



REGULAR MEETING OF THE BOARD OF DIRECTORS

President- James Leap
Vice President- Richard Smith
Director- Marcus Dutra
Director- Wayne Holman
Director- Wayne Norton
General Manager- Vicki Morris
Asst General Manager-Mark Dias

AGENDA
Tuesday, November 22, 2016
7:00 PM

Meeting held at
District Office:
388 Blohm Ave.,
Aromas CA 95004

I. CALL TO ORDER:

II. ROLL CALL OF DIRECTORS: Pres. James Leap, V. Pres. Richard Smith, Wayne Holman, Marcus Dutra and Wayne Norton

III. PLEDGE OF ALLEGIANCE

IV. STATEMENTS OF DISQUALIFICATION

V. ADDITIONS AND DELETIONS

p.3-6 **VI. MINUTES:** Motion to approve the Minutes of the October 25, 2016 Regular Board Meeting

VII. ORAL COMMUNICATION: *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so during Oral Communications. Please limit your comment to three minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*

VIII. PRESENTATIONS:

p.7-9

A. DIRECTORS' REPORT

p.10-13

B. ATTORNEY'S REPORT

p.14

C. MANAGER'S REPORT

D. SUSTAINABLE GROUNDWATER PLANNING

E. CORRESPONDENCE

IX. ACTION ITEMS:

p. 15-20

A. Financial Reports for the Month of October 2016: Revenue for October is \$83,553.58; expenditures between October 20 and November 16, 2016 total \$71,777.95. These financials and monthly expenditures will be presented for discussion and approval.

X. FUTURE MEETINGS & AGENDA ITEMS:

Set December Special Board meeting and workshop date

XI. ADJOURNMENT

**Minutes of the Regular Meeting of
the Board of Directors of the
Aromas Water District
October 25, 2016**

I. CALL TO ORDER:

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Leap on Tuesday, October 25, 2016 at 7:00 p.m. at the District office located at 388 Blohm Ave, Aromas, California.

II. ROLL CALL:

President Leap, Vice-President Smith and Director Holman were present. Directors Dutra and Norton were absent. Also in attendance were General Counsel Bob Bosso, General Manager Vicki Morris and Asst. General Manager/Board Secretary Mark Dias.

III. PLEDGE OF ALLEGIANCE: President Leap led the pledge of allegiance.

IV. STATEMENTS OF DISQUALIFICATION: There were no disqualification statements.

V. ADDITIONS AND DELETIONS: There were no additions or deletions.

VI. MINUTES: The minutes of the September 27, 2016 Regular Meeting were presented for acceptance and approval. There were no comments or corrections. Director Holman moved to approve the meeting minutes. The motion was seconded by Vice Pres. Smith and the minutes were approved unanimously with Directors Dutra and Norton absent.

VII. ORAL COMMUNICATION: There were no comments.

VIII. PRESENTATIONS

A. Director's Reports

There were no director's reports

B. Attorney's Report

Counsel Bosso briefly reported that agencies are still awaiting pending court rulings regarding various Proposition 218 cases involving water district conservation rates.

C. Manager's Report: See detailed report in agenda packet. Highlights include:

Production:

- GM Morris handed out monitoring well level graphs. It was noted the water levels appeared to be recovering from previous years possibly due to the end of seasonal ag pumping and recent rainfall. Water conservation appeared to be ongoing with September production the same as last year, and with October production, so far, lower than last year.

Operations:

All three wells remained in operation.

Maintenance:

The tanks had been cleaned and inspected per the contract approved the previous month. In addition to the six larger tanks, the contractor was also able to access and inspect the School Road tanks with a small change order. There were no additional charges for spot repairs. Sediment levels were typical except for the Pine Tree Tank which had thicker sediment. This may have been due to sediment from the Carpenteria well brought online since the last cleaning. The District's newest tank at Oak Ridge was noted to have higher than normal corrosion rates for such a new tank. In some cases this was due to using dissimilar metal-types for hardware and bolts. In other cases the contractor did not use spacers or epoxy to separate the bolts from the tank walls. GM Morris would review the details of the warranty and would be contacting the contractor while the tank was still under warranty.

