

**Minutes of the Regular Meeting of  
the Aromas Water District Board of Directors  
June 28, 2022**

- I. CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Leap on Tuesday, June 28, 2022, at 7:00 p.m. in a hybrid setting; attendees were present both in the Board Room and online via Zoom.
- II. ROLL CALL.** President Leap, Vice President Morris and Directors Dutra, Holman and Smith were present. Also present was General Manager Johnson. Board Secretary Coombes and Counsel Bosso attended via Zoom.
- III. PLEDGE OF ALLEGIANCE.** President Leap led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V. ADDITIONS AND DELETIONS.** There were no additions to, or deletions from, the Agenda.
- VI. MINUTES.** The minutes of the May 24, 2022, Board Meeting were presented for review and approval. Director Smith moved for approval of the minutes as presented; Vice President Morris seconded. Minutes were unanimously approved with all Directors present.
- VII. ORAL COMMUNICATION.** There were no public comments.
- VII. REPORTS/PRESENTATIONS**

- A. Director's Report(s).** There were no Director's reports.
- B. Attorney's Report.** Counsel Bosso stated that there was nothing to report on in the law regarding water that applies to our District since we produce less than 3000 acre feet per year.
- C. Manager's Report**

***OPERATIONS & MAINTENANCE***

***Production & Well Levels***

GM Johnson reported total production in May 2022 was 10,429,459 gallons, with a daily average of 326,273 gallons. Both Carpenteria Well and San Juan Well operated the entire month; Pleasant Acres was used for one day, now that the flow meter is installed and reliably operational. May's average production is 31% higher than April's average production, but close to their respective annual averages.

All water testing reports were filed on time and represent satisfactory results. The District has 971 total connected meters.

Operational well levels; Carpenteria Well is down four feet and San Juan Well is down five feet. Observational wells; Marshall Well is down four feet and Aimee Meadows is down seven feet.

***INCIDENTS***

At the very end of April, a break occurred on Seely Avenue due to tree root cracking a four-inch main. The estimated water loss is 140,000 gallons. It was difficult to find, but once discovered, the repair was made the same day.

With resurfacing work along Carr Avenue currently being undertaken by Granite Construction, they uncovered a main where a saddle joint was located. The disturbance of the sand around the infrastructure resulted in a leak and the saddle joint had to be replaced, the cost of which was incurred by Granite Construction. Water loss was estimated at 10,000 gallons.

## ***ADMINISTRATIVE***

### ***Staff & Board Recognition***

WUSp Girōn and Operator Smith continue with the Valve Marking and Exercising Program as time permits.

ASO Coombes and WUSp Girōn completed the application to LAFCo for the Cole and Rocks Road annexation and the application has now been submitted to LAFCo; there is usually a two to three month waiting period before items are presented to their Board.

ASO Coombes and GM Johnson reviewed the Conflict of Interest Code, which is a required biennial review, and found that there were no changes necessary.

GM Johnson and MNS Grant Team have been working on an application for a Small Community Drought Relief Grant for the Marshall Well replacement project. Based on the geography of the awards that have already been made, none have been in the counties of Monterey and San Benito, which may increase the possibility of award.

## ***PROJECTS***

### **Orchard Hill Road proposed annexation progress**

An updated technical memorandum is complete and has been reviewed by the interested parties along Orchard Hill Road who wish to move this project further on and meet to ask a number of questions. The original group is reaching out to other homeowners in the surrounding area in an attempt to defray the cost per household.

### **New Water Source – Marshall Well Project**

More about this project in the Action Items of this meeting.

**Correspondence:** GM Johnson drew the Board's attention to the following items.

The insurance claim for the damaged fire hydrant last October from Kemper Insurance. They have a maximum claim amount of \$10,000 between all claimants, but our costs alone were well over \$18,000. They also wait for a protracted period of time for all claims to be made. The mailboxes that were destroyed have all been replaced but no claim was made by those homeowners..

### ***Conservation & Rainfall***

Since the start of the rainfall year on October 1, 2021, a total of 16.32 inches of precipitation have been recorded by the rain gauge at Chittenden pass. This is approximately a 72% increase from the previous rain year total.

## **X. CONSENT CALENDAR**

- A. Consider adopting Resolution 2022-14 authorizing the continuation of hybrid/remote teleconferencing meetings pursuant to AB 361**

Vice President Morris moved to adopt Resolution 2022-14 as presented; seconded by Director Smith. With all Directors present, the consent calendar was unanimously adopted by roll call vote.

**XI ACTION ITEMS**

**A. Consider receiving an update on the Marshall Well Replacement Project**

Short bi-weekly meetings have been occurring between MNS Engineering, Luhdorff and Scalmanini and District Staff to report status, actions and requirements. This has been very productive to facilitate moving this project forward in a timely manner.

The loan has been received and correctly accounted for, so expenses previously incurred for this project are being reassigned to their correct Capital Project expense accounts. A way to place the large fund to be most advantageous to the District, in terms of earning interest, is currently being assessed by staff.

As mentioned earlier, the grant application is almost complete and will be submitted soon. If received, this money will be used to cover the expenses for the Well Project, thereby freeing up funds for additional deferred Capital Projects.

The drilling of the test well began yesterday and is due for completion by July 18, 2022. However, debris such as old concrete, steel and piping was discovered within the first foot. Therefore, excavation of the area had to occur for the drilling to continue.

Overall, from the initial timeline, this project is running about seven months ahead. Water sampling will be undertaken and should be completed by mid-August to determine the well's effectiveness. Once this is complete, an environmental survey will take place in preparation for the production well. The test well currently has a generalized design; once the geophysical logging has been completed, the design, specifically the extent and location of the perforations, will become more specific for optimum performance. The test well will eventually become the new monitoring well.

The report was received by Board consensus.

**B. Financial Reports for the Month of May 2022**

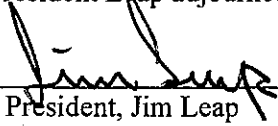
Total Assets / Liabilities & Equity are \$16,628,591.01, of which Total Current Assets are \$10,586,063.78, and Total Fixed Assets are \$5,811,967.35. In Liabilities, the Total Current Liabilities are \$200,109.56, Total Long Term Liabilities now stands at \$9,921,098.68 with Total Liabilities & Equity of \$16,628,591.01.

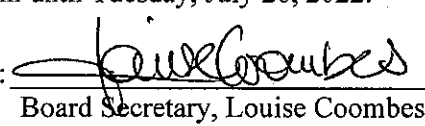
In the P&L Report, Water Revenue for May was \$164,038.00. Total Expenditures were \$147,951.63 between May 18 and June 21, 2022.

On the graphical representation of the Financials, when compared to the current budget there is -0.4% difference of budgeted versus actual income. Similarly, the Expenditures had -2.3% difference and therefore below budget since the beginning of the year; a combination of both percentages is very close to the budget.

**XII. FUTURE MEETINGS & AGENDA ITEMS.** The next meeting date will be on Tuesday, July 26, 2022 and will be the same hybrid format as this meeting. Vice President Morris will be unable to attend.

**XIII. ADJOURNMENT.** President Leap adjourned the meeting at 8:10pm until Tuesday, July 26, 2022.

Read and approved by:   
President, Jim Leap

Attest:   
Board Secretary, Louise Coombes

Date: 7-26-2022

Date: 7/27/2022