be available for public inspection at the meeting. If the public record is prepared by a third party and distributed at the meeting, it will be made available for public inspection following the meeting at the District office.**

**Notes: Requests for a disability-related modification or accommodation, including auxiliary aids or services, to attend or participate in a meeting should be made to District Administration during regular business hours at 831-726-3155. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.**

**Minutes of the Special and Regular Meetings of the  
Aromas Water District Board of Directors  
November 25, 2025**

- I. **CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Capron on Tuesday, November 25, 2025, at 7:00 p.m. Attendees were present in the Aromas Water District Board Room and on Zoom.
- II. **ROLL CALL.** President Capron, Vice-President Powers, Directors Norton, Morris and Holman were present in the Aromas Water District Board Room along with General Manager Johnson; Counsel Quinn attended via Zoom.
- III. **PLEDGE OF ALLEGIANCE.** Director Norton led the pledge of allegiance.
- IV. **ADDITIONS AND DELETIONS.** There were no additions or deletions.
- V. **PUBLIC COMMENT.** There was no public comment.
- VI. **MINUTES.** The minutes of the October 28, 2025, Regular Board Meeting were presented for review and approval. Director Morris moved for approval of the minutes; Director Holman seconded. Minutes were unanimously approved by the Directors present.
- VII. **PRESENTATIONS & REPORTS**
  - A. **Director’s Report.** Directors Morris, Norton, President Capron and Vice-President Powers indicated that the Special District Leadership Academy was a good training effort that provided some good information about a number of topics, including AI and Cybersecurity. Director Norton also commented on having a Board Retreat to incorporate some training topics, as well as thinking about evaluating new policies the District may need.
  - B. **Attorney’s Report.** Counsel Quinn reported on the need to have the Board review the monthly expenditures at the Board meeting.
  - C. **Manager’s Report:**
    - OPERATIONS & MAINTENANCE
    - Production & Well Levels
    - Total production in October 2025 was 6,923,066 gallons; roughly 24% lower than September’s production, and 29% lower than October’s average production. The average daily production was 223,325 gallons.
    - The District has 979 total connected meters.
    - San Juan well was operated 29 days while Carpenteria well was operated 26 days, and Pleasant Acres well was operated for one day. All water testing reports were filed on time.
    - Operational well levels:** Carpenteria and San Juan wells well water levels increased by two feet and eight feet respectively, in comparison to the previous month’s reading. **Observational wells:** The Marshall well level showed an increase of four feet from last month, and the Aimee Meadows well reading showed no change from the previous month.

INCIDENTS

No incidents to report.

ADMINISTRATIVE

Staff & Board Recognition

GM Johnson reported on the following staff activities: 1) Management Analyst (MA) Girōn, and Accounting Clerk (AC) Hill have prepared the information for the District Financial Audit, 2) Chief Operator DeAlba and Operator Smith have been preparing the system for winter, and 3) GM Johnson and the Board attended the Special District Leadership Academy to learn how to better manage and lead the District.

## Conservation & Rainfall

The beginning of the new rainfall year was on October 1, 2025. Since then, 5.84 inches of precipitation has been recorded by the rain gauge at Chittenden Pass, with 4.40 inches falling this month.

## PROJECTS

### **Training opportunities for the Board members and General Manager**

The full Board and General Manager attended the Special District Leadership Academy in Seaside to complete the training for the District Leadership Team. There are a couple of folks that need to complete their required trainings, and two of them will complete the missing course in December.

### **Status of Marshall Well Replacement Project**

Staff has been in contact with the landowner to discuss purchase terms and agreement. Surveying is almost completed. The soil testing has been rescheduled a number of times due to weather.

### **Status of San Juan Well repair**

The San Juan well was out of commission for repairs from mid-February to August. The well is back online though staff continues to work to clean out the filters in the filter plant and the percolation pits.

### **Status of the Operations Shop Construction Project**

Bids were expected before the meeting, though now they should be coming in around mid-December.

### **Status of Rancho Larios Easement Project**

Staff and Counsel have developed a new Rancho Larios Easement document. Since the October Board meeting, there have been additional complications; a newly-revised easement document was prepared for approval at tonight's meeting.

### **Annexation of Driscoll properties into the Aromas Water District boundary**

As part of the agreement with Driscoll Berries, the District has agreed to apply to Monterey County LAFCo (MCLAFCo) for an annexation of three small properties into the District boundary. Discussions with MCLAFCo have occurred over the last year and the District is beginning to develop the application for this annexation.

### **Development of Tabletop Training Exercise (TTX)**

As per the General Manager's Performance Evaluation, a tabletop training exercise is to be developed for staff training in October. The initial draft has been completed, so the exercise will most likely be performed in December.

## **D. Correspondence**

GM Johnson went through the monthly correspondence list and provided information on specific items.

**VIII. ACTION ITEMS**

**A. Consider Approval of a Grant of Easement with the San Benito Agricultural Land Trust for Water Facilities (Rancho Larios Subdivision), Adopting Resolution #2025-06, accepting the easement and providing direction to staff**

Staff presented an updated Grant of Easement document for the Rancho Larios Tank on San Benito Agricultural Land Trust (SBALT) property that had been reworked by District’s Counsel from the previous version brought to the Board in October. After discussion, a roll call vote was taken to approve the Easement, Adopt Resolution #2025-06, and provide an update to SBALT. The roll call vote was unanimous for approval and adoption.

**B. Consider reviewing requested additions to the Board Policy Manual 2022, and providing direction to staff**

Staff presented the additions prepared by District Counsel requested by the Board for review and comment. Since this occurred after the recent training effort, the Board felt that there were other policies the District should have, and discussed having a Board Retreat to discuss what policies the District needs, as well as any updates the Policy Manual made need. A motion was made to “Accept the Additions, and set up a Board Retreat to review the Board Policy Manual and Handbook” by Vice-President Powers, and was seconded by Director Norton. The motion was approved by the full Board.

**C. Receive Financial Reports for the Month of October 2025 and Approve Expenditures**

Total Assets / Liabilities & Equity are \$16,134,573.24. In the P&L Report, Revenue for October was \$189,716.60. Total Expenditures were \$210,989.32 between October 21, 2025, and November 17, 2025.

Director Norton moved to adopt the Financial Reports which was seconded by Vice-President Powers. The Financial reports were unanimously approved by the Directors present.