Staff & Board Recognitions

- The District's new Customer Service Representative, Ester Girõn, was in the audience. GM Morris welcomed her and introduced her to the Board.
- The auditor had received the District's financial data and it was currently being reviewed. A draft audit is expected in November. GM Morris requested two Board members for the *ad hoc* audit committee. Directors Smith and Holman volunteered. GM Morris noted that due to changes in the auditor's work location and retirement plans he would not be available next year. The District would need to obtain a new auditor and issuing a Request for Proposals (RFP) would be advisable.
- The District's payroll company, Pinnacle Payroll Solutions, had suddenly gone out of business and was currently under investigation by the District Attorney's Office and the FBI. Pinnacle received all the payroll funds from the District and the payroll checks were issued. However the federal and state taxes were not transmitted to either the IRS or the State by Pinnacle. The location of the missing tax funds is unknown. The exact amounts have not been determined. The District is assessing options for a new payroll company.
- Regarding "No Parking" signs along Blohm Ave just north of the park, GM Morris had contacted the County of Monterey. The County's initial response was that it was a complicated process requiring a Board of Supervisor's ordinance. County staff could look into whether past ordinances were previously approved for Blohm Ave and possibly (re)use that previous ordinance. It was also learned that other parties had requested "No Parking" along the Carpenteria frontage of the park. Since the park is intended for public use it may be less likely that public parking would be restricted nearby.
- Red Flag Rule. GM Morris reported to the Board that she and staff had conducted the annual review of District operations and found that no significant changes had occurred during the year and so no major revisions to the Rule were needed.

Projects

- Marshall Shop Building. GM Morris had been working to obtain revised bids. E.R. Bacon had not responded with additional information. Salinas Steel Builders had responded and will be meeting on site with District staff on October 26. There are no deadlines for a decision on this project.
- Water main relocation at Rocks Road Bridge (near Rancho Larios). GM Morris reported that during the week of Oct 17, AWD staff met with staff from San Benito County. The District's engineer, Mike Freitas, and Supervisor Botelho also attended. San Benito county's initial position was that no District pipeline could be located on the bridge and that the pipeline relocation work could not be included in the bridge contract. San Benito County staff was newly hired and would be looking into the project design details and the history of the pipeline easement. District staff intend to pursue a pipeline integrated with the new bridge. More meetings were planned.

D. Sustainable Groundwater Planning Report:

AGM Dias presented the second of a series of monthly updates. The agenda packet included a written staff report. AGM Dias also gave a PowerPoint presentation which highlighted that:

- Due to the complex local setting, several questions were submitted to the State and PVWMA regarding establishing a GSA. It is possible that some questions may not be fully answered before the June 30, 2017 filing deadline.
- It is too early to develop a clear list of pros and cons or cost estimates
- Some basic steps for GSA formation were introduced to the Board such as the need to identify stakeholders and public outreach
- Staff would continue to assess options through November and December. A Board decision to initiate the formal process would likely be needed by January.

Brian Lockwood, PVWMA, was in attendance and said that because local water agencies might have more expertise in determining local boundary conditions, DWR would again open up boundary modification requests in 2018.

E. Correspondence: The monthly correspondence list was reviewed without comment.

IX. ACTION ITEMS

A. Resolution 2016-07 in Appreciation of Maureen Cain upon her Retirement:

President Leap read the Resolution into the record. Director Holman moved to Adopt the Resolution acknowledging her service from 2009 to present. Vice-President Smith seconded. The resolution was unanimously approved as submitted with Directors Dutra and Norton absent.

B. Financials: Revenue for September was \$91,747.97. Total assets are \$8.879

million. Total liabilities are \$1.992 million. The expenditures from Sept 20 to October 19, 2016 totaled \$171,950.11 which included a semi-annual capitol improvement loan payment of \$73,491.07 and a quarterly well augmentation fee payment to PVWMA of \$19,239.20. GM Morris noted that the expenditures were lower than the budgeted amounts in all major categories. President Leap had previously reviewed the expenditures.

