



REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

TUESDAY, March 25, 2025, 7:00 PM

President- Seth Capron
Vice President- Timothy Powers
Director- Wayne Norton
Director- Vicki Morris
Director- Wayne Holman
General Manager- Robert Johnson

The Aromas Water District Board of Directors meetings are held at the District office. Staff and the public may attend the meeting remotely or in person. Public participation is encouraged – remote participation instructions are on the following page.

- I. **CALL TO ORDER**
- II. **ROLL CALL OF DIRECTORS:** President Seth Capron and Vice President Timothy Powers, Directors Wayne Norton, Vicki Morris, and Wayne Holman.
- III. **PLEDGE OF ALLEGIANCE**
- IV. **REPORT OUT FROM CLOSED SESSION ON FEBRUARY 25, 2025**
- V. **STATEMENTS OF DISQUALIFICATION**
- VI. **ADDITIONS AND DELETIONS**
- VII. **MINUTES:** Review and approve the Minutes of the February 25, 2025, Regular Board Meeting. p. 3-5
- VIII. **PUBLIC COMMENT:** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*
- IX. **REPORTS**
 - A. DIRECTORS' REPORTS
 - B. ATTORNEY'S REPORT
 - C. MANAGER'S REPORT p. 6-9
 - D. CORRESPONDENCE p. 10
- X. **ACTION ITEMS**
 - A. **Receive an update on the Operations Shop Construction Project, and provide direction to staff** p. 11-13

Staff will present an update on the Operations Shop Construction Project, for discussion and Board action.
 - B. **Approve a GM/Staff Training Plan for 2025, and provide direction to staff** p. 14-15

Staff will present a GM/Staff Training Plan for 2025, for discussion and Board action.
 - C. **Receive Financial Reports for the Month of February 2025 and Approve Expenditures** p. 16-21

Including both Assessment Districts, the financial reports for February show a total revenue of \$141,004.15; total expenditures were \$119,789.22 between February 15, and March 14, 2025. These financials and monthly expenditures will be presented for discussion and Board action.
- XI. **FUTURE MEETINGS & AGENDA ITEMS – Next meeting – April 22, 2025**
- XII. **CLOSED SESSION**

Pursuant to California Government Code section 54957, the Board will adjourn to Closed Session regarding:

 - a) *Public Employee Performance Evaluation – General Manager*
- XIII. **RETURN TO OPEN SESSION**
- XIV. **ADJOURNMENT**

Meeting Attendance Instructions

The public may participate in the District's Board meeting either in person, or by teleconference / web conference via the instructions provided below. In person attendees will be subject to current mask and distancing protocols.

The meeting materials will be available for download from the District's website at:

www.aromaswaterdistrict.org

For those who choose to attend this meeting via Zoom will be muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <http://www.zoom.us>), click the link on the meeting date and time: <https://us02web.zoom.us/j/81432173841>

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call **(669) 900.9128** and enter the Webinar ID: [81432173841](https://us02web.zoom.us/j/81432173841)

If you would like to speak during the public comment portion of the meeting, you have the following options:

1. **Online** – raise your hand or use the Q&A panel to submit written comments.
2. **Phone** – press *9 to raise your hand, *6 to send a request to be unmuted to submit verbal comments.

The meeting officially will start at 7:00pm, though remote access will be open 15 minutes before the start of the meeting.

Public engagement is important to the District.

Minutes of the Regular Meeting of the Aromas Water District Board of Directors February 25, 2025

- I. **CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Capron on Tuesday, February 25, 2025, at 7:00 p.m. Attendees were present in the Aromas Water District Board Room and on Zoom.
- II. **ROLL CALL.** President Capron, Vice-President Powers, Directors Norton, Morris and Holman were present in the Aromas Water District Board Room along with General Manager Johnson; Counsel Quinn attended via Zoom.
- III. **PLEDGE OF ALLEGIANCE.** Director Norton led the pledge of allegiance.
- IV. **REPORT OUT FROM CLOSED SESSION FROM JANUARY 28, 2025.** The Board discussed the General Manager's Performance Evaluation process and status.
- V. **STATEMENTS OF DISQUALIFICATION.** There were no statements of disqualification.
- VI. **ADDITIONS AND DELETIONS.** There were no additions or deletions.
- VII. **MINUTES.** The minutes of the January 28, 2025, Board Meeting was presented for review and approval. Director Morris moved for approval of the minutes; Director Norton seconded. Minutes were unanimously approved by the Directors present. President Capron indicated that if there were no comments or corrections, the minutes can then be approved by consensus.
- VIII. **ORAL COMMUNICATION.** There was no public comment.

IX. PRESENTATIONS & REPORTS

A. Director's Report. Director Norton reported that he attended the San Benito Business Council meeting, which he has found beneficial to getting our presence known. Later in the meeting, Director Norton also brought up San Benito County LAFCo 'uninviting' Special Districts to join LAFCo.

B. Attorney's Report. Counsel Quinn had nothing to report.

C. Manager's Report:

OPERATIONS & MAINTENANCE

Production & Well Levels

Total production in January 2025 was 5,354,132 gallons; roughly 1.3% lower than December's production, and 6% lower than January's average production. The average daily production was 172,714 gallons.

The District has 976 total connected meters – no new connections this month.

San Juan well was operated 29 days this month, while Carpenteria and Pleasant Acres wells were operated 30 days and five days, respectively. All water testing reports were filed on time.

Operational well levels: Carpenteria well water level increased one foot, while San Juan well water level showed no change. **Observational wells:** The Marshall well level showed an increase of three feet from the previous month, and the Aimee Meadows well reading showed an increase of one foot from the previous reading.

INCIDENTS

No incidents to report.

ADMINISTRATIVE

Staff & Board Recognition

GM Johnson reported on the following staff activities: 1) Management Analyst (MA) Girōn, Accounting Clerk Hill and CSR Bowman, continue to work through challenges with the new billing software, and helping customers register for the customer portal that provides them many options, and 2) MA Girōn requested a return to our previous Lead & Copper sampling regimen, based on the two recent sampling rounds that were below threshold values. The SWRCB Division of Drinking Water has granted that request.

Conservation & Rainfall

The beginning of the new rainfall year was on October 1, 2024. Since then, 12.12 inches of precipitation has been recorded by the rain gauge at Chittenden Pass.

