

**Minutes of the Regular Meeting of
The Board of Directors of the
Aromas Water District
June 28, 2016**

I. CALL TO ORDER:

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Leap on Tuesday, June 28, 2016 at 7:01 p.m. at the District office located at 388 Blohm Ave, Aromas, California.

II. ROLL CALL:

President Leap and Directors Dutra, Holman and Norton were present. Vice President Smith was absent. General Manager Vicki Morris, Counsel Bob Bosso and staff Louise Coombes were also in attendance.

III. PLEDGE OF ALLEGIANCE: President Leap led the pledge of allegiance.

IV. STATEMENTS OF DISQUALIFICATION: There were no disqualification statements.

V. ADDITIONS AND DELETIONS: There were no additions or deletions.

VI. MINUTES: The minutes of the May 24, 2016 Regular Meeting were presented for acceptance and approval.

Director Norton moved to approve the meeting minutes. The motion was seconded by Director Holman and the minutes were approved unanimously by those present.

VII. ORAL COMMUNICATION: There were no comments.

VIII. PRESENTATIONS

A. Director's Report

- Director Norton reported that he interviewed applicants for the Assistant General Manager position on June 24th along with President Leap and GM Morris. They agreed that there are good applicants for the position.

B. Attorney's Report:

- Counsel Bosso reported that he is continuing to follow numerous Proposition 218 cases involving water districts.

C. Manager's Report: Detailed report in agenda packet. Highlights include:

Operations:

- May 2016 production was 8.332 million gallons showing an increase from previous months but still low compared to averages. The recent heat wave is showing temporary higher than normal use.
- Backflow testing has been completed.
- The VFD for Pleasant Acres well will be replaced.
- AWD received it's first annual true-up bill from PG&E reflecting a \$151 credit because

of the solar arrays at the Seely Station.

- New connection of recently annexed parcel on San Juan Road will be installed next week.

Staff

- Operators DeAlba and Zelmar continue to attend a monthly safety seminar.
- GM Morris attended GM Summit Conference training through CSDA June 13-14.
- GM Morris, Operator DeAlba, Tracy Hart, HR Manager of Soquel Creek Water District, Director Norton and Pres. Leap assisted with interviewing applicants for the New Assistant Manager position.

Marshall Well

- Marshall Well pump test has been performed by hydrogeologist Martin Feeney and he met with GM Morris. Old well is too old and water quality is too poor. A new well at the same depth would not have acceptable water quality either. The most viable solution would be to develop a new well at a depth of 400-500 foot depth. A final report will be given to the District. Old well will be abandoned.

Marshall Shop Building

- Bids have come in at over \$200,000 which is twice what was originally estimated. Director Holman asked if AWD could hire temporary employees to work on project. There was discussion and Counsel Bosso advised against it.

D. Correspondence:

Director Norton asked about Scenic Easement near Seely and Carpenteria. Nearby property owners want to split their lot and get approval from San Benito County to vacate the easement restrictions.

IX. ACTION ITEMS

- A. Financials:** Revenue for May was \$101,405.57 and included a new connection and taxes received. Total assets are \$6.566 million. The expenditures between May 17 and June 20, 2016 are \$63,340.27. The fiscal year will likely end with slightly less than anticipated revenue. President Leap reviewed the expenditures.

Director Holman moved to accept the financials as presented and Dir. Norton seconded. The financials were accepted unanimously with V. Pres. Smith absent.

X. CLOSED SESSION:

Meeting adjourned to closed session at 7:55 PM to conduct annual performance evaluation of General Manager.

- XI. RETURN TO OPEN SESSION:** Meeting returned to open session at 8:10 PM. Counsel Bob Bosso reported that Directors discussed General Manager performance.


Director Norton made a motion that General Manager Morris receive a 4% salary increase. Director Dutra seconded. It passed unanimously with V. Pres. Smith absent.

XII. FUTURE MEETINGS & AGENDA ITEMS: Next meeting will be July 26, 2016.

XIII. ADJOURNMENT - Pres. Leap adjourned the meeting at 8:17 PM.

Date: July 26, 2016

Read and approved by:



Board President, Jim Leap

Attest: 

District Secretary