



REGULAR MEETING OF THE BOARD OF DIRECTORS

Meeting held at
District Office:
388 Blohm Ave.,
Aromas CA 95004

AGENDA Tuesday, October 24, 2017 7:00 PM

President- James Leap
Vice President- Richard Smith
Director- Marcus Dutra
Director- Wayne Holman
Director- Wayne Norton
General Manager- Robert Johnson
Board Secretary- Louise Coombes

- I. **CALL TO ORDER**
- II. **ROLL CALL OF DIRECTORS:** Pres. James Leap, V. Pres. Richard Smith, Directors Wayne Holman, Marcus Dutra and Wayne Norton
- III. **PLEDGE OF ALLEGIANCE**
- IV. **STATEMENTS OF DISQUALIFICATION**
- V. **ADDITIONS AND DELETIONS**
- VI. **MINUTES** Motion to approve the Minutes of the September 26, 2017 Board Meeting p.3-4
- VII. **ORAL COMMUNICATION** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so during Oral Communications. Please limit your comment to three minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*
- VIII. **PRESENTATIONS:**
 - A. DIRECTORS' REPORTS
 - B. ATTORNEY'S REPORT
 - C. MANAGER'S REPORT p.5-7
 - D. CORRESPONDENCE p.10
- IX. **ACTION ITEMS:**
 - A. **Resolution 2017-08:** Resolution allowing the District General Manager to accept conveyance of real property to the District p.11
 - B. **Financial Reports for the Month of September 2017.** Revenue was \$111,475.67; expenditures between September 20, 2017 to October 18, 2017 total \$139,099.48. These financials and monthly expenditures will be presented for discussion and approval. p.12-17
- X. **FUTURE MEETINGS & AGENDA ITEMS** Next meeting - Tuesday November 28, 2017
- XI. **ADJOURNMENT**

Next Res. # 2017-09

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of the board. Such records shall be available at the District office located at 388 Blohm Avenue, Aromas, CA.

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**Minutes of the Regular Meeting of
the Board of Directors of the Aromas Water District
September 26, 2017**

- I. **CALL TO ORDER.** The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Leap on Tuesday, September 26, 2017 at 7:00 p.m. at the District office located at 388 Blohm Ave, Aromas, California.
- II. **ROLL CALL.** President Leap, Vice-President Smith, and Directors Dutra, Norton and Holman were present. Also in attendance were General Counsel Bob Bosso; General Managers Robert Johnson and Vicki Morris and Board Secretary Louise Coombes.
- III. **PLEDGE OF ALLEGIANCE.** President Leap led the pledge of allegiance.
- IV. **STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V. **ADDITIONS AND DELETIONS.** There were no additions or deletions.
- VI. **MINUTES.** The minutes of the August 22, 2017 Board Meeting were presented for review and approval. There were no comments or corrections. President Leap moved for approval of the minutes and Director Norton seconded. Minutes were approved unanimously with all directors present.
- VII. **ORAL COMMUNICATION.** There were no public comments.

VIII. REPORTS/PRESENTATIONS:

- A. **Director's Reports.** Director Norton raised the question of other Boards having discussions via social media that could lead to violations of the Brown Act. Counsel Bosso advised that discussions outside the Board room should not take place, even on social media.
- B. **Attorney's Report.** Counsel Bosso reported that he continues to monitor the progress of the two Prop 218 cases regarding tiered rates and notification of property owners/customers. Decisions may be made by the end of 2017.
- C. **Manager's Report.** See detailed report in agenda packet. Items highlighted include:

Production

GM Johnson noted production in August is a little lower than July; still less than the current benchmark of 2013/14.

Operations

The system is running smoothly. The rehabilitation of the Carpentaria Well is continuing. The well is still out of service and the Operators are manually testing the performance of the well, dosing and cleaning as time allows. The VFD has been ordered (approximate cost \$17,000) and will be installed by the electrician.

San Juan Well & Pleasant Acres Well are operational and functioning at their normal levels.

Staff & Board Recognition

Both Operators DeAlba and Zelmar recently applied for, and were chosen for two of only three available scholarships offered by the MBWWA to an Operator's conference in Las Vegas. Unfortunately both Operators could not attend at the same time, so Operator DeAlba is attending the conference.

GMs Morris and Johnson, along with both Operators, plus the current Intern Shaun Smith, attended the Monterey Bay Water Works Association Annual Vendor's Show where various training sessions took place.

Intern Shaun Smith is taking water classes at Gavilan College and working with the Operators two days a week and doing very well.

Staff Longevity: August 14th, 2017 Operator DeAlba has been with AWD eleven years. Louise Coombes has been with AWD two years as of September 21st, 2017, and Ester Girõn one year as of September 26th, 2017.

President Leap commented that AWD is very fortunate to have the level of expertise that AWD's new GM Johnson provides.

Financial Audit and Audit Committee

GM Johnson reported on the recent Financial Audit; with both the new Auditors, Fedak & Brown, and new staff working on items necessary for the audit, GM's Morris' input was invaluable to this process. GM Johnson suggested a new precedent of working with the Auditors on a more frequent basis rather than just once or twice per year, in order to ensure that everything is recorded in a way that smoothes out the process for next year.

President Leap and Vice President Smith were nominated to an AWD Audit Committee.

Drought & Conservation

GM Johnson noted that the rainfall since October 2016 has been recorded at 36.9 inches according to the State data set, and customers are continuing to conserve.

Projects - Shop Building

GM Johnson reported that he initiated a call to Michael Kelly of the San Benito County Planning Department to begin the process on the lot merge. The lot is defined as Rural/Residential; when the two lots are combined there is a total of 1 acre.

Ad Hoc GSA Committee

GM Johnson commented that the PVWMA have filed an Alternative Plan, rather than a GSP. Pajaro Valley is the only high priority basin that have filed such a plan; they await a decision from the State. According to Brian Lockwood of PVWMA, the Alternative Plans will be approved before any grant is available in order to avoid needless grant application.

