Minutes of the Regular Meeting of the
Aromas Water District Board of Directors
April 28, 2026

I. CALL TO ORDER. The regular meeting of the Aromas Water District Board of Directors was called to order by President Capron on Tuesday, April 28, 2026, at 7:00 p.m. Attendees were present in the Aromas Water District Board Room and on Zoom.

II. ROLL CALL. President Capron, Vice-President Powers, Directors Norton, Morris and Holman were present in the Aromas Water District Board Room along with General Manager Johnson; Counsel Quinn attended via Zoom.

III. PLEDGE OF ALLEGIANCE. Director Holman led the pledge of allegiance.

IV. ADDITIONS AND DELETIONS. There was one deletion: South Valley Internet item in Closed Session.

V. PUBLIC COMMENT. There was no public comment.

VI. REPORT OUT FROM CLOSED SESSION. Direction was given to the General Manager

VII. MINUTES. The minutes of the March 24, 2026, Regular Board Meeting were presented for review and approval. Director Morris moved for approval; Director Holman seconded. Minutes were unanimously approved.

VIII. PRESENTATIONS & REPORTS

A. Director's Report. There was no report from any of the Directors.

B. Attorney's Report. There was no Attorney's Report presented.

C. Manager's Report:

OPERATIONS & MAINTENANCE
Production & Well Levels
Total production in March 2026 was 7,471,086 gallons; roughly 47% higher than February's production, and 25% above March's average production. The average daily production was 241,003 gallons.

The District has 978 total connected meters.

Carpenteria and Pleasant Acres wells were operated the entire month, while San Juan well was offline for repairs. All water testing reports were filed on time.

Operational well levels: Carpenteria well water level increased by one foot, while San Juan well saw a decrease of one foot, in comparison to the previous month's reading. **Observational wells:** The Marshall well level increased two feet and the Aimee Meadows well level decreased one foot from last month.

INCIDENTS
No incidents to report, though a repair was performed for leaking District infrastructure on Scott Lane.

ADMINISTRATIVE
Staff & Board Recognition
GM Johnson reported on the following staff activities: 1) Management Analyst (MA) Girõn worked on the Capacity Calculations Report, verifying numbers to make the report as accurate as possible, 2) MA Girõn also completed the eAR report on time, and is currently working on the Consumer Confidence Report, 3) Chief Operator DeAlba and Operator Smith worked on San Juan well issues, as well as other infrastructure matters at Leo Place and Upper Oakridge, and 4) GM Johnson met with a different well repair group to make repairs on the San Juan well and an interested homeowner regarding annexation on Little Merrill Road.

Conservation & Rainfall
The beginning of the new rainfall year was on October 1, 2025. Since then, 18.96 inches of precipitation has been recorded by the rain gauge at Chittenden Pass, with 1.80 inches of precipitation falling (to date) this month.

PROJECTS
Status of the Marshall Well Replacement and Operations Shop Construction Projects
An update was provided at the meeting for each project.

Annexation of Driscoll properties into the Aromas Water District boundary
As part of the agreement with Driscoll Berries, the District has agreed to apply to Monterey County LAFCo (MCLAFCo) for an annexation of three small properties into the District boundary. There has been no progress in the last month.

Development of Tabletop Training Exercise (TTX)
As per the General Manager's Performance Evaluation, a tabletop training exercise was to be developed for staff training in October. Staff is working to schedule a date for this training.

District Capacity Calculations for 2026
Staff has been working over the last few months on the capacity calculations, and presented the 2026 Capacity Calculations Report at the meeting.

Policy Update/Addition Project
Staff and Counsel developed a triage plan to address the various policy updates and additions that were identified at a special meeting earlier this year. The resulting project will be developed in three categories; 1) Board Policy Manual (Board Behaviors), 2) Employee-related Policies, and 3) District Policies (Can/Will Serve, Debt Collection, Leak Credit, etc.)

D. Correspondence
GM Johnson went through the monthly correspondence list and provided information on specific items. One particular item was a letter from a customer for some "above and beyond" effort provided by Operator Smith.

VIII. ACTION ITEMS

A. Receive updates on the Marshall Well Replacement and Operations Shop Construction Projects, and provide direction to staff
Staff presented status reports for both projects. Follow-up questions about the well project were discussed, including the estimated costs for the pump station. The updates were received by consensus.

B. Receive report on the 2026 Capacity Statistics for the Aromas Water District Annexed Area
Staff presented District capacity statistics based on the most recent connection and water use information. Discussions followed regarding clarification about how the numbers were calculated, possible future annexations into the District, and how the wells are operated. In the end, staff was asked to present some additional information at next month's meeting. The Board, based on this information, chose not to allow any additional annexations to be initiated.

C. Receive Financial Reports for the Month of March 2026 and Approve Expenditures

Total Assets / Liabilities & Equity are $15,980,570.94. In the P&L Report, Revenue for March was $164,688.55. Total Expenditures were $236,395.52 between March 20, 2026, and April 22, 2026.

Vice-President Powers moved to adopt the Financial Reports which was seconded by Director Holman. The Financial reports were unanimously approved by the Directors present.

IX. FUTURE MEETINGS & AGENDA ITEMS

The next regular Board meeting date will be May 26, 2026, at the Aromas Water District Board Room. Closed Session will be held if necessary. Possible discussion items are; 1) District Capacity, 2) Expense Budget and 3) Reserve or Annexation Policy (Draft).

X. ADJOURNMENT TO CLOSED SESSION

President Capron adjourned this meeting to Closed Session at 8:55pm.

XI. CLOSED SESSION

Two matters were scheduled for Closed Session. The South Valley Internet item was removed, while the initial steps of the Performance Evaluation of the General Manager were discussed. Direction was given to the General Manager.

XII. RETURN TO OPEN SESSION

Open Session resumed at 9:08pm.

XIII. ADJOURNMENT

President Capron adjourned the meeting at 9:10pm.

Read and approved by: ______________________
President, Seth Capron

Date: 5/26/26

Attest: ______________________
Board Secretary, Robert Johnson

Date: 5/26/26