**IX. FUTURE MEETINGS & AGENDA ITEMS**

The next regular Board meeting date will be December 23, 2025, at the Aromas Water District Board Room. At the December meeting it was requested that the District Capacity Report be brought forth, as well as Board Elections.

**X. ADJOURNMENT**

President Capron adjourned this meeting at 8:30pm.

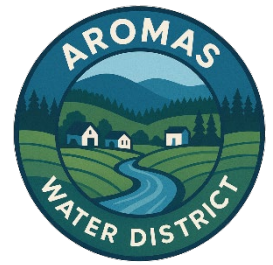
Read and approved by: \_\_\_\_\_  
President, Seth Capron

Attest: \_\_\_\_\_  
Board Secretary, Robert Johnson

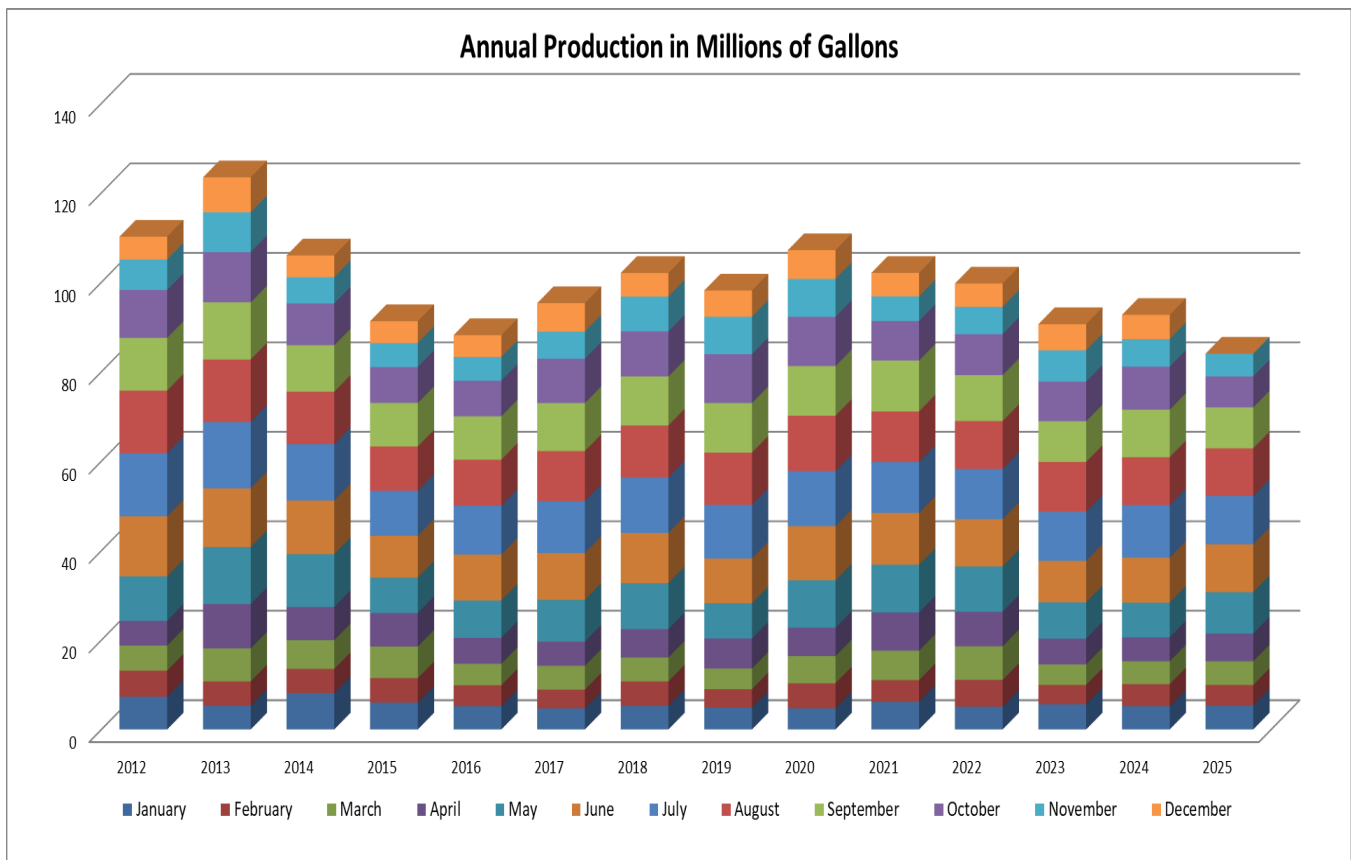
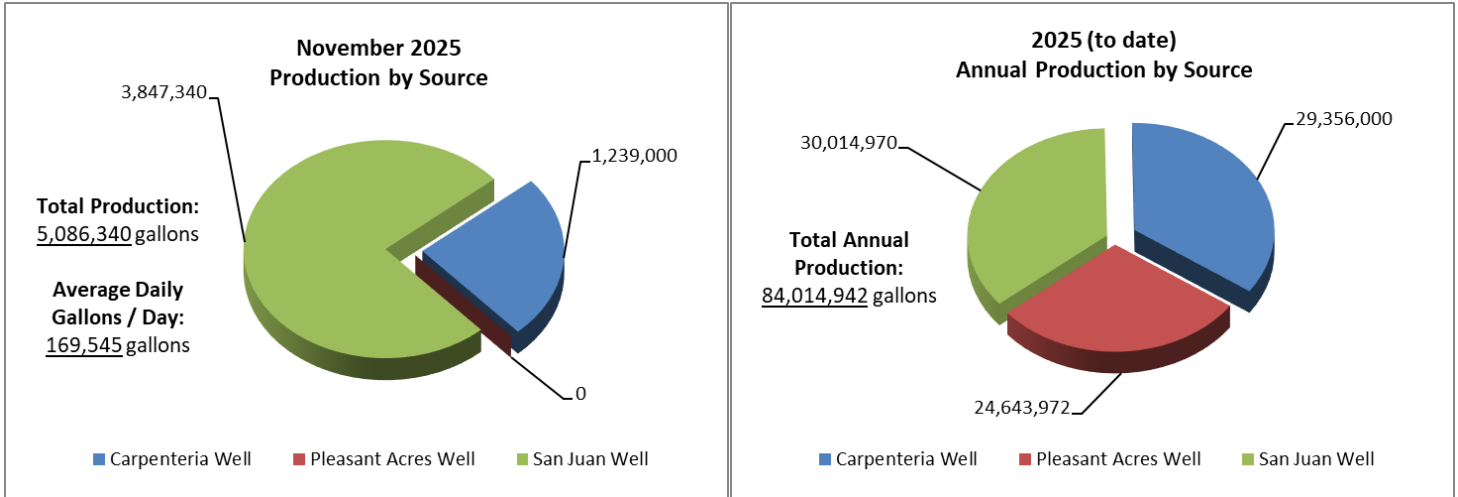
Date: \_\_\_\_\_