D. Correspondence. The monthly correspondence list was reviewed. Director Dutra enquired about "Refunding prepaid property owners (CFD)". GM Morris explained that the recently paid off Ballantree Bond has a remaining fund of \$7-8,000. A discussion ensued regarding the use of the remaining monies with no resolution at this time.

IX. ACTION ITEMS

Financial Reports for the month of August 2017 Revenue for August was \$118,189.71. Expenditures between August 17 and September 19, 2017 total \$103,797.22. The negative \$9,178.56 amount under Operational Expense is a result of the insurance reimbursement for the Seely Pump Station repair. Director Holman moved to adopt the August Financials as presented; seconded by Director Norton. The August 2017 Financials were approved unanimously with all Directors present.

X. FUTURE MEETINGS & AGENDA ITEMS. The next meeting would be the regularly scheduled meeting of October 24, 2017.

XI. ADJOURNMENT. President Leap adjourned the meeting at 7.55pm until October 24, 2017.

Read and approved by: _____ Attest: _____
Board President, James Leap Board Secretary, Louise Coombes
Date: _____ Date: _____

Aromas Water District General Manager's Report September 2017

PRODUCTION

| Source | Production in Gallons | Average Daily Gal/Day | Days in Service |
|-------------------------|-----------------------|-----------------------|-----------------|
| San Juan Well | 7,663,910 | 264,273 | 29 |
| Pleasant Acres Well | 3,069,000 | 146,143 | 21 |
| Carpenteria Well | 0 | 0 | 0 |
| Total Production | 10,732,910 | 357,764 | |

ANNUAL PRODUCTION IN MILLIONS/GALLONS:

| | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 |
|------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|--------------|---------------|---------------|---------------|---------------|
| January | 5.84 | 5.99 | 5.68 | 6.49 | 5.83 | 5.77 | 7.33 | 5.34 | 8.11 | 5.99 | 5.195 | 4.717 |
| February | 6.12 | 5.46 | 5.55 | 5.38 | 5.09 | 5.43 | 5.81 | 5.40 | 5.42 | 5.48 | 4.687 | 4.184 |
| March | 5.10 | 7.99 | 8.40 | 6.72 | 6.34 | 5.61 | 5.62 | 7.37 | 6.43 | 7.06 | 4.797 | 5.327 |
| April | 5.34 | 10.58 | 11.95 | 9.97 | 6.07 | 7.46 | 5.55 | 9.93 | 7.42 | 7.49 | 5.801 | 5.406 |
| May | 11.56 | 14.57 | 14.58 | 12.42 | 9.77 | 10.58 | 9.94 | 12.74 | 11.81 | 7.93 | 8.332 | 9.347 |
| June | 16.34 | 14.71 | 15.77 | 14.04 | 14.13 | 11.32 | 13.4 | 13.14 | 11.99 | 9.37 | 10.286 | 10.478 |
| July | 18.07 | 16.91 | 16.02 | 16.31 | 14.35 | 13.41 | 14.1 | 14.82 | 12.59 | 10.01 | 10.915 | 11.608 |
| August | 16.61 | 17.13 | 16.04 | 16.68 | 14.67 | 12.76 | 14.0 | 13.96 | 11.73 | 9.93 | 10.295 | 11.171 |
| September | 14.78 | 14.27 | 14.34 | 13.71 | 13.28 | 12.02 | 11.8 | 12.79 | 10.39 | 9.74 | 9.701 | 10.733 |
| October | 12.48 | 10.69 | 12.99 | 9.98 | 10.54 | 8.90 | 10.69 | 11.22 | 9.34 | 8.02 | 7.970 | --- |
| November | 8.41 | 8.06 | 7.71 | 8.36 | 6.62 | 6.01 | 6.83 | 8.91 | 5.88 | 5.37 | 5.299 | --- |
| December | 6.74 | 7.20 | 6.35 | 6.84 | 5.68 | 6.88 | 5.10 | 7.81 | 4.86 | 4.88 | 4.873 | --- |
| Totals MG | 127.42 | 133.6 | 135.38 | 126.9 | 112.37 | 106.15 | 110.17 | 123.42 | 105.97 | 91.27 | 88.152 | 72.971 |
| Total AcFt | 391.1 | 410.0 | 415.4 | 389.4 | 344.8 | 325.7 | 338.05 | 378.7 | 325.16 | 280.05 | 270.49 | 223.92 |

OPERATIONS:

- There are 953 total meters, on 898 parcels
- Loss Production system wide has maintained below 5% for over eighteen+ months
- San Juan Well and Pleasant Acres Well are operational.
- Carpentaria Well, which was removed from service 6/9/17 to recondition from iron bacteria
 - Original 60hp pump and motor were replaced on 9/13. The production is expected to decrease to approx. 250-275 gpm.
 - A new VFD has been installed and the required software programming has taken place
 - A Bact-T sample was taken (standard procedure when a well has been off-line ó results were negative ó no coliform present)
 - Well put back into operation on 10/18
- Water Treatment Plant; Removing Mn & Fe, results show Mn not detected in finished water
- Distribution testing for total Coliform; all samples Negative
- All Coliform, iron and manganese & monthly DWR reports were filed timely
- Backwashing WTP filters approximately every 2-3+/- days, or 1.5 mg, from San Juan Well and Pleasant Acres Well.
- Monthly Generator in house 15 minute testing under load
- Monthly well-level monitoring (see attached chart).

