

# **Minutes of the Regular Meeting of the Aromas Water District Board of Directors July 25, 2023**

- I. CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Morris on Tuesday, July 25, 2023, at 7:00 p.m. in a hybrid setting; attendees were present in the Board Room, and online via Zoom.
- II. ROLL CALL.** President Morris, Vice-President Holman and Directors Norton, and Capron were present in the Board Room along with General Manager Johnson. Counsel Bosso attended via Zoom. Director Powers was absent.
- III. PLEDGE OF ALLEGIANCE.** President Morris led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no statements of disqualification.
- V. ADDITIONS AND DELETIONS.** There were no additions or deletions.
- VI. MINUTES.** The minutes of the June 27, 2023, Board Meeting were presented for review and approval. Director Capron moved for approval of the minutes; Director Holman seconded. Minutes were unanimously approved by the Directors who were present: Morris, Holman, Norton, and Capron.
- VII. ORAL COMMUNICATION.** There were no public comments.

## **VIII. PRESENTATIONS & REPORTS**

- A. Attorney's Report.** Counsel Bosso reported on the state's new standards for Chromium Six, and reiterated that the District is lucky to not have that present in its water. He also mentioned the attempt to change the pre-1914 water rights statutes; and that that effort has been extended for another year.

### **B. Manager's Report:**

#### ***OPERATIONS & MAINTENANCE***

##### ***Production & Well Levels***

Total production in June 2023 was 9,264,210 gallons; roughly 14% higher than May's production, and 23% lower than June's average production. The daily average production was 308,807 gallons.

The District has 975 total connected meters – one new connection on Cole Road was installed.

San Juan and Carpenteria wells were operated the entire month and Pleasant Acres well was not operated at all this month. All water testing reports were filed on time and showed satisfactory results.

Operational well levels: Carpenteria and San Juan wells were down two feet and three feet respectively. Observational wells: Marshall Well was down three feet and Aimee Meadows was down seven feet.

##### ***INCIDENTS***

There were no incidents since the previous Board meeting.

#### ***ADMINISTRATIVE***

##### ***Staff & Board Recognition***

GM Johnson reported on the following staff activities: 1) CSR Bowman and MA Girõn have been putting the Interim Testing (pre-Audit) paperwork together, 2) Cooky Hurst, our new Accounting Clerk, is learning more about her position, 3) Chief Operator (CO) DeAlba and Operator Smith completed the installation at 1081 Cole Road, 4) GM Johnson and the PVWMA Board Chair met with San Benito County's CAO and Planning Director regarding the new annexation agreement, and 5) GM Johnson has secured the contractors for the tank cleaning effort this August.

### ***Conservation & Rainfall***

The beginning of the new rainfall year was on October 1, 2022. Since then 38.52 inches of precipitation has been recorded by the rain gauge at Chittenden Pass, with no rain falling in June.

### ***PROJECTS***

#### **Orchard Hill Road proposed annexation progress**

The group of residents has the information developed by the financial advisors, and are currently working through it. The group will provide information to the folks who may want to be a part of the project. The District has informed the group that if no progress is achieved in the near future, the temporary water service will be terminated in October.

#### **Cole and Rocks Road Annexation**

With the annexation complete, customers are now eligible to be connected, if they choose. Actually about four or five connections have been installed or will be in the near future.

#### **New Water Source**

This matter was discussed in the June Closed Session, and the General Manager was given direction.

#### **Follow-up on the Kang Annexation effort**

The Kang Annexation, approved by the District Board in November 2022, went to the PVWMA Board of Directors for approval on March 15, 2023. The PVWMA Board tabled the matter, due to concerns regarding new construction with no water source identified.

The PVWMA policy for District annexations was approved and recently shared with the San Benito County CAO and Planning Director to be sure all entities involved have the same information.

#### **Rancho Larios Water Tank Road reseal**

District operators noticed that the Rancho Larios subdivision was resealing all their roads. Staff observed the contractors' work and was impressed with it to the point that the District hired them to reseal the Rancho Larios Water Tank access road. The contractors were brought on board and completed the work in just a few days time.

### **C. Correspondence:**

GM Johnson went through the monthly correspondence list and provided information on specific items.

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**IX. ACTION ITEMS**

**A. Financial Reports for the Month of June 2023**

Total Assets / Liabilities & Equity are \$16,312,676.36. In the P&L Report, Revenue for June was \$210,151.99. Total Expenditures were \$165,798.87 between June 20 and July 17, 2023.

On the graphical representation of the Profit and Loss statement, June's revenue was 0.9% lower than year-to-date budgeted revenue. On the other hand, June's Expenditures were 1% higher than year-to-date budgeted expenditures.

President Morris moved to adopt the Financial Reports as presented; seconded by Director Norton. With Directors Morris, Holman, Norton, and Capron present, the Financial Reports were unanimously accepted.

**XI. FUTURE MEETINGS & AGENDA ITEMS.**

The next meeting date will be Tuesday, August 22, 2023, at the District office. At that meeting, there may be another Closed Session related to continuing the discussion regarding well site options.

**XII. ADJOURNMENT OF REGULAR MEETING TO CLOSED SESSION.**

The regular meeting was adjourned at 7:40pm.

**XIII. CLOSED SESSION.**

Closed Session discussion of real property negotiations occurred.

**XIV. RETURN TO OPEN SESSION.**

The Board returned to Open Session at 8:50pm.

**XV. REPORT OUT FROM CLOSED SESSION.**

The General Manager was given direction related to real property negotiations

**XVI. ADJOURNMENT.**

President Morris adjourned this meeting at 8:52pm.

Read and approved by: Wg. K/H  
Vice-President, Vicki Morris

Attest: RJ  
Board Secretary, Robert Johnson

Date: 22 Aug 2023

Date: 8/22/23