Vice-Pres. Smith moved to accept the financials as presented and Director Holman seconded. The financials were accepted unanimously with Directors Dutra and Norton absent.

X. FUTURE MEETINGS & AGENDA ITEMS:

The next regularly scheduled meeting will be November 22, 2016.

XI. ADJOURNMENT - Pres. Leap adjourned the meeting at 7:57 PM.

Read and approved by:

Board President, Jim Leap

Attest: _____
District Secretary, Mark Dias

Date: November 22, 2016

Aromas Water District General Manager's Report October 2016

PRODUCTION

Source	Production in Gallons	Average Daily Gal/Day	Days in Service
San Juan Well	2,974,620	95,955	31
Pleasant Acres Well	649,000	38,176	17
Carpenteria Well	4,346,000	140,194	31
Total Production	7,969,620	257,084	

ANNUAL PRODUCTION IN MILLIONS/GALLONS:

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
January	5.52	5.84	5.99	5.68	6.49	5.83	5.77	7.33	5.34	8.11	5.99	5.195
February	4.81	6.12	5.46	5.55	5.38	5.09	5.43	5.81	5.40	5.42	5.48	4.687
March	5.66	5.10	7.99	8.40	6.72	6.34	5.61	5.62	7.37	6.43	7.06	4.797
April	6.93	5.34	10.58	11.95	9.97	6.07	7.46	5.55	9.93	7.42	7.49	5.801
May	11.01	11.56	14.57	14.58	12.42	9.77	10.58	9.94	12.74	11.81	7.93	8.332
June	14.60	16.34	14.71	15.77	14.04	14.13	11.32	13.4	13.14	11.99	9.37	10.286
July	15.98	18.07	16.91	16.02	16.31	14.35	13.41	14.1	14.82	12.59	10.01	10.915
August	16.28	16.61	17.13	16.04	16.68	14.67	12.76	14.0	13.96	11.73	9.93	10.295
September	13.68	14.78	14.27	14.34	13.71	13.28	12.02	11.8	12.79	10.39	9.74	9.701
October	12.35	12.48	10.69	12.99	9.98	10.54	8.90	10.69	11.22	9.34	8.02	7.970
November	9.74	8.41	8.06	7.71	8.36	6.62	6.01	6.83	8.91	5.88	5.37	
December	6.70	6.74	7.20	6.35	6.84	5.68	6.88	5.10	7.81	4.86	4.88	
Totals MG	123.2	127.42	133.6	135.38	126.9	112.37	106.15	110.17	123.42	105.97	91.27	77.98
Total AcFt	378	391.1	410.0	415.4	389.4	344.8	325.7	338.05	378.7	325.16	280.05	239.27

OPERATIONS:

- There are 953 total meters, on 898 parcels
- Loss Production system wide has maintained below 6% for over eighteen+ months
- Carpenteria Well, San Juan Well and Pleasant Acres Well are operational
- Water Treatment Plant- Removing Mn & Fe, Lab results show-Mn not detected in finished water
- Distribution testing for total Coliform- all samples Negative
- All Coliform, iron and manganese & monthly DWR reports were filed timely
- Backwashing WTP filters approximately every 5-7 +/- days, or 1.5 mg
- Monthly Generator 15 minute testing under load

MAINTENANCE:

- Preventative maintenance as needed, minimal flushing as needed
- Graffiti removal whenever it occurs, installation of security cameras
- Chlorine chemical pump maintenance & analyzer maintenance at all wells
- AWD continues to offer mulch to the community, located at our Carpenteria site, Cal-Fire also is using our site to provide sand for filling sandbags if needed, by community

STAFF & BOARD RECOGNITION:

AGM Dias attended District Secretary training in Monterey sponsored by CSDA on 11/15 &16.