MAINTENANCE:

- Preventative maintenance as needed, minimal flushing as needed
- Graffiti removal whenever it occurs
- Chlorine chemical pump maintenance & analyzer maintenance at all wells
- AWD continues to offer mulch to the community, located at our Carpentaria site
- Installed new magnetic meter at Pleasant Acres Well and connected it to the SCADA system

INCIDENTS:

- As of the date of this report, there has been three separate break incidents since the last Board of Directors meeting:
 - September 23 (Saturday) ó service lateral break at 325 Blohm. Leak was large and under pressure; West Valley was called out and provided the help needed to fix the issue. An invoice for roughly \$6,000 is en route to the District.
 - September 27 (Wednesday) ó A leak that was propagated by a company installing fiber-optic cable (that had been fixed twice before) leaked again and was fixed by the cable installers with assistance and direction from Operator Zelmar.
 - October 13 (Friday) ó A CalTrans consultant was installing signs related to an upcoming bike lane closure on Highway 129 hit a service lateral on School Road. Operators DeAlba and Zelmar, as well as GM Johnson went out on site and got the leak stopped. District staff is working with the consultant to get the broken line fixed and negotiate the cost of the repair.

STAFF & BOARD RECOGNITION:

- Operator DeAlba attended a three-day operatorø training conference in Las Vegas the last week in September.

- This is an annual tri-state event that is coveted in the field of water operations. David was able to attend via a MBWWA full scholarship.
- Operator Zelmar will be able to apply next year for another scholarship opportunity.
- Administrative Services Officer Coombes and Accounts Clerk Giron have done a tremendous job balancing all the office duties and customers while we have been down one person.
- Nicole Lingbeck, Customer Service Representative left the District on 10/6 for a full-time job.
- Customer Service Representative interviews are scheduled to be performed on 10/19; we received 22 applications and will interview four candidates.
- GM Johnson received a Resolution of Recognition from his previous employer, the Monterey County Water Resources Agency (Agency) on 10/16; Board Chair Leap attended the Agency Board of Directors meeting with GM Johnson.
- Board Chair Leap and GM Johnson attended a Special Districts Association of Monterey County meeting/dinner on 10/17. The Guest Speaker was California Senate Majority Leader Bill Monning.

CONSERVATION UPDATE:

Summer usage 2017 is similar to 2016, though it is still well below the 2013 base line numbers. AWD water customers are to be commended for continued excellent conservation.

October 1, 2017 marks the start of a new water year. As of the date of this report, the rain gauge at Chittenden Pass has recorded 0.00 inches of precipitation.

PROJECTS:

1. Generator for the Office Building Backup Power

GM Johnson has been in contact with a recommended electrician to install a backup power generator at 388 Blohm Ave. One bid has come back; and staff will be seeking other bids before making a recommendation to the Board of Directors. This is a priority item considering the fact that the office lost power last winter, and we are looking into possible solutions.

2. Ad Hoc Groundwater Sustainability Agency (GSA) committee

Directors Leap and Smith continue to monitor developments around the need to form a GSA in the portion of our District that is located in the Pajaro Valley 3-02 PUMA, outside of PVWMA's GSA boundary. The filing of the Alternative Plan request to DWR by PVWMA on 12/27/2016 may change the necessity of a GSA formation. Pajaro Valley is the only high-priority basin that has filed an Alternative Plan. AWD is awaiting DWR's response before any District action; this may still be a few months out. Discussions continue with PVWMA and DWR as necessary.

Robert Johnson
General Manager
October 18, 2017



AGENDA
REGULAR MEETING OF THE
SPECIAL DISTRICTS ASSOCIATION
OF MONTEREY COUNTY



Tuesday, October 17, 2017

(Times are Approximate)

1. 6:00 – Serve yourself buffet dinner
2. 6:25 – Call to Order, welcome by President Warren “Pete” Poitras
3. 6:30 – Guest Speaker: California State Senator Bill Monning - Majority Leader

Topic: **“The View from Sacramento”**

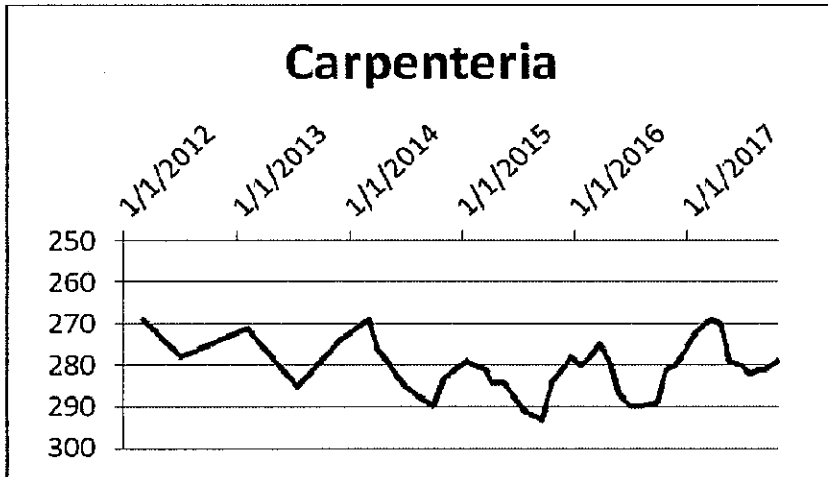
Issues of Importance to the Citizens of Monterey County.