Date: \_\_\_\_\_

# General Manager's Report NOVEMBER 2025



## PRODUCTION REPORT



Totals	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
<b>Million Gal</b>	105.97	91.27	88.152	95.304	102.07	98.141	107.1	102.07	99.69	90.62	92.69	<b>84.01</b>
<b>Acre Ft</b>	<b>325.16</b>	<b>280.05</b>	<b>270.49</b>	<b>292.43</b>	<b>313.18</b>	<b>301.13</b>	<b>328.8</b>	<b>313.19</b>	<b>305.89</b>	<b>278.06</b>	<b>284.41</b>	<b>257.78</b>

# OPERATIONS AND MAINTENANCE REPORT

## OPERATIONS:

- There are 979 meters installed.
- San Juan well was operated 26 days while Carpenteria well was operated for 22 days this month, and Pleasant Acres well was not operated.
- Water Treatment Plant: finished water was free of both iron and manganese this month.
- Distribution testing for total Coliform; all samples were negative.
- All monthly DWR reports on Coliform, and Fe / Mn were filed.
- WTP filters are backwashed when necessary.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see chart following this report in Board Packet).

## MAINTENANCE:

- Preventative maintenance and flushing were performed, as needed.
- Chlorine chemical pump maintenance and analyzer maintenance at all wells was performed.
- Additional maintenance tasks are being performed as time allows.

## INCIDENTS:

- At the time of this writing, there were no incidents within the system.

# ADMINISTRATIVE REPORT

## STAFF & BOARD RECOGNITION:

- Management Analyst (MA) Girōn, and GM Johnson are reviewing the DRAFT documents from the Auditors regarding the Audit. If there are not a lot of changes, the Audit could come to the Board of Directors in January 2026.
- Chief Operator DeAlba and GM Johnson toured the District facilities with the ACWA-JPIA Risk Management representative that manages our account.
- GM Johnson is prepared to lead staff through the Working Genius training program. The initial training should be completed in January 2026.

## CONSERVATION UPDATE:

November 2025 water production figures indicated a decrease when compared to October water production: a decrease of 1,836,726 gallons, or roughly 26%.

October 1, 2025, marked the start of a new water year. As of the date of this report (December 17), the rain gauge at Chittenden Pass has recorded 6.12 inches of precipitation for this water year, with zero inches falling so far this month. As a reminder, last year's precipitation total (October 2024 to September 2025) was 17.76 inches.

## **PROJECTS:**

### **1. Training opportunities for the Board members and General Manager**

The Board members and District Management staff have completed two required trainings, and attended the Special District Leadership Academy in November. Knowledge from these trainings will help shape the District into the future. At tonight's meeting will be the discussion of Board workshops to facilitate implementation of these concepts through the updating of both the Board Handbook and the District Strategic Plan.

### **2. Status of Marshall Well Replacement Project**

Staff has been in contact with the landowner to discuss purchase terms and agreement. The surveying of the property is completed, though currently nothing has been provided to the District.

### **3. Status of the Operations Shop Construction Project**

An update will be provided at the tonight's meeting.

### **4. Annexation of Driscoll properties into the Aromas Water District boundary**

As part of the agreement with Driscoll Berries, the District has agreed to apply to Monterey County LAFCo (MCLAFCo) for an annexation of three small properties into the District boundary. Discussions with MCLAFCo have occurred over the last year and the District is now developing the application for this annexation.