GM Morris & AGM Dias attended a meeting with PVWMA regarding SGMA on 11/9.

AWD converted our payroll to in-house using QuickBooks due to the recent problems with our payroll contractor, Pinnacle Workforce Solutions. That company is still under investigation by County DA and FBI, our loss has been submitted to the FBI as \$6,393.10.

Staff applied for and received a \$1,000 Safety Grant from SDRMA to reimburse the costs of safety equipment needed by AWD.

DROUGHT & CONSERVATION UPDATE:

Governor Brown declared California in a Drought State of Emergency on Jan. 17th 2014.

Last year, our customers made a voluntary 30% reduction in use over this same period in 2013.

In May, 2016, the Governor extended the emergency water conservation recommendations through the end of January 2017.

Water production for calendar year 2015 was 280af, considerably lower than it has been in over 10 years. The same trend has continued for the first ten months of 2016. Reduced demand has resulted in similar lower production as in 2015. AWD customers are commended for making significant strides in water conservation.

The first rain in new water year (10/1/16-9/30/17) got off to an excellent start, recording 4.64 inches recorded at Chittenden Pass through 11/16/16.

PROJECTS:

1. The construction of a 30' x 50' steel shop building at the Marshall site: The placement of the new shop and septic leach field will be on the far southeast side of the lot. GM Morris has discussed the building permitting requirements with San Benito County Planning Dept; Tri-County Fire Department will not require fire sprinklers. Staff met with Capt. Lynch to discuss truck access and turning radii, they recommended the driveway be paved; they will provide more code information.

Staff Dias & Morris met with building contractor, Salinas Steel Building Construction on 10/26; they are completing preliminary research and development with the County building and planning department and Environmental Health regarding septic.

2. Ad Hoc GSA committee of Directors Leap and Smith continue to gather data on the need to form a GSA in the portion of our District that is located in the Pajaro Valley 3-02 PUMA, outside of PVWMA's GSA. Both San Benito and Monterey Counties are willing to work together with AWD on the PUMA portions. AGM Dias is tracking and attending the ongoing Salinas Valley Groundwater meetings. AGM Dias continues discussions with PVWMA and DWR regarding our questions, steps and plans required in order to meet the 6/30/2017 formation deadline. A Board Workshop will be planned for December, date TBD, to discuss staff recommendations.

3. Rocks Road Bridge watermain relocation;

In 2011, San Benito County Public Works received partial funding from CalTrans to replace the one lane bridge with a two lane bridge over Pinacate Creek on Rocks Road. AWD has a 10" transmission main that will require temporary re-routing during construction followed by permanent relocation to accommodate the new wider bridge. The project has been on hold for many years and recently resurrected. On 10/19/16, AWD staff met with the SBC Supervisor Botelho; new SBC RMA Director, Brent Barnes; new SBC Traffic Engineer, Jim Polfer; and our engineer, Mike Freitas to discuss the project. The County is proceeding with the CalTrans funded project; they will gather more data and discussions will continue. To date there has been no follow up by San Benito county staff. The NEPA/CEQA studies have not been completed and can be expected to take considerable time.

Vicki Morris
General Manager
November 16, 2016

Staff Report

TO: Board of Directors
FROM: Mark Dias, AGM
RE: Update #3- Sustainable Groundwater Management Act (SGMA) Planning
DATE: Nov 22, 2016

Note: Supplemental material (PowerPoint presentation) to be provided at the Nov 22 Board meeting.

SUMMARY

Staff has made progress in assessing the viability of, and options for, forming a Groundwater Sustainability Agency (GSA). Staff had previously developed questions for State agencies and PVWMA. Enough of those questions have been answered in enough detail to develop an initial list of scenarios/options. However because our local setting is complex, some questions fall within grey areas of the new law or cannot be answered. Therefore developing a clear list of pros and cons for each scenario remains an ongoing challenge.

