

**Minutes of the Special and Regular Meetings of the
Aromas Water District Board of Directors
September 23, 2025**

- I. **CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Capron on Tuesday, September 23, 2025, at 7:00 p.m. Attendees were present in the Aromas Water District Board Room and on Zoom.
- II. **ROLL CALL.** President Capron, Vice-President Powers, Directors Norton and Holman were present in the Aromas Water District Board Room along with General Manager Johnson; Counsel Quinn attended via Zoom. Director Morris was absent.
- III. **PLEDGE OF ALLEGIANCE.** Director Norton led the pledge of allegiance.
- IV. **ADDITIONS AND DELETIONS.** There were no additions or deletions.
- V. **PUBLIC COMMENT.** There was no public comment.
- VI. **MINUTES.** The minutes of the August 26, 2025, Regular Board Meeting were presented for review and approval. Director Norton moved for approval of the minutes; Vice-President Powers seconded. Minutes were unanimously approved by the Directors present.

VII. PRESENTATIONS & REPORTS

A. Director's Report. President Capron attended the San Benito Business Council meeting this month. He felt it was a good networking opportunity, and also learned more about San Benito County being in a REN (similar to 3CE). Also, President Capron, along with GM Johnson attended a chapter formation meeting for the newly-formed Santa Cruz/San Benito County Special District Chapter of CSDA.

B. Attorney's Report. Counsel Quinn reported about the passage of SB 394, which enhances the penalties for water theft.

C. Manager's Report:

OPERATIONS & MAINTENANCE

Production & Well Levels

Total production in August 2025 was 10,674,290 gallons; roughly 1% lower than July's production, and 15% lower than August's average production. The average daily production was 344,332 gallons.

The District has 978 total connected.

San Juan well was operated the entire month. Carpenteria well was operated for 30 days, and Pleasant Acres well was not used. All water testing reports were filed on time.

Operational well levels: Carpenteria well water level increased two feet, while San Juan well water level did not change in comparison to the previous month's reading. **Observational wells:** The Marshall well level showed a decrease of four feet from last month, and the Aimee Meadows well reading showed a decrease of two feet from the previous month.

INCIDENTS

No incidents to report.

ADMINISTRATIVE

Staff & Board Recognition

GM Johnson reported on the following staff activities: 1) Management Analyst (MA) Girōn, and Accounting Clerk (AC) Hill have prepared the information for the District Financial Audit, which is scheduled for September 29, 2) Chief Operator DeAlba has been occupied getting the filter plant to work properly after the San Juan well repairs, and 3) MA Girōn and AC Hill continue doing a great job keeping the District running, considering the multiple times other staff have been out of the office.

Conservation & Rainfall

The beginning of the new rainfall year was on October 1, 2024. Since then, 17.16 inches of precipitation has been recorded by the rain gauge at Chittenden Pass.

PROJECTS

School Tanks Abandonment and Replacement

Two phases of the School Tanks abandonment project are completed (installation and protection). The project has two additional phases (destruction and communication), that will be evaluated when presented at a Board meeting later in the year.

Training opportunities for the Board members and General Manager

One of the required trainings for Board members and District Management was completed on April 22. The next required training will be performed off site based on each Board member's and General Manager's schedule.

Status of Marshall Well Replacement Project

The LSCE proposal for the Design and Construction phases of the project was approved by the Board. A contract has been developed and signed by both parties.

Status of San Juan Well repair

The San Juan well has been out of commission for repairs since mid-February. The contractors have completed the patch work and videoed the casing. The well is back online and now work to clean out the filters is in process.

Status of the Operations Shop Construction Project

An architect has visited the site for the shop and has developed architectural drawings needed for the bid packages and County permits. An update will be provided when there is further progress.

Annexation of Driscoll properties into the Aromas Water District boundary

As part of the agreement with Driscoll Berries, the District has agreed to apply to Monterey County LAFCo (MCLAFCo) for an annexation of three small properties into the District boundary. Discussions with MCLAFCo have occurred over the last year and the District is now developing the application for this annexation.

D. Correspondence

GM Johnson went through the monthly correspondence list and provided information on specific items.

IX. CONSENT CALENDAR

Resolution 2025-05, Recognizing Water Professionals Week, was approved by a roll call vote, by all directors present.

X. ACTION ITEMS

A. Receive an update on the Marshall Well Replacement Project, and provide direction to staff

Staff presented an update on the Marshall Well Replacement Project. The consultant's have provided a proposed schematic of the well site, a project design checklist, and a data request. The Board requested a schedule for the environmental documentation completion. The update was received by consensus by all directors present.

B. Receive an update on the Operations Shop Construction Project, and provide direction to staff

Staff presented an update on the Operations Shop Construction Project. Bid submissions had been expected but had not come in for evaluation. To help keep the project moving forward, an Ad-Hoc Committee was established to review the bid submissions, when they are submitted. A tentative project schedule was also presented. The update was received by consensus by all directors present.

C. Receive Financial Reports for the Month of August 2025 and Approve Expenditures

Total Assets / Liabilities & Equity are \$16,265,126.74. In the P&L Report, Revenue for August was \$236,390.33. Total Expenditures were \$203,087.75 between August 18, 2025, and September 15, 2025.

Vice-President Powers moved to adopt the Financial Reports which was seconded by Director Holman. The Financial reports were unanimously approved by the Directors present.


XI. FUTURE MEETINGS & AGENDA ITEMS

The next regular Board meeting date will be October 28, 2025, at the Aromas Water District Board Room. Also, the November and December meeting dates will be determined, since the regular meeting days could conflict with the holidays.

XII. ADJOURNMENT

President Capron adjourned this meeting at 8:15pm.

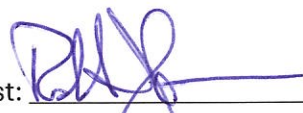
Read and approved by:



President, Seth Capron

Date: 10/28/25

Attest:



Board Secretary, Robert Johnson

Date: 10/28/25