PROJECTS

Finding a New Water Source Project

Staff is working with our geologic consultant to complete the test well as soon as possible. The drilling began January 27, is now completed, the e-logs are done, and the monitoring casings will be going in soon (weather dependent).

Follow-up on the Kang Annexation effort

The Kang Annexation, approved by the District Board in November 2022, and the PVWMA Board approved the annexation at their April 2023 meeting. The LAFCo Executive Officer recently developed a workaround to provide Mr. Kang water as soon as possible.

School Tanks Abandonment and Replacement

Staff and the contractor are working to complete the School Tanks abandonment project. The construction phase commenced on December 10 and lasted for two days. There are three subsequent phases to complete.

San Benito County Issues Ad-Hoc Committee

GM Johnson and Public Works Director Steve Loupe meetings will resume in February. President Capron was added to the ad-hoc committee that is discussing past issues and hoping to head-off future ones.

Purchase of a new network copier/printer/scanner

The current network copier/printer/scanner unit has been discontinued by Xerox for some time, and no new parts will be manufactured, and support will be discontinued as of Q4 2024.

Status of the Operations Shop Construction Project

A local firm seems interested in the project and has been working with staff to put together a viable proposal.

D. Correspondence

GM Johnson went through the monthly correspondence list and provided information on specific items.

X. ACTION ITEMS

A. Receive an update on the Marshall Well Replacement Project, and provide direction to staff

Staff presented the status of the Marshall Well Replacement Project, including the final depth of the test well, the e-logs, and the proposed monitoring depths for the three piezometers to be placed in the drilled hole. The update report was approved by consensus.

B. Approve a Board/GM Training Plan for 2025, including attending the Special District Leadership Academy, and provide direction to staff

Staff presented the training plan for the Board and GM for the current calendar year; including various attendance options, costs and locations. The Board approved the training plan, as presented, with some additional research requested regarding the CSDA Annual Conference. Director Norton moved for approval of the plan; Director Morris seconded. The motion carried unanimously.

C. Receive Financial Reports for the Month of January 2025 and Approve Expenditures

Total Assets / Liabilities & Equity are \$16,041,055.59. In the P&L Report, Revenue for January was \$178,405.58. Total Expenditures were \$326,818.32 between January 23, 2024, and February 14, 2025.

Vice-President Powers moved to adopt the Financial Reports which was seconded by Director Holman. The Financial reports were unanimously approved.

XI. FUTURE MEETINGS & AGENDA ITEMS

The next regular Board meeting date will be March 25, 2025, at the Aromas Water District Board Room. At that meeting, there will be a continued Closed Session to discuss the General Manager’s Performance Evaluation. Other future items included updates on the shop and test well projects, and a possible Budget Revision.

XII. ADJOURN TO CLOSED SESSION

Board adjourned to Closed Session to begin the Performance Evaluation process (developing new method this year) for General Manager Johnson at 8:17pm

XIII. RETURN TO OPEN SESSION AND REPORT OUT

Board returned to Open Session at 8:40pm and reported that their discussion would continue at the next meeting in Closed Session.

XIV. ADJOURNMENT

President Capron adjourned this meeting at 8:41pm.

Read and approved by: _____
President, Seth Capron

Attest: _____
Board Secretary, Robert Johnson

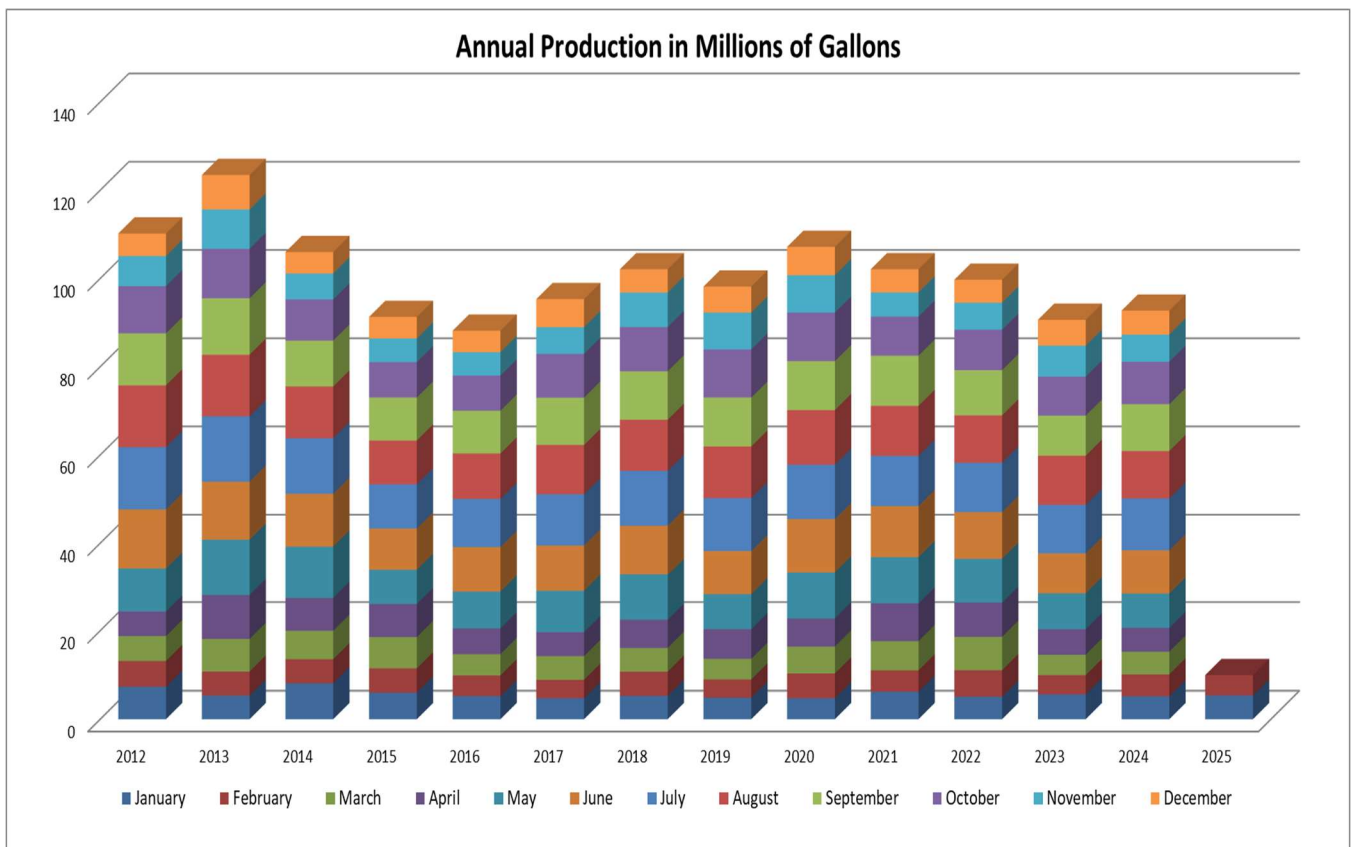
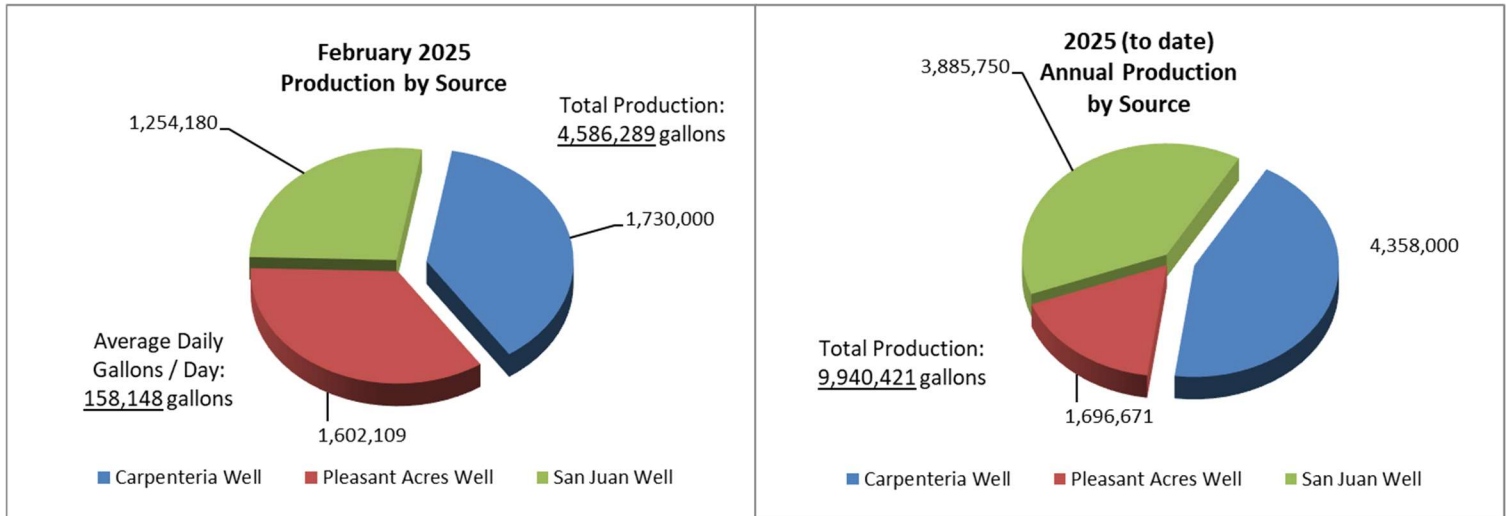
Date: _____