Since last month's Board meeting it has been confirmed that AWD cannot legally manage the grey "islands" shown on the attached map (Exhibit A). Further it has been learned that it may be legally difficult for the District to manage areas within our Sphere of Influence. Therefore to ensure full coverage over the PUMA, agreements with the counties of Monterey and San Benito may be needed. District staff will be meeting with the Counties the week of December 12 to discuss the viability of entering into these agreements.

On November 9, District staff held a productive meeting with PVWMA staff and their Counsel. Both agencies remain aligned and will continue to jointly develop options and work to answer to the many challenges.

PVWMA provided the District with very useful mapping/parcel data for the PUMA area. This will allow an analysis to see which parcels might need to be regulated if we (or others) were to form a GSA. A preliminary analysis will be provided at the Board meeting.

It is requested that the AWD Board authorize a special "workshop" in December. This will allow the needed time to discuss the various scenarios and review the new data/maps. The Board could provide direction on which option to pursue at the January Board meeting.

BACKGROUND

- **Formation Status of neighboring Groundwater Sustainability Agencies (GSAs)**

All High and Mid-priority groundwater basins must be covered by a GSA by June 30, 2017 or else they will be placed in a probationary status. This is expected to trigger intervention by the State Water Resources Control Board (SWRCB) including state fees.

 - PVWMA is the exclusive GSA for the portions of their groundwater basin within their boundaries. However their boundaries do not include the *entire* groundwater basin leaving a Potentially Unmanaged Area (PUMA). The PUMA is ~9% of the Pajaro basin. Having a PUMA within the critically overdrafted Pajaro basin may cause the State Board to place the entire Pajaro basin into a "probationary" status and trigger State intervention. This is a key reason why AWD is encouraged to form a GSA. Our area, including our Sphere of Influence, covers 75% of the PUMA.
 - Monterey County interests are in the process of forming a new entity to serve as the GSA for the Salinas Valley basin. They intend to form a new Joint Powers Authority. The draft structure is proposed as an 11-member Board with representation from the County, Salinas, Salinas Valley cities, agriculture, small users and the public. The

- Board structure is being negotiated via ongoing meetings in Salinas. *This effort does not impact AWD's decision to form a GSA or not.*
- San Benito County Water District plans to form a GSA in January 2017 to cover the Gilroy-Hollister basin (not the PUMA or the area served by AWD). *This effort does not impact AWD's decision to form a GSA or not.*
 - **PUMA.** As shown on Exhibit A the PUMA overlaps three neighboring agencies (PVWMA, San Benito County and Monterey County). Having a PUMA in the Pajaro basin could be expected to place the Pajaro basin into "probationary" status and thereby trigger intervention by the State Board. While all three agencies have encouraged AWD to form a GSA to cover the *entire* PUMA, we would not have legal authority to manage (or assess fees) in the portions outside our service area.
 - **Mandated GSA responsibilities.** At a minimum GSAs **must** do the following by 2020
 - Prepare and implement a Groundwater Sustainability Plan
 - Maintain basin groundwater sustainability
 - Conduct public hearings regarding sustainability plan adoption or amendments
 - Submit annual reports
 - Periodic review of sustainability plan
 - Maintain list of interested parties
 - ◆ Based on staff-level discussions with PVWMA, it appears feasible that PVWMA would be the lead "reporting agency." PVWMA would complete the vast majority of work for these responsibilities. The final arrangements would be described in some type of "coordination agreement" or MOA between our two agencies.
 - **Discretionary GSA authorities.** Additionally GSAs **can** have the following "discretionary authorities (after June of 2020):
 - Adopt rules, regulations, & ordinances
 - Conduct investigations of water rights
 - Require well registration/well permitting
 - Require well operators to measure & report extractions
 - Require reporting of diversions of surface water to storage
 - Acquire property and water rights
 - Impose well spacing requirements
 - Regulate groundwater extraction (including limiting/prohibiting groundwater production)
 - Impose fees and assessments
 - Undertake enforcement actions for noncompliance
 - Implement capital projects
 - ◆ It is still not known which of these authorities AWD may have to exercise in the future. Staff is still investigating the likelihood of having to use these authorities under different scenarios.
 - **New Management Fees.** If we formed a GSA, the amount to charge for management fees would be a local decision (not determined by the State).
 - **Timeline.** It is possible to submit the GSA formation Notice to the State as late as June 30th, 2017. However staff would intend to bring any decision to the AWD Board at least two months before June 30.
 - **Proposed State Cost Recovery Fees for non-compliant basins.** The SWRCB has released their proposed "cost recovery fees." These would be charged to non-compliant