### **5. Development of Tabletop Training Exercise (TTX)**

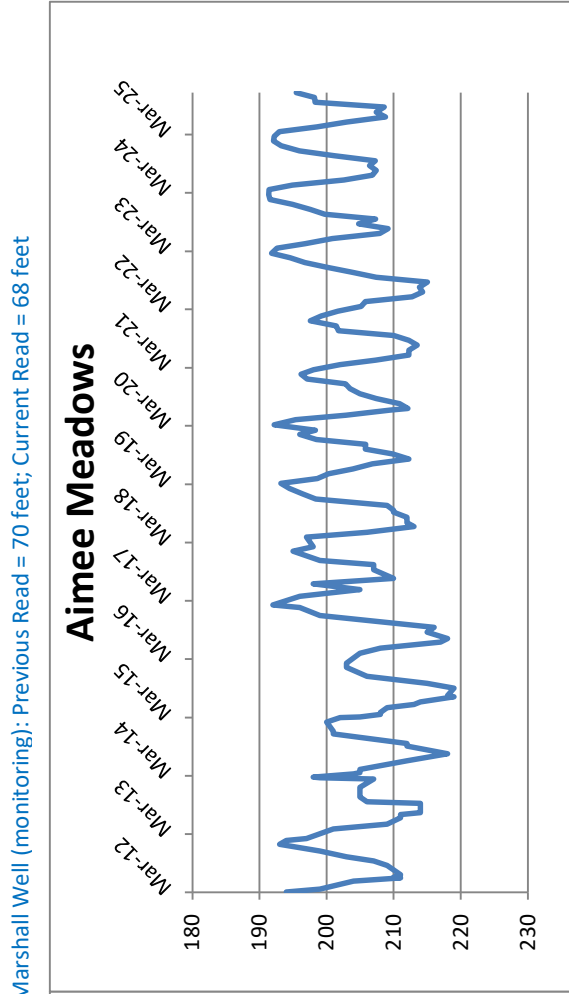
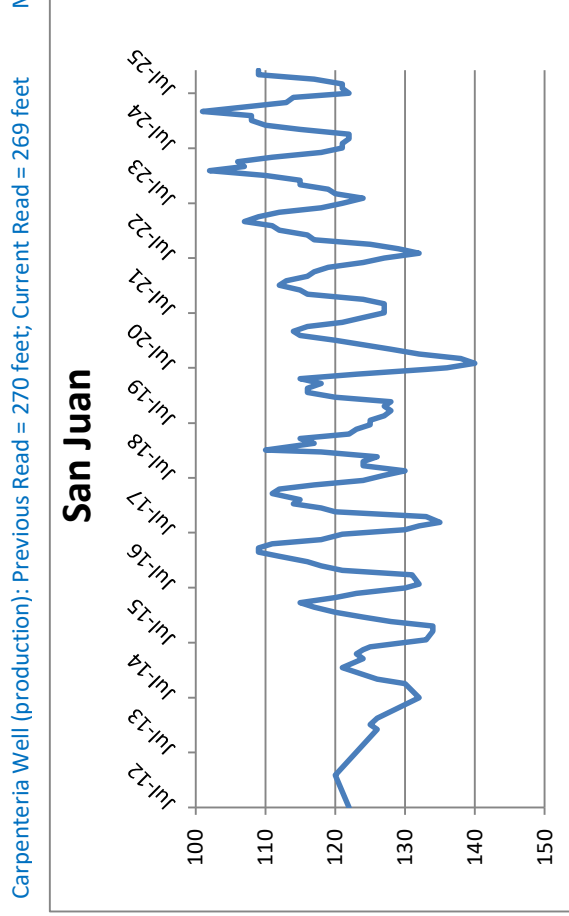
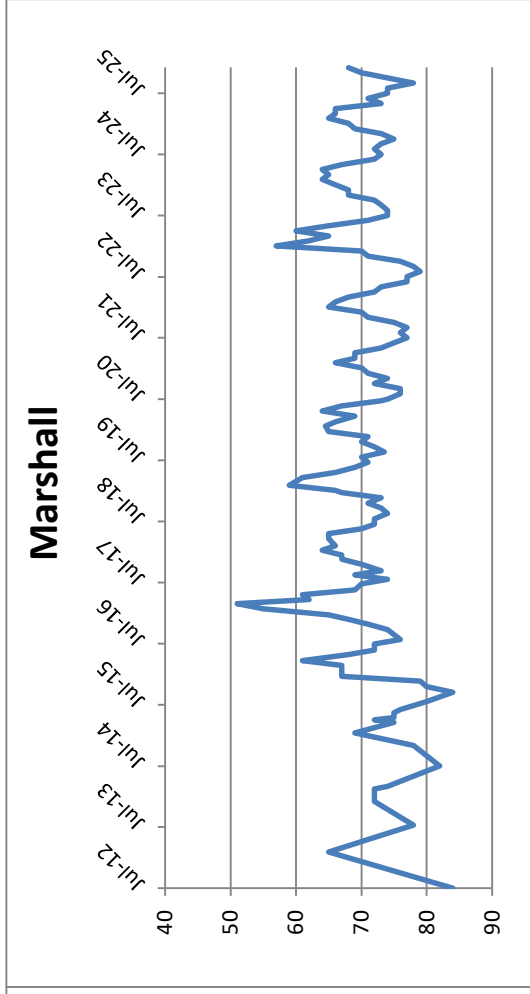
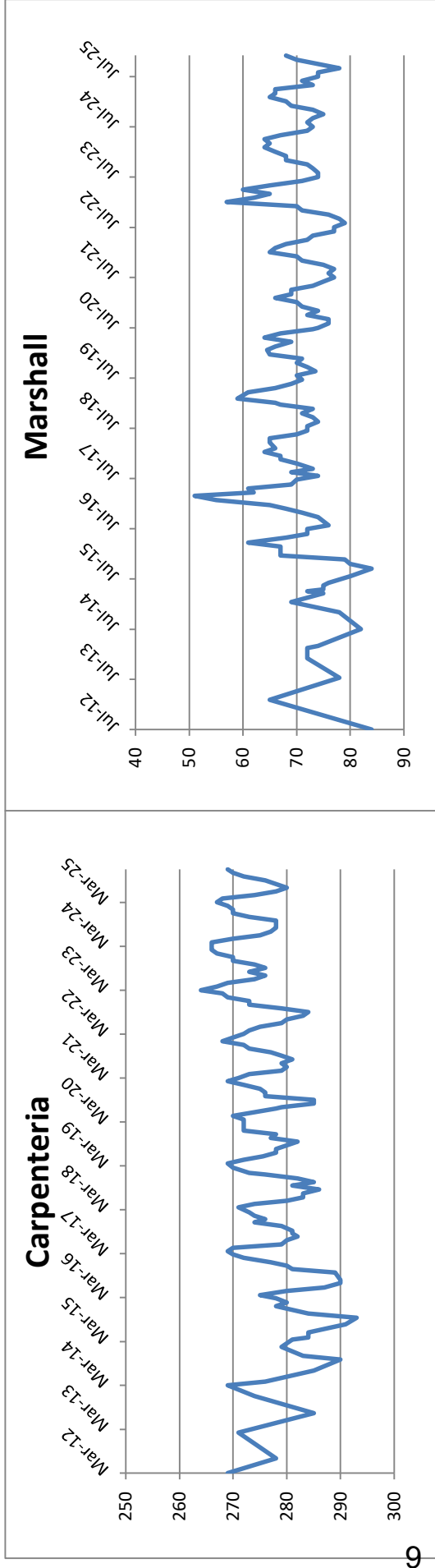
As per the General Manager's Performance Evaluation, a tabletop training exercise is to be developed for staff training in October. The initial draft has been completed, so the exercise will most likely be performed in December, or early January.