Date: _____

General Manager's Report February 2025



PRODUCTION REPORT



Totals	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Million Gal	105.97	91.27	88.152	95.304	102.07	98.141	107.1	102.07	99.69	90.62	92.69	9.94
Acre Ft	325.16	280.05	270.49	292.43	313.18	301.13	328.8	313.19	305.89	278.06	284.41	30.50

OPERATIONS AND MAINTENANCE REPORT

OPERATIONS:

- There are 976 meters installed; no new installations were performed.
- Carpenteria well was operated for 28 days, while San Juan and Pleasant Acres wells were operated for 15 days each, with one day of overlap.
- Water Treatment Plant: finished water was free of both iron and manganese this month.
- Distribution testing for total Coliform; all samples were negative.
- All monthly DWR reports on Coliform, and Fe / Mn were filed on time.
- WTP filters are backwashed when necessary.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see chart following this report in Board Packet).

MAINTENANCE:

- Preventative maintenance and flushing were performed, as needed.
- Chlorine chemical pump maintenance and analyzer maintenance at all wells was performed.
- Additional maintenance tasks are being performed as time allows.

INCIDENTS:

- None at the time of this writing.

ADMINISTRATIVE REPORT

STAFF & BOARD RECOGNITION:

- Management Analyst (MA) Girōn, Accounting Clerk Hill and CSR Bowman are working to develop a comprehensive set of instructions for the new billing software.
- MA Girōn has requested the removal of the Corrosion Study requirement, which was initially mandated due to a Lead Exceedance issue. The requirement is no longer applicable as two subsequent sampling rounds showed levels below threshold values. We are currently awaiting a response from the SWRCB Division of Drinking Water.
- MA Girōn, in case the above study is not removed, is working to complete the Corrosion Study effort before the deadline.
- GM Johnson attended the LAFCo meeting via Zoom in support of the Kang Annexation, as well as met with an ACWA representative to discuss District opportunities for the future.

CONSERVATION UPDATE:

February 2025 water production figures indicated a decrease when compared to January's water production: a decrease of 767,843 gallons, or roughly 14%.

October 1, 2024, marked the start of a new water year. As of the date of this report (March 19), the rain gauge at Chittenden Pass has recorded 15.68 inches of precipitation for this water year, with 3.56 inches this month. As a reminder, last year's precipitation total (October 2023 to September 2024) was 21.08 inches.

PROJECTS:

1. Follow-up on the Kang Annexation effort

The Kang Annexation was approved by the District Board in November 2022, and the PVWMA Board at their April 2023 meeting. The annexation application to San Benito County LAFCo was approved at the March 13, 2025 meeting. The installation has been scheduled since February 11, 2025, though it has had to be postponed (three times so far) due to weather and field conditions.

2. School Tanks Abandonment and Replacement

Staff and the construction contractor have completed the first phase of the School Tanks abandonment project. The project has three additional phases, one of which should be completed this fiscal year. Staff is seeking another contractor to build a protective frame around the Pressure Reducing Valve at this time.

3. San Benito County Issues Ad-Hoc Committee

GM Johnson and Public Works Director Steve Loupe have had another meeting, which was a productive discussion. Currently working to schedule the next one, maybe in person.

4. Purchase of a new network copier/printer/scanner

The current network copier/printer/scanner unit has been discontinued by Xerox for some time, and no new parts will be manufactured, and support will be discontinued as of Q4 2024.