4. 7:30 – Approval of Minutes from the July 18, 2017 meeting
5. 7:35 – New/Old Business:
 - a. Review Budget, Goals and Objectives for 2018 (New Checking Account)
 - b. Appoint Nominating Committee for 2018 Officers
6. 7:45 – Informational Reports:
 - a. Legislative Chair Report – Vince Ferrante
 - b. Finance Committee Chair Report – Warren “Pete” Poitras
 - c. CSDA Coastal Network 5 Representative Report – Vince Ferrante
 - d. LAFCO Representatives Report – Kate McKenna
 - e. Other Reports
7. 7:50 – Members comments
8. 7:55 – Suggested topics and/or speakers for next agenda; next meeting date; location:

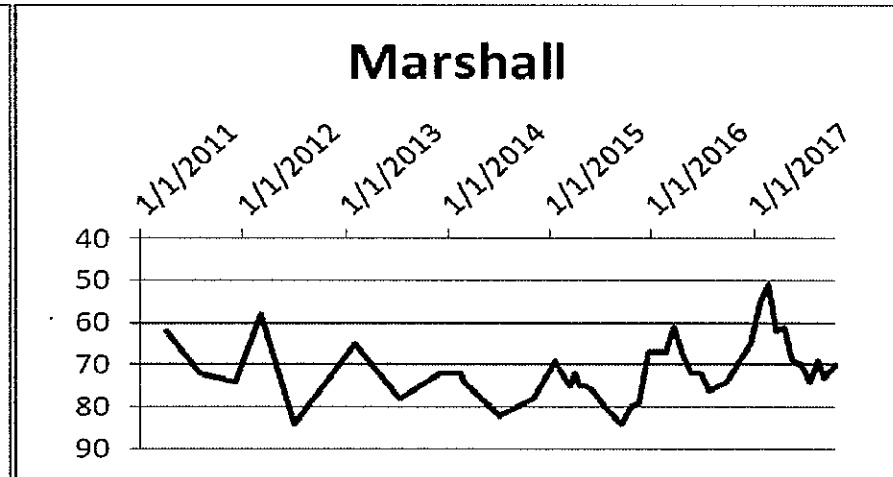
Shoreline Occupational Services Conference Center
Tuesday, January 16, 2018, 6:00 pm

9. 8:00 – Adjournment

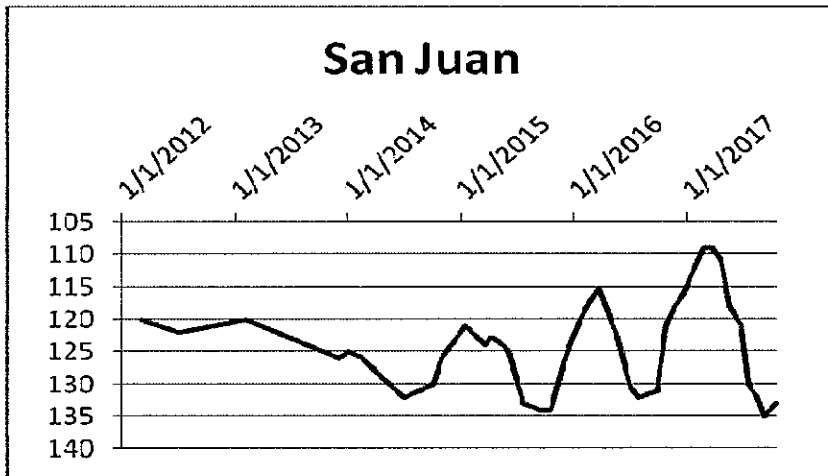
Well Water Level Monitoring
 Depth to Water Measurements
 Date: October 17, 2017



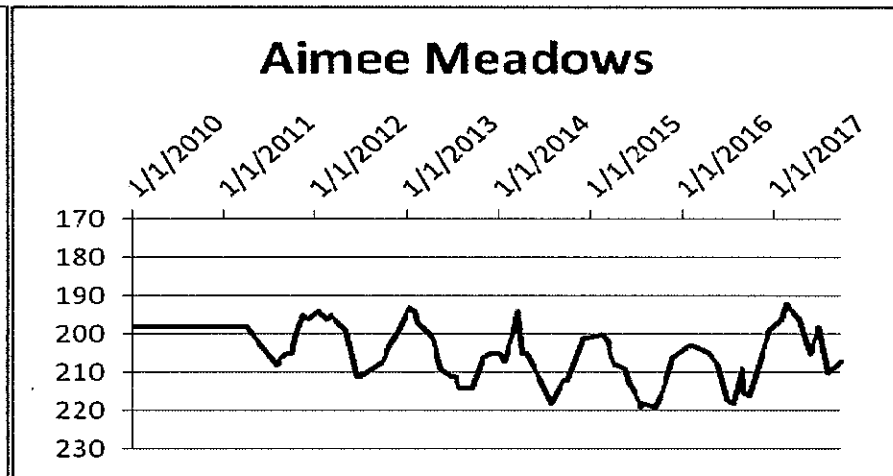
Carpenteria Well (production): Previous Read = 281 feet ; Current Read = 279 feet



Marshall Well (monitoring): Previous Read = 73 feet ; Current Read = 70 feet



San Juan Well (production): Previous Read = 135 feet ; Current Read = 133 feet



Aimee Meadows Well (monitoring): 8/1/2017 = 210 feet ; 9/25/2017 = 207 feet

CORRESPONDENCE LIST: 09/16/2017 - 10/18/2017

| DATE | TYPE | TO | FROM | SUBJECT |
|-------------|-------------|----------------------|-----------------------|--|
| 9/18/17 | M | Fedak & Brown LLP | B. Bosso, AWD Counsel | Confirming no pending litigation for AWD |
| 9/25/17 | E | J. Sweigert, SWRCB | V. Morris, AWD | Invitation to meet AWD's new GM, R Johnson |
| 9/29/17 | M | Mr & Mrs Scrodin | V. Morris, AWD | Requesting notarization of Revocable Licence Agreement |
| 9/27/17 | E | SWRCB | R. Johnson, AWD | Monthly Summary of Coliform Monitoring |
| 9/29/17 | E | L. Coombes, AWD | R, Raj, SDRMA | Confirming approval for Annual Safety Grant |
| 10/2/17 | E | I. Recht, Union Bank | R. Johnson, AWD | Hold Harmless Agreement (PDF) |
| 10/18/17 | E | SWRCB | R. Johnson, AWD | Quarterly Report for Disinfectant Residuals Compliance for Systems using Chlorine or Chloramines |



RESOLUTION 2017-08

Conveyance of Real Property to the Aromas Water District

BE IT RESOLVED, the Aromas Water District Board of Directors hereby adopts the following resolution:

WHEREAS, the Aromas Water District must accept any conveyance of real property prior to its recordation pursuant to California Government Code Section 27281; and

WHEREAS, the Aromas Water District entrusts its General Manager with accepting conveyances of real property to the District,

NOW THEREFORE BE IT RESOLVED:

That unless and until this resolution is revoked by action of the Board of Directors of the Aromas Water District, the General Manager of the District is authorized to sign Certificates of Acceptance of the real property conveyed to the District in accordance with California Government Code Section 27281.

