

**Minutes of the Regular Meeting of
the Board of Directors of the Aromas Water District
May 22, 2018**

- I. **CALL TO ORDER.** The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Smith on Tuesday, May 22, 2018 at 7:00 p.m. at the District office located at 388 Blohm Ave, Aromas, California.
- II. **ROLL CALL.** President Smith, Vice President Holman and Directors Norton and Leap were present. Director Dutra was absent. Also in attendance were General Manager Robert Johnson, Counsel Bob Bosso, Board Secretary Louise Coombes, Management Consultant Vicki Morris and staff Ester Gir6n.
- III. **PLEDGE OF ALLEGIANCE.** Director Holman led the pledge of allegiance.
- IV. **STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V. **ADDITIONS AND DELETIONS.** There were no additions or deletions to the Agenda.
- VI. **MINUTES.** The minutes of the April 24, 2018 Board Meeting were presented for review and approval; there were no corrections or comments. Director Leap moved for approval of the minutes and Director Holman seconded. Minutes were unanimously approved with Director Dutra absent.
- VII. **ORAL COMMUNICATION.** There were no public comments. ASO Coombes provided copies of Election deadlines and Candidate information to those Directors whose current term ends in November 2018.

VIII. REPORTS/PRESENTATIONS

- A. **Director's Reports.** Director Norton reported on the Ad-Hoc Committee meetings with himself, President Smith, GM Johnson and Consultant Morris regarding the Strategic Plan; all meetings went well and the result will be detailed later in this meeting.

Director Smith reported that the General Manager's evaluation is coming due. GM Johnson will complete a self-evaluation which will be sent, along with a blank evaluation form, via email to each Director so that comments can be returned electronically for the Board Secretary to compile into one report. The deadline for submission is on or before June 15, 2018, for collation before the next Board Meeting where a closed session will be held for discussion.

- B. **Attorney's Report.** Counsel Bosso has continued to follow SB831, the Additional Dwelling Unit (ADU) Statute, has now been amended largely thanks to ACWA's intervention. With specific reference to Water Districts, the restrictions on new meters, new connections, impact fees and so on have been deleted, with the exception of certain inclusionary units that were built before a specific date. Counsel Bosso is keeping track of SB831's progress and will report on further developments.

Counsel Bosso also mentioned that last week he attended the ACWA conference, specifically for the Legal Affairs Committee. Based on some attendees recent experience with emergency situations (fire, flood) strong emphasis was placed on the need to have emergency provisions prepared to avoid delays in emergency situations. Counsel Bosso is working on templates for Special Districts to have as a basis for developing and implementing such a plan.

- C. **Manager's Report.** See detailed report in agenda packet. Items highlighted include:

Production & Well Levels

The replacement parts for San Juan well arrived, after some delay, and were installed on May 1, 2018. After the required testing, the well was back in service on May 14, 2018. The first day of pumping produced over 100,000 gallons. San Juan well did not pump throughout April. Despite this, overall production was on a par with this time in 2017.

Well water levels generally show that customers are beginning to use water as we approach summer. Carpenteria Well has lowered six feet, San Juan Well was only online for a single day but was five feet lower than last month. Marshall Well is down five feet and Aimee Well measurement, from PVWMA, is down eight feet. Note: Aimee Well measurement is current this month as the reading was received before the Board packet was finalized.

Maintenance & Repair

Routine and springtime maintenance is underway as time allows. Operator Zelmar has both been working full time and constantly on call for the last two weeks and will be through most of June. GM Johnson is keeping in frequent contact and assisting where practicable.

Staff & Board Recognition

GM Johnson mentioned that ASO Coombes and AC Giron are beginning Audit preparations. The Interim Testing was scheduled for early June, 2018, but has now been re-scheduled to mid August.

GM Johnson and ASO Coombes, along with assistance from Consultant Morris, submitted the annually required (by the State Water Resources Control Board) information for the Drinking Water Clearing House Report, otherwise know as the DRINC report.

Similarly, GM Johnson and ASO Coombes, along with assistance from Consultant Morris have the annual Consumer Confidence Report down to its final draft and will be printed and mailed by mid June.

ASO Coombes and CSR Gonzales represented the District during the recent Aromas Hills Artisans sponsored Garden Tour. The garden and new banners were very well received and admired. As a benefit to the public, free succulent cuttings were available and many people took advantage of this opportunity.

Drought & Conservation

GM Johnson reported that the rain gauge measurement is still almost 13" of rain since the beginning of October.

PROJECTS

1. Development of Mission Critical documents

The project focus of this past month has been on developing the Strategic Plan, the Capital Budget and the Expense Budget. These documents include extensive detail and took a considerable amount of time to accurately compile. Each report will be reviewed for approval during the Action Items of this meeting, providing direction for routine activities and District projects.

2. New Technology to Control Facilities

For the last few months, GM Johnson has been in contact with a consultant, that Chief Operator DeAlba originally met at a recent trade show, who is offering a new technology to control our facilities by improving SCADA. The XiO Water Systems Consultant has reviewed our system and provided estimates, and is working with GM Johnson on a plan to possibly phase this technology into the District.

- D. Correspondence.** GM Johnson has been in communication with TESLA who requested further information prior to providing the District with a quotation for putting the District office on solar power.

The letter for the CFD account closeout at the top of this month's Correspondence list was omitted from last month's packet, and so was included here.

GM Johnson had requested a waiver for the testing of 1,2,3 TCP from the Division of Drinking Water, but the request was denied.

ASO Coombes received correspondence confirming that Aromas Water District is the recipient of the Special District Leadership Foundation District Transparency Certificate of Excellence 2018. Considerable work had gone into achieving this award, including numerous improvements to the District's website.

GM Johnson pointed out that now that the Transparency Certificate of Excellence Award is in place for the next two years, he would like to bring more information to a future Board meeting regarding additional Board and GM Training to achieve the District of Distinction Award, of which there are a variety of levels.