Robert Johnson  
General Manager  
December 17, 2025

# Well Water Level Monitoring

## Depth to Water Measurements

Date: December 12, 2025



## CORRESPONDENCE LIST: 11/20/2025 – 12/16/2025

DATE	TYPE	TO	FROM	SUBJECT
12/01/25	E	B. McCreedy	R. Johnson, AWD	Payment Confirmation
12/03/25	E	B. Driscoll, Driscoll Berries	R. Johnson, AWD	Next Steps on Property Acquisition for a new well
12/03/25	E	R. Johnson, AWD	B. Driscoll, Driscoll Berries	Next Steps on Property Acquisition for a new well
12/03/25	L	Aromas Water District	ACWA-JPIA	President's Special Recognition Award – Loss Ratio of 20% or less
12/05/25	E	B. Driscoll, Driscoll Berries	R. Johnson, AWD	Next Steps on Property Acquisition for a new well
12/08/25	E	B. McCreedy	R. Johnson, AWD	Payment Confirmation
12/09/25	E	R. Johnson, AWD	B. McCreedy	Payment Confirmation
12/10/25	E	SWRCB DDW	E. Girón, AWD	CA3510004-2025- Dec-TCR
12/12/25	E	SWRCB DDW	E. Girón, AWD	CA3510004-2025- Nov -WTP
12/12/25	E	SWRCB DDW	E. Girón, AWD	CA3510004-2025-Q4 -Chloramines (Disinfectant Residuals Compliance)
12/15/25	E	R. Johnson, AWD	C. Rhodes, CalFIRE	ATCFPD ISO Review Follow up
12/16/25	E	R. Johnson, AWD	A. Hassanein, MC EHB	2566 San Juan Road – Out of Compliance



# Staff Report

To: Board of Directors  
Re: Item VIII.A – Consider receiving a Presentation from South Valley Internet, and provide direction to staff  
Date: December 19, 2025

## Summary / Discussion

South Valley Internet, (aka Garlic.com) has been expanding internet coverage. They are currently installing fiber optic cable throughout local area.

South Valley Internet has requested to make a presentation to the Board of Directors for their consideration.

## Staff Recommendation

Staff recommends that the Board receive the presentation, and provide direction to staff.

## Submitted by:

Robert Johnson  
General Manager



# Staff Report

To: Board of Directors  
Re: Item VIII.B – Receive an update on the Marshall Well Replacement Project, and provide direction to staff  
Date: December 19, 2025

## Summary / Discussion

Luhdorff & Scalmanini Consulting Engineers (LSCE) and District staff have made progress on the Marshall Well Replacement Project (Project) since the previous update in September. The Project proposal included a comprehensive work plan for drilling the well, treatment and pump station construction, as well as an optional solar field design.

LSCE is working on the following matters:

- **Schematic Site Plan Development:** A draft site plan has been prepared by LSCE. The plan incorporates the well location, pump station footprint, treatment facilities, and necessary site improvements such as access, fencing, and flood protection measures.
- **Predesign Checklist:** LSCE has developed a detailed Well Pump Station Design Basis Checklist to refine project requirements. This checklist covers pump type and controls (VFD considerations), flowrate targets, mechanical and piping materials, site access, noise and security standards, chemical treatment (including, but possibly not limited to, sodium hypochlorite disinfection), and integration into the District's XiO system. This checklist will guide key design selections and document alignment between District needs and consultant specifications. This checklist has been completed and sent back to LSCE.
- **Survey of Project Area:** The surveying contractor has completed the draft topographic basemap, and it is currently being reviewed by LSCE.
- **Environmental Compliance:** The environmental contractor is progressing on the IS/MND for the project. District should have documents to review and certify in early 2026.
- **Project Timeline (updated to reflect recent rain delays):**  
The Project Timeline will be provided at the Board meeting for reference and tracking.

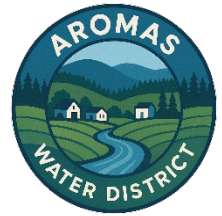
Current next steps include advancing well and pump station design specifications, and completing the environmental compliance documentation (CEQA).

## Staff Recommendation

Staff recommends that the Board receive the update on the Marshall Well Replacement Project, and provide direction to staff.

## Submitted by:

Robert Johnson  
General Manager



# Staff Report

To: Board of Directors  
Re: Item VIII.C – Receive an update on the Operations Shop Construction Project, and provide direction to staff  
Date: December 19, 2025

## Summary / Discussion

The Operations Shop Construction Project (Project) consists of constructing a 2,400 square-foot steel building, designed to provide secure storage for District vehicles and equipment, as well as dedicated space for maintenance activities.

## Recent Progress

- Consulting architect and District staff have received proposed steel prices from two firms.
- Consulting architect and District staff have received proposed steel building construction costs from two firms.
- Upon contractor selection, the successful firm will initiate the agreement and structural plans, with a 25% deposit required to commence work.
- Structural drawings are expected within two weeks of approval, after which permit submittal will be made to the County.
- The county's plan check process typically requires 30 days. Any comments issued will be addressed rapidly (within five days), enabling permits to be issued in two to four weeks.

## Next Steps

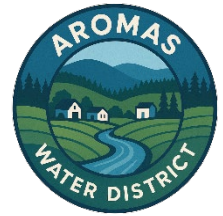
- Ad-Hoc Committee to perform the following tasks:
  - Bid review and contractor selection.
  - Agreement and commencement of structural drawings: upon approval, with a two-week deliverable for plans.
  - Permit process: County review (30 days), with anticipated final approval two to four weeks after comment response.
  - Construction start: approximately two weeks after final permit approval.
  - Construction duration: estimated at three months to completion (weather dependent).

## Staff Recommendation

Staff recommends that the Board receive the update on the Operations Shop Construction Project, and provide direction to staff.

## Submitted by:

Robert Johnson  
General Manager



# Staff Report

To: Board of Directors  
Re: Item VIII.D – Review Proposed Workshop Schedule for Remainder of Fiscal Year 2025-26, and provide direction to staff  
Date: December 19, 2025

## Summary / Discussion

At the November 2025, Board meeting, the Board expressed interest in conducting a series of workshops to incorporate new governance training concepts, update the District’s Strategic Plan (Plan) and develop the District’s Fiscal Year (FY) 2026-27 Budget. Staff has developed a proposed Board Workshop Schedule for the remainder of FY 2025-26 that aligns these objectives with the Board’s calendar.

### **Proposed Board Workshop Schedule for the remainder of Fiscal Year 2025-26**

The proposed workshop schedule takes into account three overarching workshop opportunities; 1) A Board Retreat, focused on developing new and updated Board policies, with the result being an updated Board Handbook, which includes a Board Policy Manual, 2) Strategic Plan Update workshops, providing for the review, evaluation, and updating of the current Strategic Plan, to provide future guidance for the District, and 3) A Board Budget workshop, which occurs annually in the later quarter of each respective fiscal year; with the resulting budget being approved on or before the June meeting.