PASSED AND ADOPTED by the Board of Directors of the Aromas Water District, Aromas, Monterey and San Benito Counties, California, at a Regular meeting duly held on this 24th day of October by the following vote:

AYES:

NOES:

ABSENT:

APPROVE:

ATTEST:

James Leap, Board President

Board Secretary, Louise Coombes

Aromas Water District
 Balance Sheet Prev Year Comparison
 As of September 30, 2017

| | Sep 30, 17 | Sep 30, 16 |
|--|---------------------|---------------------|
| ASSETS | | |
| Current Assets | | |
| Checking/Savings | | |
| UB Checking | 105,773.44 | 175,830.46 |
| UB Bk Money Market xxxx7853 | 132,215.59 | 113,031.28 |
| LAIF-State of Ca xx-05 | 786,016.61 | 779,273.13 |
| Petty Cash | 100.00 | 100.00 |
| Total Checking/Savings | 1,024,105.64 | 1,068,234.87 |
| Other Current Assets | | |
| Prepaid Insurance | 21,743.04 | 21,991.48 |
| 128 · Inventory | 23,913.50 | 21,549.46 |
| 1200.1 · Accounts Receivable--UBMax | 134,210.53 | 112,663.10 |
| 1201.9 · Less Allowance for doubtful ... | -500.00 | -500.00 |
| Total Other Current Assets | 179,367.07 | 155,704.04 |
| Total Current Assets | 1,203,472.71 | 1,223,938.91 |
| Fixed Assets | | |
| 1900 · Water System | 11,628,387.39 | 11,502,598.35 |
| 1915 · Office Building & Improvements | 387,260.80 | 387,260.80 |
| 1970 · Office Equipment & Fixtures | 93,467.05 | 93,467.05 |
| 1980 · District Vehicles | 75,349.31 | 75,349.31 |
| 1990 · Land and Easements | 330,195.78 | 330,195.78 |
| 1995 · Idle Assets | 43,400.00 | 43,400.00 |
| 1998 · Less Accum Depr Idle Assets | -42,400.00 | -42,400.00 |
| 1999 · Less Accumuated Depreciation | -5,070,465.75 | -4,596,807.75 |
| Total Fixed Assets | 7,445,194.58 | 7,793,063.54 |
| Other Assets | | |
| Deferred Outflow of Resources | 87,849.00 | 87,849.00 |
| LoanBrokerageFees | 15,000.00 | 15,000.00 |
| Accumulated Amortiz-loan fees | -3,125.00 | -1,625.00 |
| Deposits | | |
| ACWA Deposit | 2,080.80 | 2,080.80 |
| Total Deposits | 2,080.80 | 2,080.80 |
| Total Other Assets | 101,804.80 | 103,304.80 |
| TOTAL ASSETS | 8,750,472.09 | 9,120,307.25 |
| LIABILITIES & EQUITY | | |
| Liabilities | | |
| Current Liabilities | | |
| Accounts Payable | | |
| 2000 · Accounts Payable | 50,434.98 | 25,467.75 |
| Total Accounts Payable | 50,434.98 | 25,467.75 |

Aromas Water District
 Balance Sheet Prev Year Comparison
 As of September 30, 2017

| | Sep 30, 17 | Sep 30, 16 |
|--|---------------------|---------------------|
| Credit Cards | | |
| First Bankcard - R. Johnson | 14.00 | 0.00 |
| First Bankcard -- M Dias #30 | 0.00 | 10.85 |
| First Bankcard - L Coombes #92 | 0.00 | 506.61 |
| First Bankcard -- T. Zelmar #67 | 124.17 | 25.80 |
| Valero - Fuel | 169.27 | 284.85 |
| First Bankcard -- D DeAlba #35 | -889.93 | 283.86 |
| First Bankcard -- V Morris #24 | 0.99 | 525.99 |
| Total Credit Cards | -581.50 | 1,637.96 |
| Other Current Liabilities | | |
| 2100 - Payroll Liabilities | 11,579.89 | -6,870.08 |
| City National Bank - Current | 105,477.00 | 105,477.00 |
| Deferred Inflows- Actuarial | 48,026.00 | 48,026.00 |
| CUSTOMER DEPOSITS | | |
| Connection Deposits Payable | 4,000.00 | 4,000.00 |
| Hydrant Meter Deposit | 150.00 | 150.00 |
| Total CUSTOMER DEPOSITS | 4,150.00 | 4,150.00 |
| Accrued Vacation Payable | 22,769.14 | 17,011.82 |
| Payroll Taxes Payable | | |
| Federal Payroll Taxes Payable | | |
| Payroll-FICA | 0.00 | 7,032.03 |
| Total Federal Payroll Taxes Paya... | 0.00 | 7,032.03 |
| State Payroll Taxes Payable | | |
| Payroll-SDI | 173.16 | -2,497.84 |
| Total State Payroll Taxes Payable | 173.16 | -2,497.84 |
| Total Payroll Taxes Payable | 173.16 | 4,534.19 |
| PVWMA Payable | 7,300.40 | 6,327.92 |
| Total Other Current Liabilities | 199,475.59 | 178,656.85 |
| Total Current Liabilities | 249,329.07 | 205,762.56 |
| Long Term Liabilities | | |
| GASB 68 Pension Liability | 436,183.00 | 436,183.00 |
| City National Bank | 1,212,273.51 | 1,317,750.52 |
| Total Long Term Liabilities | 1,648,456.51 | 1,753,933.52 |
| Total Liabilities | 1,897,785.58 | 1,959,696.08 |
| Equity | | |
| Investment in Capital Assets | 6,396,001.53 | 6,396,001.53 |
| Unrestricted Net Assets | 2,977,277.23 | 3,261,281.44 |
| Allocation of Net Assets | -2,588,320.07 | -2,588,320.07 |
| Net Income | 67,727.82 | 91,648.27 |
| Total Equity | 6,852,686.51 | 7,160,611.17 |
| TOTAL LIABILITIES & EQUITY | 8,750,472.09 | 9,120,307.25 |