basins, agencies or properties if they are not in compliance with SGMA. Examples of fees were presented at the October Board meeting.

- **Well metering.** If we formed a GSA we would have the ability to require well metering and could require the owner to pay for the meter.

NOVEMBER UPDATE

Since the October AWD Board meeting District staff has learned:

- **Management of Islands and AWD's Sphere of Influence.** It has been confirmed that AWD cannot legally manage the grey "islands" shown on the attached map (**Exhibit A**). These islands are within the PUMA but *not* within AWD boundaries. PVWMA also cannot legally manage these areas for the same reason.
Further it has been learned that it may be legally difficult for the District to manage areas within our Sphere of Influence. Therefore to fully cover the PUMA, agreements with the counties of Monterey and San Benito may be needed. District staff will be meeting with the Counties the week of December 12 to discuss the viability of entering into these agreements.
- **Status of PVWMA's Alternative Plan.** State law allows for a process where if any agency (i.e., PVWMA) believes an "alternative plan" satisfies the same objectives as a Groundwater Sustainability Plan, that agency can submit their plan to the State for approval. PVWMA's Board authorized staff to submit their most recent Basin Management Plan as an alternative plan. If accepted by the State the need for AWD to form a GSA may be moot. Therefore District staff will be following this process closely. The alternative will be filed in December. The timeline to receive an answer from the State (approval/denial) is not known.
- **Ongoing Cooperation with PVWMA.** On November 9 District staff held a productive meeting with PVWMA staff and their Counsel. Both agencies remain aligned and will continue to jointly analyze the options and answers to the many challenges.
PVWMA also provided the District with very useful mapping/parcel data for the PUMA area. This will allow an analysis to gauge how many parcels (outside of our annexed area) that might need to be regulated if we (or others) were to form a GSA. A preliminary analysis will be provided at the Board meeting.
- **Timing of Legal agreements.** AWD would not be legally *required* to have formal MOA's signed with neighboring agencies *before* deciding to form as GSA. However, this might increase the possibility our Notice would be rejected by the State under some scenarios. Regardless, a "coordination agreement" with PVWMA is highly recommended to clarify the divisions of responsibilities, costs, sharing of resources, etc.. District staff has discussed an outline of this agreement with PVWMA staff and their counsel.
- **Remaining questions.** Given the complexity of our local setting, some questions are expected to remain unanswered. We are not aware of any pending guidance from the State. Therefore staff is developing scenarios, as best possible, with the information at hand.
- **Time Tracking.** Per the Board's request, staff began tracking the time spent on SGMA efforts. Since Sept 1st, AGM Dias has spent 82 hours. This does not include significant time by the GM.

UPCOMING STEPS

- Meet with Monterey County and San Benito County to gauge their willingness to form GSA's to cover the islands and possibly the Sphere of Influence. Week of Dec 12.
- Prepare detailed analysis of options for December Board workshop. This will include a "do-nothing" scenario to cover the full spectrum of options.
- Develop more specific content for a draft "coordination agreement" or MOA between PVWMA and AWD. Review by District Counsel.
- Request guidance from AWD Board of Directors before drafting any GSA formation documents

KEY DEADLINES AND FUTURE BOARD DECISIONS

- December 2016- Board workshop
- January 2017- Board may direct whether to proceed with GSA formation or not.
- June 30, 2017- If the Board decides to proceed with GSA formation, the Board will need to hold a public hearing to authorize the submittal of a Formation Notice to the State. This must be completed prior to June 30, 2017. Additional lead time will be added for unknowns/contingencies.