5. Training opportunities for the Board members and General Manager

This matter was an Action Item on February's Board Meeting Agenda. A focused effort for the Board to be trained will happen in mid-November in Seaside. More information was requested that will be discussed at the March meeting. The first Board training (on-demand) session will be before the April Board meeting.

6. Status of Marshall Well Replacement Project

The new test/monitoring well has been constructed, and most of the samples have been collected. It can take up to 10 days to get the samples analyzed. Once they are analyzed (and the water quality data is in), the Summary Report from LSCE can be written and sent to the District. At the time of this writing, all the samples have not been collected.

7. Status of San Juan Well repair

The San Juan well has been out of commission for repairs since last month. The contractor is working to provide cost estimates for repair work options. At the time of this writing, those costs have not been provided.

8. Status of the Operations Shop Construction Project

This item will be discussed at tonight's Board meeting.

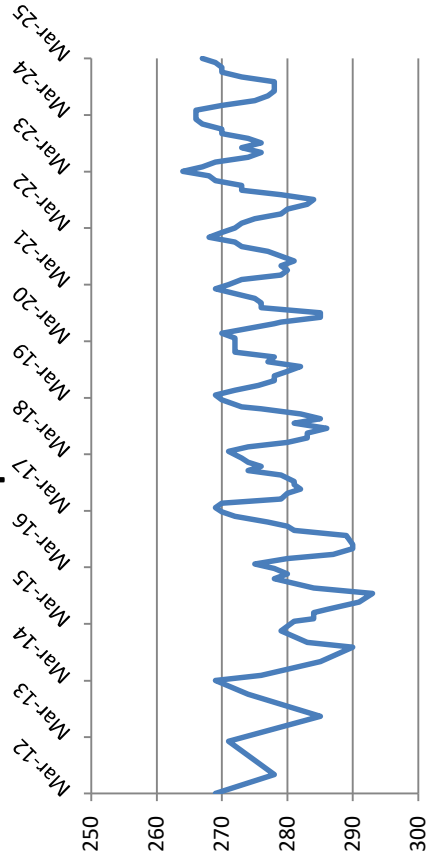
Robert Johnson
General Manager
March 19, 2025

Well Water Level Monitoring Depth to Water Measurements

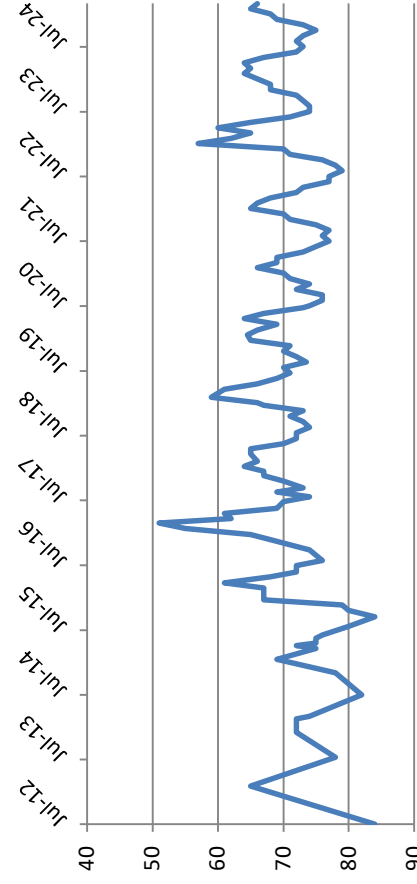
Date: March 17, 2025



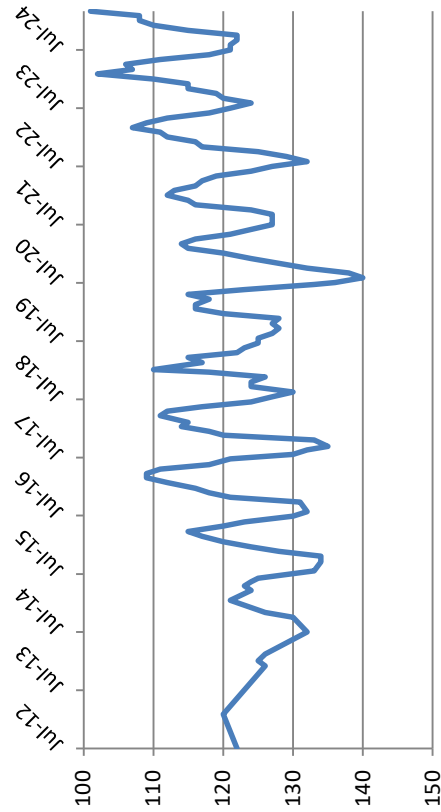
Carpenteria



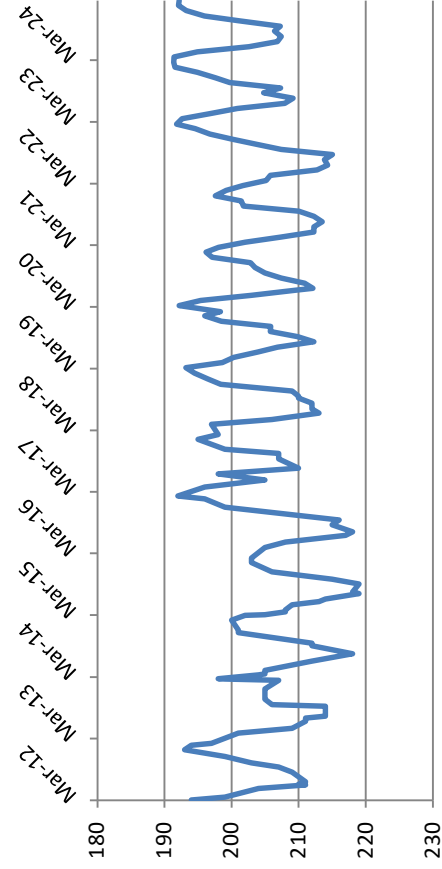
Marshall



San Juan



Aimee Meadows



CORRESPONDENCE LIST: 02/18/2025 – 03/17/2025

DATE	TYPE	TO	FROM	SUBJECT
02/21/25	E	R. Johnson, AWD	V. Ang, SWRCB DDW	LCR Monitoring Reduction
02/21/25	E	B. Driscoll, Driscoll Farms	R. Johnson, AWD	Checking in – Extension of Service Request
03/10/25	E	SWRCB DDW	E. Girón, AWD	CA3510004-2025-February-WTP
03/10/25	E	SWRCB DDW	E. Girón, AWD	CA3510004-2025- March -TCR
03/11/25	E	J. Stephenson, SB LAFCo	R. Johnson, AWD	AWD / LAFCo meeting
03/12/25	E	R. Johnson, AWD	C. Silva, TRC	Cole Road Water Line Relocate
03/13/25	E	R. Johnson, AWD	Contact, Aromas Podcast	Aromas & Friends Podcast Questions
03/13/25	E	R. Johnson, AWD	J. Stephenson, SB LAFCo	LAFCo File 2024-548 (Kang)