Based on the information above, a proposed workshop schedule follows:

- 1) Board Retreat – proposing three-plus meetings between January to August 2026 to review current handbook, identify policies needed, revise existing policies, and compile the handbook.
- 2) Strategic Plan – proposing three-plus meetings between January to March 2026 to review current Strategic Plan, and develop a new Strategic Plan; needs to be completed before annual Budget workshop.
- 3) Annual Budget workshop – proposing two meetings from April to June to review current budget, propose new budget items , and adopt new budget by June 2026 Board meeting.

This schedule while aggressive to complete in the timeframe identified, especially with one staff person out of the office until March/April, is necessary so the required planning will be in place for next year’s budget discussion.

## Staff Recommendation

Staff recommends that the Board approve the Proposed Board Workshop Schedule for the Remainder of FY 2025-26, and provide direction to staff.

### Submitted by:

Robert Johnson  
General Manager

Aromas Water District  
**Balance Sheet Prev Year Comparison**

*As of November 30, 2025*

	<u>Nov 30, 25</u>	<u>Nov 30, 24</u>
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
1715 · US Bank Checking 1715	187,364.83	176,510.91
US Bank Money Market 1842	234,868.42	252,861.29
LAIF-State of CA 7005	7,040,472.39	7,085,318.28
Assessment District Banks		
OAWA US Bank 102 Reserve	37,491.66	36,795.43
OAWA US Bank 101 Redemption	2,626.63	49,916.94
OAWA US Bank Checking 0664	10,549.18	17,353.75
Oakridge US BANK Checking 0701	345,194.51	347,504.55
Total Assessment District Banks	395,861.98	451,570.67
Petty Cash	100.00	100.00
Total Checking/Savings	7,858,667.62	7,966,361.15
Accounts Receivable		
1200 · Accounts Rec - Spec Proj/Taxes	40,939.29	43,432.66
Total Accounts Receivable	40,939.29	43,432.66
Other Current Assets		
1292 · Accounts Rec - USDA Loan	1,918,637.58	1,918,637.58
1291 · Accounts Rec - Orchard Acres	221,587.25	221,587.25
Prepaid Insurance	33,524.50	32,967.13
128 · Inventory	113,090.51	79,478.29
1200.1 · Accounts Receivable - El Dor...	196,418.53	155,292.70
1201.9 · Less Allowance for Doubtful ...	-500.00	-500.00
Total Other Current Assets	2,482,758.37	2,407,462.95
Total Current Assets	10,382,365.28	10,417,256.76
Fixed Assets		
1900 · Water System	12,609,759.44	12,426,897.55
1910 · Construction in Progress	596,548.17	305,846.08
1915 · Office Building & Improvements	440,291.33	440,291.33
1970 · Office Equipment & Fixtures	103,662.92	93,467.05
1980 · District Vehicles	246,989.85	246,989.85
1990 · Land and Easements	332,195.78	331,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-8,991,500.75	-8,452,869.75
Total Fixed Assets	5,338,946.74	5,392,817.89
Other Assets		
Deferred Outflow of Resources	327,084.00	327,084.00
Total Other Assets	327,084.00	327,084.00
<b>TOTAL ASSETS</b>	<b><u>16,048,396.02</u></b>	<b><u>16,137,158.65</u></b>

Aromas Water District  
**Balance Sheet Prev Year Comparison**  
*As of November 30, 2025*

	Nov 30, 25	Nov 30, 24
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	26,009.64	5,707.52
Total Accounts Payable	26,009.64	5,707.52
Credit Cards		
FNBO - S Smith x0239	398.11	1,025.29
FNBO - E Giron x1086	0.00	12.45
FNBO - R Johnson x8178	850.99	2,052.73
FNBO - D DeAlba x2486	348.75	884.40
Total Credit Cards	1,597.85	3,974.87
Other Current Liabilities		
306.5 · Unrealized FMV	100,412.72	100,412.72
2020 · Accrued Sick Payable	4,953.17	5,871.67
2024 · Accrued Vacation Payable	39,255.06	34,541.71
Current Portion City National	50,141.69	46,792.07
Current Portion Truist	84,287.00	81,790.00
2100 · Payroll Liabilities	51.91	180.97
Deferred Inflows- Actuarial	43,394.00	43,394.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	4,000.00	8,000.00
Hydrant Meter Deposit	25,000.00	20,000.00
Total CUSTOMER DEPOSITS	29,000.00	28,000.00
Interest Payable	216,235.01	110,851.65
PVWMA Payable	21,457.30	23,150.02
Total Other Current Liabilities	589,187.86	474,984.81
Total Current Liabilities	616,795.35	484,667.20
Long Term Liabilities		
Truist Bank	5,071,165.00	5,238,481.00
2392 · Long-term Debt - USDA (Oakrd...	2,274,939.90	2,317,089.90
2391 · Long-term Debt - Orchard Acres	270,000.00	335,000.00
GASB 68 Pension Liability	716,436.00	716,436.00
City National Bank	414,375.48	512,011.12
Total Long Term Liabilities	8,746,916.38	9,119,018.02
Total Liabilities	9,363,711.73	9,603,685.22
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	212,951.33	2,642,798.61
Allocation of Net Assets	0.00	-2,637,574.59
Net Income	51,726.43	108,242.88
Total Equity	6,684,684.29	6,533,473.43
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>16,048,396.02</b>	<b>16,137,158.65</b>