Aromas Water District
Profit & Loss Budget Performance

September 2017

| | Sep 17 | Budget | Jul - Sep 17 | YTD Budget | Annual Budget |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Ordinary Income/Expense | | | | | |
| Income | | | | | |
| 303 · Water Revenue | 109,469.68 | 100,000.00 | 342,099.76 | 320,000.00 | 960,000.00 |
| 307 · Bulk Water | 848.65 | 100.00 | 1,578.70 | 300.00 | 1,000.00 |
| 302 · Connection | 0.00 | 0.00 | 0.00 | 0.00 | 12,790.00 |
| 301 · Taxes Rcvd | 0.00 | 0.00 | 4,567.60 | 0.00 | 66,000.00 |
| 304 · Misc Income | 450.12 | 250.00 | 450.12 | 250.00 | 1,000.00 |
| 306 · Interest | 707.22 | 400.00 | 2,133.11 | 1,200.00 | 6,000.00 |
| 312 · Grant Revenue | 0.00 | 0.00 | 725.00 | 500.00 | 1,500.00 |
| Total Income | 111,475.67 | 100,750.00 | 351,554.29 | 322,250.00 | 1,048,290.00 |
| Gross Profit | 111,475.67 | 100,750.00 | 351,554.29 | 322,250.00 | 1,048,290.00 |
| Expense | | | | | |
| Operations | | | | | |
| 403 · Fuel | 510.12 | 650.00 | 1,924.16 | 1,950.00 | 8,000.00 |
| 404 · Truck Maint | 170.00 | 375.00 | 803.17 | 1,125.00 | 4,500.00 |
| 431 · System Repair & Maint | 1,292.12 | 5,000.00 | 10,404.77 | 15,000.00 | 60,000.00 |
| 463 · Water Analysis | 154.00 | 350.00 | 1,246.00 | 1,200.00 | 4,500.00 |
| 464 · Water Treatment | 1,805.74 | 800.00 | 3,480.25 | 2,200.00 | 8,000.00 |
| 468 · Tools | 343.72 | 400.00 | 1,050.35 | 1,200.00 | 5,000.00 |
| 470 · Annexation/EIR/Planning | 0.00 | 400.00 | 0.00 | 1,200.00 | 5,000.00 |
| Total Operations | 4,275.70 | 7,975.00 | 18,908.70 | 23,875.00 | 95,000.00 |
| Power | | | | | |
| 449.75 · 388 Blohm, # C | 21.85 | 15.00 | 50.10 | 45.00 | 200.00 |
| 449.5 · 388 Blohm, A & B Office | 129.40 | 130.00 | 307.62 | 390.00 | 1,600.00 |
| 461.5 · RLS Tank Booster | 9.86 | 10.00 | 25.30 | 30.00 | 120.00 |
| 447 · Leo Ln Booster | 42.33 | 30.00 | 107.70 | 90.00 | 400.00 |
| 448 · Aimee Mdws Well | 10.51 | 10.00 | 25.63 | 30.00 | 120.00 |
| 451 · Marshall Corp Yard | 48.09 | 30.00 | 119.18 | 90.00 | 400.00 |
| 452 · Rea Booster @ Seely | 30.25 | 40.00 | 71.94 | 120.00 | 500.00 |
| 454 · Carr Booster | 533.29 | 380.00 | 1,260.95 | 1,140.00 | 4,600.00 |
| 458 · Pleasant Acres Well | 1,124.84 | 500.00 | 2,811.85 | 2,100.00 | 6,000.00 |
| 459 · Seely Booster @ Carpent... | 21.03 | 25.00 | 51.26 | 75.00 | 300.00 |
| 460 · San Juan Well | 6,649.90 | 5,000.00 | 16,981.89 | 15,000.00 | 35,000.00 |
| 461 · Cole Tank | 13.47 | 12.00 | 32.88 | 36.00 | 150.00 |
| 462 · Rea Tank | 13.39 | 12.00 | 32.66 | 36.00 | 150.00 |
| 465 - Lwr Oakridge Boost | 84.01 | 50.00 | 197.10 | 150.00 | 600.00 |
| 465.5 - Upper Oakridge Booster | 0.00 | 50.00 | 0.00 | 150.00 | 600.00 |
| 466 · Pine Tree Tank | 13.54 | 12.00 | 32.95 | 36.00 | 150.00 |
| Total Power | 8,745.76 | 6,306.00 | 22,109.01 | 19,518.00 | 50,890.00 |
| Payroll | | | | | |
| Gross | 37,531.67 | 29,170.00 | 106,722.70 | 87,500.00 | 350,000.00 |
| Comp FICA | 2,326.97 | 1,800.00 | 6,610.23 | 5,400.00 | 22,000.00 |
| Comp MCARE | 544.19 | 425.00 | 1,545.94 | 1,275.00 | 5,100.00 |
| Comp SUI | 291.30 | 375.00 | 403.51 | 1,125.00 | 4,500.00 |
| Total Payroll | 40,694.13 | 31,770.00 | 115,282.38 | 95,300.00 | 381,600.00 |
| Employee / Labor Costs | | | | | |
| 407 · Outside Services | 600.00 | 500.00 | 1,881.50 | 1,500.00 | 6,000.00 |
| 408 · Uniform Allowance | 339.00 | 250.00 | 339.00 | 250.00 | 1,000.00 |
| 409 · Workers Comp | 629.74 | 700.00 | 2,678.98 | 2,100.00 | 8,500.00 |
| 410 · Health Ins | 6,502.60 | 5,000.00 | 18,715.16 | 15,000.00 | 56,000.00 |
| 474 · Education | 149.00 | 500.00 | 537.73 | 1,500.00 | 6,000.00 |
| 477 · Retirement | 5,769.27 | 5,100.00 | 16,222.68 | 15,300.00 | 62,000.00 |
| Total Employee / Labor Costs | 13,989.61 | 12,050.00 | 40,375.05 | 35,650.00 | 139,500.00 |