Staff Report



To: Board of Directors

Re: Item X.A – Receive an update on the Operations Shop Construction Project, and provide direction to staff

Date: March 18, 2025

Summary / Discussion

The Operations Shop Construction project will address critical infrastructure needs for housing District equipment, materials, and expanded workspace for the Operations crew. This facility will enhance operational efficiency and long-term asset protection, aligning with strategic goals for operational efficiency.

As a reminder from the November and December updates, there were two vendor proposals for only the steel portion of the project. The proposals were based on the previous July 2024 RFP schematic, and they have been notified that project commencement would be in 2025.

Following the Board’s November 2024 direction, staff contacted the construction firm referred by the Board (that is District customer). This firm, which collaborated with the District a decade ago on this matter, has submitted a proposal (attached) for a majority of the construction scope. Elements outside the contractor’s purview (e.g., specialized utilities, permits) will require follow-up coordination.

At this time, the following steps include:

1. **Finalize Contractor Hiring process:** Develop process with Counsel to either build bid documents and release another RFP, or work with the local contractor. See Step 4.
2. **Budget Refinement:** Integrate steel building quotes and contractor estimates into a comprehensive project budget for Board review.
3. **Timeline Development:** Establish milestones for site preparation, steel delivery, and construction phases.
4. **Eligibility Determination:** Contractor is concerned about doing this preliminary work, and then not being able to bid on the project. Staff is working with Counsel for clarification and process.

Staff Recommendation

Staff recommends the Board receive the update as presented, and provide direction to staff.

Submitted by:

Robert Johnson
General Manager



Marcus Building Systems, Inc.

155 Rodeo Dr. · P.O. Box 314 · Hollister, CA 95024-0314

(831) 636-8138 · Fax (831) 636-8400 · Lic. No. 634997

Aromas Water District
79 Marshall Lane
Aromas, CA

Bid Scope Description

Marcus Building Systems, Inc. (Contractor) agrees to furnish the material, including sales tax (**9.25%**), freight to the jobsite, labor, equipment, workman's comp and liability insurance necessary to provide the following in accordance with the direction provided by the Aromas Water District (Owner), and hereby outlined by the following inclusions.

Inclusions: Proposal for 40' x 60' x 14' Pre-Engineered Building

- All Pre Engineered Metal Building Material as provided by Metallic Buildings
- Structural Design including engineered stamped calcs and drawings for Pre-Engineered Metal Building (**only**) as provided by Metallic Buildings
- All design criteria, building data, design loads, sheeting, and accessories per attached Exhibits:
 - 40' x 60' Building
 - 14' Eve Height
 - 1/12 Roof Pitch
 - 3" VR Blanket Insulation
 - 3 – 3070 Man doors
 - 3 – 10' x 10' Framed openings
 - 1 – 12' x 12' Framed opening
- Tax and Freight to the project location
- All Labor to be Prevailing Wage Rates
 - Labor and Equipment to off-load Steel Delivery.
 - Labor and Equipment to Erect Building.
 - Labor and material to install 3" Vinyl Reinforced blanket insulation in building roof and walls.

Clarifications: No specific design loads were given at the time of bid. MBS takes no responsibility for their site specific accuracy. This price assumes that building erection will take place at the time of offloading. Any remobilizations are subject to additional costs. All pricing includes prevailing wage rates. Full forklift access and material laydown area will be required by owner.

Exclusions:

- Building Permits and fees
- Architect, Engineering Fees
- Building Permit Drawings
- Planning Department Review
- Special Inspections
- Bonding
- Foundation Engineering and Anchor Bolt Embedment design
- Anchor Bolts and templates
- Concrete Foundation
- Demolition of any structures
- Roof Curbs and Supports
- Roof Penetrations and flashings
- Any Windows and Louvers
- Overhead Roll Doors
- Temp power (Provided by Owner)
- Additional Point Loading for any unspecified structural items.
- Structural Beams and Hangers and/or supports for any Mechanical, Electrical, and Plumbing equipment or material **not specified in bid documents**.
- Electrical, Plumbing, or Mechanical work
- Fire Sprinklers
- Temporary Fencing
- Temporary Facilities

Exclusions continued:

- Sitework, pad compaction, pad build up, or material haul in or off haul.
- Interior painting of columns, purlins, girders, or any other items beyond standard factory applied finishes
- Any interior improvements
- Any item or aspect not included in above inclusions.

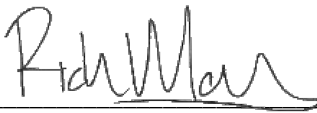
Our quoted price is guaranteed for signed orders received by 3/24/2025 and placed into a for production order. If approval order is required, the building is subject to reprice based on delivery date.

Total Price for Material per Bid Scope, Inclusions, and Exclusions: \$129,790.00

Payment schedule: Engineered Drawing Fee due upon completion of engineering; progress billing to be submitted through duration of work.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

This proposal is based on the Terms and Conditions of Marcus Building Systems, Inc. Construction Contract.

Authorized Signature:  _____

Acceptance of Bid Proposal – The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment to be made as outlined above.

Signature: _____ **Date:** _____

Staff Report



To: Board of Directors

Re: Item X.B – Approve a GM/Staff Training Plan for 2025, and provide direction to staff

Date: March 19, 2025

Summary / Discussion

This report proposes Aromas Water District (District) staff training on the Working Genius (WG) model, a unique approach to team dynamics and productivity. The WG model identifies six natural talents, or "geniuses," that contribute to workplace success. By understanding and leveraging these geniuses, team performance, communication, efficiency, and customer service can be improved significantly.