## Aromas Water District Profit & Loss Budget Performance

November 2025

	Nov 25	Budget	Jul - Nov 25	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
303 · Water Revenue	126,559.43	120,000.00	887,430.07	820,000.00	1,792,000.00
307 · Bulk Water	1,349.85	800.00	10,596.98	6,500.00	12,500.00
302 · Connection	0.00	0.00	17,140.00	17,140.00	51,420.00
301 · Taxes Rcvd - AWD					
3090 · Oakridge / OAWA Assess...	0.00	0.00	0.00	0.00	170,000.00
301 · Taxes Rcvd - AWD - Other	0.00	0.00	0.00	0.00	97,000.00
<b>Total 301 · Taxes Rcvd - AWD</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>267,000.00</b>
304 · Other Office Income & Reimbur...	1,267.85	133.00	1,737.69	665.00	1,600.00
306 · Interest	24,103.16	24,000.00	124,974.79	120,000.00	190,000.00
312 · Grant Revenue	0.00	1,000.00	0.00	1,000.00	1,000.00
<b>Total Income</b>	<b>153,280.29</b>	<b>145,933.00</b>	<b>1,041,879.53</b>	<b>965,305.00</b>	<b>2,315,520.00</b>
<b>Gross Profit</b>	<b>153,280.29</b>	<b>145,933.00</b>	<b>1,041,879.53</b>	<b>965,305.00</b>	<b>2,315,520.00</b>
<b>Expense</b>					
<b>Operations</b>					
403 · Fuel	1,226.72	2,200.00	8,616.13	11,000.00	26,500.00
404 · Truck Maint	2,248.60	1,000.00	5,314.20	5,000.00	12,000.00
431 · System Repair & Maint	3,431.18	13,000.00	30,172.08	59,000.00	150,000.00
463 · Water Analysis	174.00	500.00	1,870.00	3,500.00	8,000.00
464 · Water Treatment	1,774.97	1,500.00	16,507.23	17,000.00	30,000.00
468 · Tools	0.00	1,500.00	2,019.10	4,000.00	7,600.00
470 · Public Outreach / Annexation	0.00	900.00	2,235.92	4,500.00	27,000.00
<b>Total Operations</b>	<b>8,855.47</b>	<b>20,600.00</b>	<b>66,734.66</b>	<b>104,000.00</b>	<b>261,100.00</b>
<b>Power</b>					
449.75 · 388 Blohm, # C	168.42	150.00	729.49	835.00	2,100.00
449.5 · 388 Blohm, A & B Office	77.07	100.00	210.43	490.00	1,180.00
461.5 · RLS Tank Booster	10.51	10.00	-12.23	50.00	120.00
447 · Leo Ln Booster	90.67	80.00	411.97	380.00	880.00
448 · Aimee Mdws Well	9.86	10.00	-13.54	30.00	80.00
451 · Marshall Corp Yard	87.30	200.00	785.43	900.00	2,600.00
452 · Rea Booster @ Seely	86.01	70.00	350.16	290.00	820.00
454 · Carr Booster	688.66	700.00	4,300.15	3,500.00	8,000.00
458 · Pleasant Acres Well	133.12	100.00	5,549.88	600.00	1,300.00
459 · Seely Booster @ Carpenteria	98.30	100.00	8,695.15	6,500.00	7,800.00
460 · San Juan Well	7,322.07	10,000.00	36,218.46	42,000.00	76,000.00
461 · Cole Tank	15.14	10.00	12.23	50.00	120.00
462 · Rea Tank	15.99	10.00	16.59	50.00	130.00
465 - Lwr Oakridge Boost	155.51	125.00	776.95	550.00	1,500.00
465.5 - Upper Oakridge Booster	0.00	0.00	150.00	150.00	650.00
466 · Pine Tree Tank	14.75	10.00	5.68	50.00	130.00
<b>Total Power</b>	<b>8,973.38</b>	<b>11,675.00</b>	<b>58,186.80</b>	<b>56,425.00</b>	<b>103,410.00</b>
<b>Payroll</b>					
Gross	40,271.17	45,000.00	210,496.70	219,000.00	529,352.00
Comp FICA	2,515.65	3,400.03	12,857.85	13,827.67	32,820.00
Comp MCARE	588.34	889.59	3,007.09	3,362.56	7,676.00
Comp SUI	22.16	180.07	93.09	681.94	2,188.00
Payroll Expenses	304.24		760.60		
<b>Total Payroll</b>	<b>43,701.56</b>	<b>49,469.69</b>	<b>227,215.33</b>	<b>236,872.17</b>	<b>572,036.00</b>
<b>Employee / Labor Costs</b>					
407 · Outside Services	6,953.49	2,000.00	10,442.21	10,000.00	30,000.00
408 · Uniform Allowance	0.00	0.00	2,126.55	1,000.00	4,000.00
409 · Workers Comp	967.74	1,250.00	4,838.70	6,000.00	16,304.00
410 · Health Ins	9,151.09	8,700.00	54,906.54	43,500.00	104,751.00
474 · Education	0.00	200.00	5,413.37	6,100.00	8,000.00
477 · Retirement	4,108.96	3,800.00	100,215.63	97,408.00	124,207.00
<b>Total Employee / Labor Costs</b>	<b>21,181.28</b>	<b>15,950.00</b>	<b>177,943.00</b>	<b>164,008.00</b>	<b>287,262.00</b>

## Aromas Water District Profit & Loss Budget Performance

November 2025

	Nov 25	Budget	Jul - Nov 25	YTD Budget	Annual Budget
<b>Office</b>					
440 · Misc Exp	43.41	500.00	3,740.99	2,500.00	6,000.00
444 · Postage	322.61	460.00	1,590.63	2,280.00	5,500.00
445 · Office Supplies	627.11	465.00	2,333.19	2,325.00	5,600.00
446 · Office Eqpmt and Maint	1,331.63	500.00	7,380.28	5,500.00	12,000.00
<b>Total Office</b>	<b>2,324.76</b>	<b>1,925.00</b>	<b>15,045.09</b>	<b>12,605.00</b>	<b>29,100.00</b>
<b>Communications</b>					
455 · Phone, Off	252.26	667.00	1,064.18	3,335.00	8,000.00
456 · Telemetry	0.00	0.00	0.00	0.00	23,000.00
457 · Answ Serv/Cellular Phone	311.29	433.00	1,618.54	2,165.00	5,200.00
<b>Total Communications</b>	<b>563.55</b>	<b>1,100.00</b>	<b>2,682.72</b>	<b>5,500.00</b>	<b>36,200.00</b>
<b>Administrative &amp; General</b>					
4591 · Admin Fee (Bond Admin N...	0.00	0.00	1,081.86	1,300.00	5,200.00
4590 · Bond Interest Exp - Assess ...	0.00	0.00	56,445.08	61,000.00	121,000.00
417 · Capital Loan Interest	0.00	0.00	86,987.71	90,000.00	190,000.00
467 - Depreciation Reserve	48,726.00	48,726.00	243,630.00	243,630.00	584,712.00
406 · Liability Ins	2,943.30	2,000.00	14,408.84	12,000.00	30,000.00
420 · Legal Fees	3,060.00	2,000.00	10,260.00	10,000.00	24,000.00
422 · Bank Charges	236.98	208.00	1,283.36	1,040.00	2,500.00
423 · Litigation Contingency	0.00	1,500.00	0.00	6,500.00	20,000.00
425 · Audit	6,605.00	2,000.00	6,605.00	7,000.00	16,000.00
471 · Bad Debts	0.00	83.33	0.00	416.65	1,000.00
473 · Memberships	625.17	650.00	21,643.65	22,150.00	32,000.00
<b>Total Administrative &amp; General</b>	<b>62,196.45</b>	<b>57,167.33</b>	<b>442,345.50</b>	<b>455,036.65</b>	<b>1,026,412.00</b>
<b>Total Expense</b>	<b>147,796.45</b>	<b>157,887.02</b>	<b>990,153.10</b>	<b>1,034,446.82</b>	<b>2,315,520.00</b>
<b>Net Ordinary Income</b>	<b>5,483.84</b>	<b>-11,954.02</b>	<b>51,726.43</b>	<b>-69,141.82</b>	<b>0.00</b>
<b>Net Income</b>	<b>5,483.84</b>	<b>-11,954.02</b>	<b>51,726.43</b>	<b>-69,141.82</b>	<b>0.00</b>