Aromas Water District
Profit & Loss Budget Performance

September 2017

| | Sep 17 | Budget | Jul - Sep 17 | YTD Budget | Annual Budget |
|--------------------------------|-----------|-----------|--------------|------------|---------------|
| Office | | | | | |
| 440 · Misc Exp | 247.18 | 300.00 | 743.61 | 900.00 | 4,000.00 |
| 444 · Postage | 317.82 | 325.00 | 869.08 | 975.00 | 4,000.00 |
| 445 · Office Supplies | 572.15 | 300.00 | 813.75 | 900.00 | 4,000.00 |
| 446 · Office Eqpmt and Maint | 460.60 | 500.00 | 4,202.52 | 1,500.00 | 5,000.00 |
| Total Office | 1,597.75 | 1,425.00 | 6,628.96 | 4,275.00 | 17,000.00 |
| Communications | | | | | |
| 455 · Phone, Off | 319.05 | 310.00 | 990.79 | 930.00 | 3,800.00 |
| 456 · Telemetry | 298.36 | 300.00 | 895.08 | 900.00 | 3,600.00 |
| 457 · Answ Serv/Cellular Phone | 213.98 | 300.00 | 693.79 | 900.00 | 3,600.00 |
| Total Communications | 831.39 | 910.00 | 2,579.66 | 2,730.00 | 11,000.00 |
| Administrative & General | | | | | |
| 417 · Capital Loan Interest | 0.00 | 0.00 | 0.00 | 0.00 | 38,400.00 |
| 467 · Depreciation Reserve | 20,000.00 | 20,000.00 | 60,000.00 | 60,000.00 | 240,000.00 |
| 406 · Liability Ins | 1,545.09 | 1,666.00 | 4,635.27 | 4,998.00 | 20,000.00 |
| 420 · Legal Fees | 1,300.00 | 1,300.00 | 3,900.00 | 3,900.00 | 16,000.00 |
| 422 · Bank Charges | -904.11 | 160.00 | -463.16 | 480.00 | 2,000.00 |
| 423 · Litigation Contingency | 0.00 | 0.00 | 0.00 | 0.00 | 10,000.00 |
| 425 · Audit | 2,537.00 | 2,000.00 | 9,149.00 | 8,500.00 | 11,500.00 |
| 471 · Bad Debts | 0.00 | 0.00 | 0.00 | 100.00 | 400.00 |
| 473 · Memberships | 0.00 | 1,500.00 | 721.60 | 4,500.00 | 15,000.00 |
| Total Administrative & General | 24,477.98 | 26,626.00 | 77,942.71 | 82,478.00 | 353,300.00 |
| Total Expense | 94,612.32 | 87,062.00 | 283,826.47 | 263,826.00 | 1,048,290.00 |
| Net Ordinary Income | 16,863.35 | 13,688.00 | 67,727.82 | 58,424.00 | 0.00 |
| Net Income | 16,863.35 | 13,688.00 | 67,727.82 | 58,424.00 | 0.00 |

10/19/17

Aromas Water District
Monthly Expenditures
 September 20 through October 18, 2017