Currently the District is facing challenges with collaboration, communication, and change, which can result in inefficient workflows, delays, and in the long run, decreased morale. The WG model can offer a practical solution by:

- **Identifying individual strengths:** The WG model helps each employee understand their natural talents and how they contribute to the District's mission,
- **Optimizing task assignments:** By delegating specific tasks based on individual geniuses, efficiency and job satisfaction can increase, and
- **Improving communication:** Understanding each other's geniuses fosters better communication and collaboration between individuals.

The proposed GM/Staff training plan implementation includes:

- **Facilitator Training:** \$2,500 for WG Facilitator training for the General Manager. This is a cost-effective solution compared to hiring an external facilitator (half the cost of an external facilitator) for the same material,
- **Staff Training:** GM to conduct the WG training program for all staff members, which includes the WG assessment and workshops on applying the model to daily work, and
- **Ongoing Integration:** Incorporating the WG model into team meetings, project planning, and performance reviews.

Expectations from implementing the WG model as a part of the District's workflow are:

- Increased productivity, efficiency, and staff engagement
- Enhanced communication and collaboration
- Stronger team cohesion

In conclusion, adopting the WG model is a strategic investment in the District's success. It provides a framework for maximizing individual strengths, fostering collaboration, and achieving organizational goals.

Staff Recommendation

Staff recommends the Board approve the training plan as presented, and providing direction to staff.

Submitted by:

Robert Johnson
General Manager

Information from “The Working Genius” website

About:

The 6 types of Working Genius is a new model that helps people discover their natural gifts and thrive in their work and life. When people are able to better understand the types of work that bring them more energy and fulfillment and avoid work that leads to frustration and failure, they can be more self-aware, more productive and more successful.

Working Genius identifies the six fundamental activities that are required for any type of work and provides a simple framework for how work gets done. Too many people feel frustrated, underutilized or misunderstood at work. Far too many teams experience failure, feel stuck or are confused because they don't know how to tap into the people around them. Working Genius is changing the way people are thinking about their work and teams, and is leading to more dignified, fulfilled and successful work.

What Sets Working Genius Apart:

First, its simplicity. The Working Genius model distills any kind of work down to six fundamental activities. And in relatively short order, it helps people identify the type of work that makes them thrive.

Second, Working Genius is the only tool of its kind that is actually applied to work. Most personality instruments help people better understand how they are wired, but fail to explain how that fits together with others in the process of work. Working Genius solves this problem. Not only do individuals walk away with a greater understanding of the type of work that makes them thrive, but Working Genius provides teams with a better way to think about their dynamics, projects, meetings and even their hiring.

Simply put, Working Genius is part personality assessment and part productivity tool for teams. And it is the simplest and fastest way to discover your gifts and transform your life.

Aromas Water District
Balance Sheet Prev Year Comparison

As of February 28, 2025

	Feb 28, 25	Feb 29, 24
ASSETS		
Current Assets		
Checking/Savings		
1715 · US Bank Checking 1715	135,059.26	90,925.48
US Bank Money Market 1842	211,355.89	404,207.99
LAIF-State of CA 7005	7,161,116.55	6,846,667.68
Assessment District Banks		
OAWA US Bank 102 Reserve	37,207.38	36,478.13
OAWA US Bank 101 Redemption	50,475.79	4,426.32
OAWA US Bank Checking 0664	21,228.04	26,246.63
Oakridge US BANK Checking 0701	415,404.94	410,547.42
Total Assessment District Banks	524,316.15	477,698.50
Petty Cash	100.00	100.00
Total Checking/Savings	8,031,947.85	7,819,599.65
Accounts Receivable		
1200 · Accounts Rec - Spec Proj/Taxes	54,202.75	28,296.34
Total Accounts Receivable	54,202.75	28,296.34
Other Current Assets		
306.5 · Unrealized FMV	-100,412.72	0.00
1292 · Accounts Rec - USDA Loan	1,918,637.58	1,944,486.01
1291 · Accounts Rec - Orchard Acres	221,587.25	281,922.45
Prepaid Insurance	21,340.93	18,880.07
128 · Inventory	79,478.29	83,410.55
1200.1 · Accounts Receivable - El Dor...	140,753.92	106,677.41
1201.9 · Less Allowance for Doubtful ...	-500.00	-500.00
Total Other Current Assets	2,280,885.25	2,434,876.49
Total Current Assets	10,367,035.85	10,282,772.48
Fixed Assets		
1900 · Water System	12,448,255.22	12,380,586.32
1910 · Construction in Progress	308,017.33	299,288.36
1915 · Office Building & Improvements	440,291.33	440,291.33
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	247,064.85	246,989.85
1990 · Land and Easements	331,195.78	331,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-8,530,254.75	-8,160,585.75
Total Fixed Assets	5,339,036.81	5,632,232.94
Other Assets		
Deferred Outflow of Resources	327,084.00	315,213.00
Total Other Assets	327,084.00	315,213.00
TOTAL ASSETS	16,033,156.66	16,230,218.42

Aromas Water District
Balance Sheet Prev Year Comparison

As of February 28, 2025

	Feb 28, 25	Feb 29, 24
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	22,865.93	29,178.34
Total Accounts Payable	22,865.93	29,178.34
Credit Cards		
FNBO - S Smith x0239	4,209.98	829.72
FNBO - E Giron x1086	415.47	0.00
FNBO - R Johnson x8178	1,063.83	306.08
FNBO - D DeAlba x2486	879.16	652.31
Valero Fleet	146.32	130.00
Total Credit Cards	6,714.76	1,918.11
Other Current Liabilities		
2020 · Accrued Sick Payable	5,871.67	5,242.81
2024 · Accrued Vacation Payable	34,541.71	45,207.75
Current Portion City National	46,792.07	45,419.27
2100 · Payroll Liabilities	665.78	732.07
Deferred Inflows- Actuarial	43,394.00	66,849.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	8,000.00	10,000.00
Hydrant Meter Deposit	20,000.00	10,800.00
Total CUSTOMER DEPOSITS	28,000.00	20,800.00
Interest Payable	110,851.65	0.00
PVWMA Payable	13,335.46	13,256.38
Total Other Current Liabilities	283,452.34	197,507.28
Total Current Liabilities	313,033.03	228,603.73
Long Term Liabilities		
Truist Bank	5,238,481.00	5,400,840.00
2392 · Long-term Debt - USDA (Oakrd...	2,315,489.90	2,356,489.90
2391 · Long-term Debt - Orchard Acres	335,000.00	350,000.00
GASB 68 Pension Liability	716,436.00	680,082.00
City National Bank	512,011.12	604,903.75
Total Long Term Liabilities	9,117,418.02	9,392,315.65
Total Liabilities	9,430,451.05	9,620,919.38
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	2,642,798.61	2,648,396.15
Allocation of Net Assets	-2,637,574.59	-2,637,574.59
Net Income	177,475.06	178,470.95
Total Equity	6,602,705.61	6,609,299.04
TOTAL LIABILITIES & EQUITY	16,033,156.66	16,230,218.42