Aromas Water District  
**Monthly Expenditures**  
 November 18 through December 16, 2025

Date	Num	Name	Amount
<b>1715 · US Bank Checking 1715</b>			
11/19/2025	ONLINE	Core & Main	-1,505.34
11/20/2025	EFT	Spectrum - Charter Communications	-111.25
11/24/2025	EFT	PG&E	-147.87
11/24/2025	EFT	PG&E	-155.51
11/26/2025	20430	Shaun Smith	-49.70
11/26/2025	EFT	Core & Main	-185.23
11/26/2025	20431	ACE Hardware Prunedale	-5.75
11/26/2025	20432	Ace Hardware Watsonville	-126.16
11/26/2025	20433	Baker Supplies and Repairs	-376.90
11/26/2025	20434	C.J. Brown & Company CPAs	-5,284.00
11/26/2025	20435	CALNET3	-141.01
11/26/2025	20436	Dan Aldridge	-6,605.99
11/26/2025	20437	Monterey Bay Analytical Services Inc	-174.00
11/26/2025	20438	Monterey Bay Solutions, LLC	-225.00
11/26/2025	20439	Noland Hamerly Etienne and Hoss	-3,060.00
11/26/2025	20440	Osuna Auto Electric	-2,186.07
11/26/2025	20441	Pajaro Valley Lock Shop	-19.69
11/26/2025	20442	San Benito County Mosq Abatement Prog	-43.41
11/26/2025	20443	SCAS	-154.00
11/26/2025	20444	USA BlueBook	-60.69
11/28/2025	DD2318	Bowman (P), Naomi	0.00
11/28/2025	20428	DeAlba (P), David	-3,486.40
11/28/2025	DD2319	Giron (P), Ester	0.00
11/28/2025	DD2320	Hill (P), Travis S	0.00
11/28/2025	DD2321	Johnson (P), Robert L	0.00
11/28/2025	20429	Smith (P), Shaun	-2,198.03
11/28/2025	EFT	QuickBooks Payroll Service	-7,272.67
11/28/2025	EFT	CalPERS	-1,208.57
11/28/2025	EFT	CalPERS	-3,416.83
11/28/2025	E-pay	Employment Development Dept	-886.69
11/28/2025	E-pay	United States Treasury (EFTPS)	-4,603.30
12/01/2025	EFT	PG&E	-86.01
12/01/2025	EFT	PG&E	-87.30
12/01/2025	EFT	PG&E	0.00
12/01/2025	EFT	PG&E	-8,025.87
12/01/2025	EFT	PG&E	-106.66
12/03/2025	EFT	ADT Security Services, Inc.	-443.40
12/05/2025	EFT	Verizon Wireless	-104.30
12/05/2025	EFT	PG&E	0.00
12/05/2025	20445	USPO	-313.56
12/05/2025	Pd Online	Google	-46.37
12/08/2025	EFT	First Bankcard	-3,595.92
12/08/2025	EFT	PG&E	-52.73
12/08/2025	EFT	PG&E	-98.30
12/09/2025	EFT	PG&E	-168.42
12/11/2025	EFT	QuickBooks Payroll Service	-8,098.82
12/12/2025	DD2322	Bowman (P), Naomi	0.00
12/12/2025	20446	DeAlba (P), David	-3,856.66
12/12/2025	DD2323	Giron (P), Ester	0.00
12/12/2025	DD2324	Hill (P), Travis S	0.00
12/12/2025	DD2325	Johnson (P), Robert L	0.00
12/12/2025	20447	Smith (P), Shaun	-1,986.99
12/12/2025	DD2326	Capron (P), Seth	0.00
12/12/2025	20448	Holman (P), Wayne R	-252.49

12/18/25

Aromas Water District  
**Monthly Expenditures**  
*November 18 through December 16, 2025*

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
12/12/2025	DD2327	Morris (C), Vicki	0.00
12/12/2025	DD2328	Norton (P), K W	0.00
12/12/2025	DD2329	Powers (P), Timothy W	0.00
12/12/2025	E-pay	Employment Development Dept	-918.92
12/12/2025	E-pay	United States Treasury (EFTPS)	-4,779.68
12/12/2025	EFT	CalPERS	-1,204.06
12/12/2025	EFT	CalPERS	-3,378.77
12/15/2025	20461	American Asphalt	-4,802.92
12/15/2025	20449	ACE Hardware Prunedale	-360.27
12/15/2025	20450	ACWA JPIA, Emp. Ben. Prog.	-10,025.03
12/15/2025	20451	Aromas Water District (Petty Cash)	-320.00
12/15/2025	20452	C.J. Brown & Company CPAs	-1,321.00
12/15/2025	20453	EDP Solutions	-513.75
12/15/2025	20454	Ferguson Ent. #3325 DBA PollardWater	-236.23
12/15/2025	20455	Luhdorff & Scalmanini Consulting Engineer	-12,938.00
12/15/2025	20456	Old Firehouse Market	-427.60
12/15/2025	20457	Rob Johnson	-50.00
12/15/2025	20458	Streamline	-418.00
12/15/2025	20459	USA BlueBook	-11.95
12/15/2025	20460	VOID	0.00
12/15/2025	Pd Online	Intuit	-83.74
12/15/2025	Pd Online	Recology San Benito County	-69.57
<b>Total 1715 · US Bank Checking 1715</b>			<b>-112,873.35</b>
<b>TOTAL</b>			<b>-112,873.35</b>