| Date | Num | Name | Amount |
|-------------|-------------|--------------------------------------|------------|
| UB Checking | | | |
| 09/25/2017 | ACH | CalPERS | -2,313.58 |
| 09/25/2017 | ACH | CalPERS | -2,404.65 |
| 09/25/2017 | EFT | Bank Service Fees | -10.00 |
| 09/25/2017 | EFT | Union Bank of California | -10.00 |
| 09/25/2017 | EFT | Bank Service Fees | -30.00 |
| 09/27/2017 | 16399 | A T & T U-verse | -52.67 |
| 09/27/2017 | 16400 | A Tool Shed Rentals | -99.00 |
| 09/27/2017 | 16401 | ACE Hardware Prunedale | -65.21 |
| 09/27/2017 | 16402 | Aromas Water District (Petty Cash) | -119.60 |
| 09/27/2017 | 16403 | ConnectXtreme | -60.00 |
| 09/27/2017 | 16404 | CSSC | -79.00 |
| 09/27/2017 | 16405 | David DeAlba | -64.20 |
| 09/27/2017 | 16406 | Graniterock | -43.05 |
| 09/27/2017 | 16407 | Praxair | -828.58 |
| 09/27/2017 | 16408 | R & B Company | -417.60 |
| 09/27/2017 | 16409 | Rob Johnson | -50.00 |
| 09/27/2017 | 16410 | Ryan Ranch Printers | -520.91 |
| 09/27/2017 | 16411 | Salinas Pump Company | -2,722.65 |
| 09/27/2017 | 16412 | San Benito County Assessor | -4.23 |
| 09/27/2017 | 16413 | Sierra Chemical Co. | -1,625.74 |
| 09/27/2017 | 16414 | T & T Valve and Instrument, Inc. | -315.71 |
| 09/27/2017 | 16415 | Trevor J. Zelmar | -16.05 |
| 09/27/2017 | 16416 | Valero | -402.73 |
| 09/29/2017 | EFT | QuickBooks Payroll Service | -11,073.81 |
| 09/29/2017 | EFT | Bank Service Fees | -3.75 |
| 09/29/2017 | EFT | Bank Service Fees | -198.00 |
| 09/30/2017 | DD1117 | Coombes (P), Louise P | 0.00 |
| 09/30/2017 | DD1118 | DeAlba (P), David | 0.00 |
| 09/30/2017 | DD1119 | Giron (P), Ester | 0.00 |
| 09/30/2017 | DD1120 | Johnson (P), Robert L | 0.00 |
| 09/30/2017 | DD1121 | Lingbeck (P), Nicole S | 0.00 |
| 09/30/2017 | DD1122 | Morris (P), Vicki | 0.00 |
| 09/30/2017 | DD1123 | Zelmar (P), Trevor J | 0.00 |
| 09/30/2017 | 16422 | Monterey Bay Analytical Services Inc | -154.00 |
| 10/02/2017 | 16417 | USPO | -298.22 |
| 10/02/2017 | Paid Online | P G & E | -8,745.76 |
| 10/04/2017 | 16418 | ACWA JPIA | -13,801.00 |
| 10/04/2017 | 16419 | CALNET3 | -564.74 |
| 10/04/2017 | 16420 | D & G Sanitation | -80.81 |
| 10/04/2017 | 16421 | First Bankcard | -3,160.48 |
| 10/04/2017 | 16423 | Monterey County Tax Collector | -28.46 |
| 10/04/2017 | 16424 | Sierra Chemical Co. | -1,042.87 |
| 10/04/2017 | 16425 | TechnoFlo Systems | -3,140.06 |
| 10/04/2017 | 16426 | Verizon Wireless | -84.98 |
| 10/07/2017 | E-pay | Employment Development Dept | -713.12 |
| 10/07/2017 | E-pay | United States Treasury (EFTPS) | -5,014.76 |
| 10/07/2017 | E-pay | Employment Development Dept | -403.51 |
| 10/07/2017 | EFT | CalPERS | -2,892.19 |

10/19/17

Aromas Water District
Monthly Expenditures
 September 20 through October 18, 2017

| Date | Num | Name | Amount |
|-------------------|--------|--------------------------------------|--------------------|
| 10/07/2017 | EFT | CalPERS | -2,581.36 |
| 10/07/2017 | EFT | CalPERS | -2,969.24 |
| 10/11/2017 | 16427 | Central Electric | -18.77 |
| 10/11/2017 | 16428 | FastTrak | -30.00 |
| 10/11/2017 | 16429 | Fedak & Brown LLP | -2,537.00 |
| 10/11/2017 | 16430 | Pajaro Valley Lock Shop | -314.38 |
| 10/11/2017 | 16431 | PVWMA | -21,693.67 |
| 10/11/2017 | 16432 | R & B Company | -57.04 |
| 10/11/2017 | 16433 | Recology San Benito County | -34.66 |
| 10/11/2017 | 16434 | Robert E. Bosso | -1,300.00 |
| 10/11/2017 | 16435 | Special Districts of Monterey County | -60.00 |
| 10/11/2017 | 16436 | Xerox Corp | -17.32 |
| 10/13/2017 | E-pay | Employment Development Dept | -772.25 |
| 10/13/2017 | E-pay | United States Treasury (EFTPS) | -5,251.48 |
| 10/16/2017 | EFT | QuickBooks Payroll Service | -10,062.66 |
| 10/17/2017 | DD1127 | Coombes (P), Louise P | 0.00 |
| 10/17/2017 | DD1128 | DeAlba (P), David | 0.00 |
| 10/17/2017 | DD1130 | Johnson (P), Robert L | 0.00 |
| 10/17/2017 | DD1131 | Lingbeck (P), Nicole S | 0.00 |
| 10/17/2017 | DD1132 | Morris (P), Vicki | 0.00 |
| 10/17/2017 | 16438 | Zelmar (P), Trevor J | -1,764.66 |
| 10/17/2017 | 16437 | Dutra (P), Marcus | -210.33 |
| 10/17/2017 | DD1124 | Leap (P), James E | 0.00 |
| 10/17/2017 | DD1125 | Norton (P), K W | 0.00 |
| 10/17/2017 | DD1126 | Smith (P), Richard | 0.00 |
| 10/17/2017 | DD1129 | Giron (P), Ester | 0.00 |
| 10/18/2017 | 16439 | ACE Hardware Prunedale | -29.60 |
| 10/18/2017 | 16440 | ACWA JPIA, Emp. Ben. Prog. | -6,626.22 |
| 10/18/2017 | 16441 | Agee Electric, Inc. | -17,226.06 |
| 10/18/2017 | 16442 | Aromas Water District (Petty Cash) | -90.00 |
| 10/18/2017 | 16443 | Federico's Embroidery | -188.29 |
| 10/18/2017 | 16444 | Grainger Inc | -129.47 |
| 10/18/2017 | 16445 | Mike Brumit's Auto Glass | -242.60 |
| 10/18/2017 | 16446 | Monterey Bay Analytical Services Inc | -26.00 |
| 10/18/2017 | 16447 | Praxair | -60.09 |
| 10/18/2017 | 16448 | R & B Company | -308.38 |
| 10/18/2017 | 16449 | USA BlueBook | -542.27 |
| 10/18/2017 | 16450 | Viking Septic | -300.00 |
| Total UB Checking | | | -139,099.48 |
| TOTAL | | | <u>-139,099.48</u> |