Aromas Water District
Profit & Loss Budget Performance

February 2025

	Feb 25	Budget	Jul '24 - Feb 25	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	97,698.28	85,000.00	1,124,756.43	1,084,258.00	1,600,000.00
307 · Bulk Water	979.22	1,000.00	10,432.56	8,000.00	12,000.00
302 · Connection	16,170.00	17,140.00	16,170.00	17,140.00	51,420.00
301 · Taxes Rcvd - AWD					
3090 · Oakridge / OAWA Assess...	0.00	0.00	82,983.76	89,200.00	178,400.00
301 · Taxes Rcvd - AWD - Other	0.00	0.00	51,759.64	38,000.00	76,000.00
Total 301 · Taxes Rcvd - AWD	0.00	0.00	134,743.40	127,200.00	254,400.00
304 · Other Office Income & Reimbu...	60.00	125.00	3,040.00	1,000.00	1,500.00
306 · Interest	26,096.65	1,300.00	215,198.96	59,800.00	65,000.00
312 · Grant Revenue	0.00	0.00	1,000.00	1,000.00	1,000.00
Total Income	141,004.15	104,565.00	1,505,341.35	1,298,398.00	1,985,320.00
Gross Profit	141,004.15	104,565.00	1,505,341.35	1,298,398.00	1,985,320.00
Expense					
Operations					
403 · Fuel	1,476.21	2,000.00	12,857.56	16,000.00	24,000.00
404 · Truck Maint	4,061.73	830.00	8,739.17	6,660.00	10,000.00
431 · System Repair & Maint	23,309.84	10,400.00	76,506.89	83,300.00	125,000.00
463 · Water Analysis	174.00	625.00	7,964.00	5,000.00	7,500.00
464 · Water Treatment	1,934.53	1,300.00	21,103.81	18,800.00	27,000.00
468 · Tools	0.00	0.00	1,944.42	3,500.00	7,000.00
470 · Public Outreach / Annexation	655.70	900.00	5,788.05	7,300.00	25,000.00
Total Operations	31,612.01	16,055.00	134,903.90	140,560.00	225,500.00
Power					
449.75 · 388 Blohm, # C	199.51	125.00	1,478.51	1,000.00	1,500.00
449.5 · 388 Blohm, A & B Office	239.78	90.00	766.25	730.00	1,100.00
461.5 · RLS Tank Booster	10.51	10.00	21.06	80.00	120.00
447 · Leo Ln Booster	80.43	65.00	577.37	530.00	800.00
448 · Aimee Mdws Well	9.53	6.00	17.13	50.00	75.00
451 · Marshall Corp Yard	238.62	200.00	1,852.14	1,650.00	2,500.00
452 · Rea Booster @ Seely	71.54	65.00	490.69	535.00	810.00
454 · Carr Booster	637.00	500.00	6,122.29	4,500.00	7,500.00
458 · Pleasant Acres Well	131.28	100.00	867.41	800.00	1,200.00
459 · Seely Booster @ Carpentaria	501.42	30.00	10,800.09	3,660.00	7,200.00
460 · San Juan Well	4,129.99	5,500.00	44,842.93	42,000.00	71,000.00
461 · Cole Tank	14.70	10.00	58.78	80.00	120.00
462 · Rea Tank	15.51	10.00	99.59	80.00	120.00
465 · Lwr Oakridge Boost	118.93	115.00	1,011.53	930.00	1,400.00
465.5 · Upper Oakridge Booster	0.00	0.00	300.00	300.00	600.00
466 · Pine Tree Tank	14.18	10.00	51.47	80.00	120.00
Total Power	6,412.93	6,836.00	69,357.24	57,005.00	96,165.00
Payroll					
Gross	39,816.69	40,000.00	336,492.62	336,911.00	513,822.00
Comp FICA	2,468.67	2,450.00	20,666.21	20,827.00	31,857.00
Comp MCARE	577.38	570.00	4,833.22	4,865.00	7,450.00
Comp SUI	150.97	150.00	879.17	1,588.00	2,188.00
Total Payroll	43,013.71	43,170.00	362,871.22	364,191.00	555,317.00
Employee / Labor Costs					
407 · Outside Services	1,260.11	3,750.00	13,878.88	30,000.00	45,000.00
408 · Uniform Allowance	0.00	0.00	584.51	2,000.00	4,000.00
409 · Workers Comp	924.83	1,310.00	9,136.72	10,535.00	15,831.00
410 · Health Ins	9,151.09	7,530.00	69,292.82	60,240.00	90,360.00
474 · Education	0.00	0.00	398.50	4,000.00	8,000.00
477 · Retirement	3,950.85	4,000.00	100,901.68	103,162.00	119,162.00
Total Employee / Labor Costs	15,286.88	16,590.00	194,193.11	209,937.00	282,353.00

Aromas Water District
Profit & Loss Budget Performance

February 2025

	Feb 25	Budget	Jul '24 - Feb 25	YTD Budget	Annual Budget
Office					
440 · Misc Exp	0.00	410.00	4,959.78	3,320.00	5,000.00
444 · Postage	285.80	410.00	2,656.55	3,320.00	5,000.00
445 · Office Supplies	305.00	410.00	3,902.64	3,320.00	5,000.00
446 · Office Eqpmt and Maint	234.50	175.00	7,551.40	3,155.00	12,000.00
Total Office	825.30	1,405.00	19,070.37	13,115.00	27,000.00
Communications					
455 · Phone, Off	552.40	640.00	4,458.50	5,130.00	7,700.00
456 · Telemetry	17,640.00	20,900.00	17,640.00	21,000.00	21,000.00
457 · Answ Serv/Cellular Phone	442.19	410.00	2,522.38	3,320.00	5,000.00
Total Communications	18,634.59	21,950.00	24,620.88	29,450.00	33,700.00
Administrative & General					
4591 · Admin Fee (Bond Admin N...	0.00	0.00	2,132.48	2,600.00	5,200.00
4590 · Bond Interest Exp - Assess...	10,147.50	10,147.00	67,073.09	71,279.00	121,000.00
417 · Capital Loan Interest	0.00	0.00	171,442.95	177,310.00	187,310.00
467 · Depreciation Reserve	25,795.00	25,794.00	206,360.00	206,353.00	309,529.00
405 · Election	0.00	0.00	2,663.19	2,000.00	2,000.00
406 · Liability Ins	2,950.57	2,500.00	23,024.88	20,000.00	30,000.00
420 · Legal Fees	1,800.00	3,100.00	10,600.00	14,600.00	27,000.00
422 · Bank Charges	170.27	165.00	1,369.76	1,320.00	2,000.00
423 · Litigation Contingency	0.00	0.00	0.00	0.00	35,000.00
425 · Audit	0.00	1,270.00	7,916.00	10,162.00	15,246.00
471 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00
473 · Memberships	0.00	0.00	30,267.22	28,600.00	30,000.00
Total Administrative & General	40,863.34	42,976.00	522,849.57	534,224.00	765,285.00
Total Expense	156,648.76	148,982.00	1,327,866.29	1,348,482.00	1,985,320.00
Net Ordinary Income	-15,644.61	-44,417.00	177,475.06	-50,084.00	0.00
Net Income	-15,644.61	-44,417.00	177,475.06	-50,084.00	0.00

03/19/25

Aromas Water District
Monthly Expenditures
 February 15 through March 14, 2025

Date	Num	Name	Amount
1715 · US Bank Checking 1715			
02/15/2025	EFT	Bank Service Fees	-234.27
02/20/2025	EFT	QuickBooks Payroll Service	-7,092.81
02/20/2025	NSF	Bill Adjustment Report	-356.25
02/21/2025	20150	DeAlba (P), David	-3,683.47
02/21/2025	DD2208	Giron (P), Ester	0.00
02/21/2025	DD2210	Johnson (P), Robert L	0.00
02/21/2025	20151	Smith (P), Shaun	-1,942.32
02/21/2025	DD2209	Hill (P), Travis S	0.00
02/21/2025	DD2207	Bowman (P), Naomi	0.00
02/21/2025	EFT	CalPERS	-1,194.97
02/21/2025	EFT	CalPERS	-3,307.97
02/21/2025	E-pay	Employment Development Dept	-843.41
02/21/2025	E-pay	United States Treasury (EFTPS)	-4,414.96
02/24/2025	PD ONLINE	Spectrum - Charter Communications	-111.24
02/28/2025	NSF	Bill Adjustment Report	-67.76
03/03/2025	PD ONLINE	Streamline	-218.00
03/03/2025	PD ONLINE	Recology San Benito County	-66.32
03/05/2025	20155	USPO	-285.80
03/05/2025	PD ONLINE	Google	-34.56
03/05/2025	PD ONLINE	ADT Security Services, Inc.	-430.23
03/05/2025	PD ONLINE	Core & Main	-2,855.31
03/06/2025	EFT	QuickBooks Payroll Service	-7,928.20
03/07/2025	20152	DeAlba (P), David	-3,519.95
03/07/2025	DD2212	Giron (P), Ester	0.00
03/07/2025	DD2213	Hill (P), Travis S	0.00
03/07/2025	20153	Smith (P), Shaun	-2,054.31
03/07/2025	DD2214	Johnson (P), Robert L	0.00
03/07/2025	DD2211	Bowman (P), Naomi	0.00
03/07/2025	DD2215	Capron (P), Seth	0.00
03/07/2025	20154	Holman (P), Wayne R	-247.94
03/07/2025	DD2216	Morris (C), Vicki	0.00
03/07/2025	DD2217	Norton (P), K W	0.00
03/07/2025	DD2218	Powers (P), Timothy W	0.00
03/07/2025	EFT	CalPERS	-1,011.41
03/07/2025	EFT	CalPERS	-3,239.64
03/07/2025	E-pay	Employment Development Dept	-847.85
03/07/2025	E-pay	United States Treasury (EFTPS)	-4,542.60
03/07/2025	20156	ACWA JPIA, Emp. Ben. Prog.	-9,151.09
03/07/2025	20157	Aromas Auto Repair	-2,350.68
03/07/2025	20158	Aromas Water District (Petty Cash)	-280.00
03/07/2025	20159	CALNET3	-441.16
03/07/2025	20160	Grainger Inc	-481.46
03/07/2025	20161	Luhdorff & Scalmanini Consulting Engineer	-392.50
03/07/2025	20162	Mid Valley Supply	-1,231.05
03/07/2025	20163	Monterey Bay Air Resources District	-532.00
03/07/2025	20164	Monterey Bay Analytical Services Inc	-174.00
03/07/2025	20165	Monterey Bay Solutions, LLC	-450.00
03/07/2025	20166	Noland Hamerly Etienne and Hoss	-1,800.00

03/19/25

Aromas Water District
Monthly Expenditures
February 15 through March 14, 2025

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
03/07/2025	20167	Old Firehouse Market	-832.12
03/07/2025	20168	Pelmar Engineering Ltd.	-657.65
03/07/2025	20169	Quinn Rental	-874.63
03/07/2025	20170	Rob Johnson	-50.00
03/07/2025	20171	SCAS	-328.52
03/07/2025	20172	Shaun Smith	-28.00
03/07/2025	CRMO 2570-9	P G & E	0.00
03/09/2025	PD ONLINE	First Bankcard	-2,464.25
03/10/2025	PD ONLINE	P G & E	-5,187.79
03/10/2025	PD ONLINE	P G & E	-1,071.05
03/13/2025	PD ONLINE	Verizon Wireless	-109.21
03/14/2025	EFT	Intuit	-98.06
03/14/2025	20173	ACE Hardware Prunedale	-88.85
03/14/2025	20174	Ace Hardware Watsonville	-238.10
03/14/2025	20175	Ferguson Ent. #3325 DBA PollardWater	-407.48
03/14/2025	20176	Grainger Inc	-180.47
03/14/2025	20178	Old Firehouse Market	-1,180.82
03/14/2025	20179	SSB Roof Coating	-1,599.00
03/14/2025	20180	West Valley Construction	-13,264.81
03/14/2025	20181	Luhdorff & Scalmanini Consulting Engineer	-23,312.92
03/14/2025	20177	VOID	0.00
Total 1715 · US Bank Checking 1715			-119,789.22
TOTAL			-119,789.22