EXHIBIT A

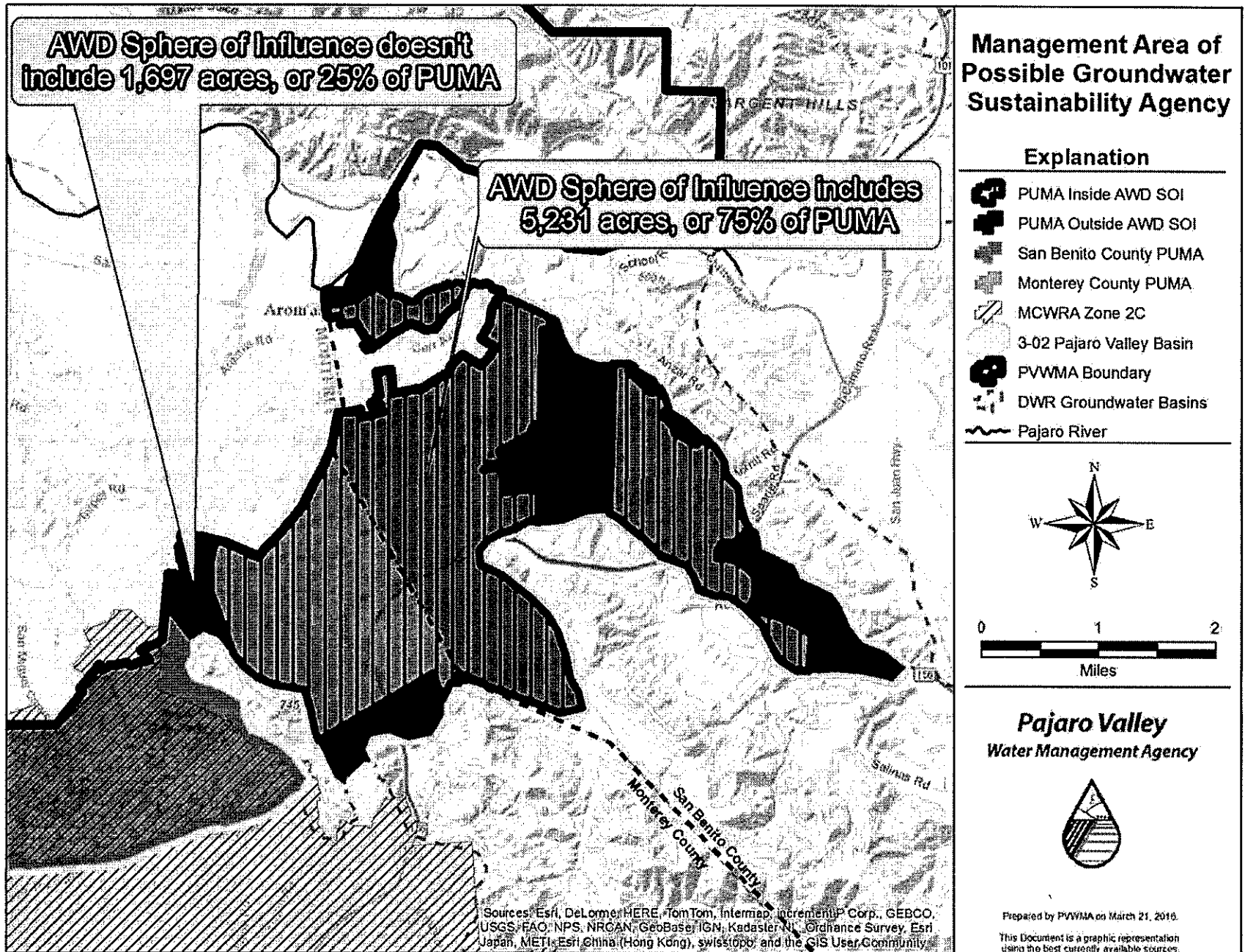
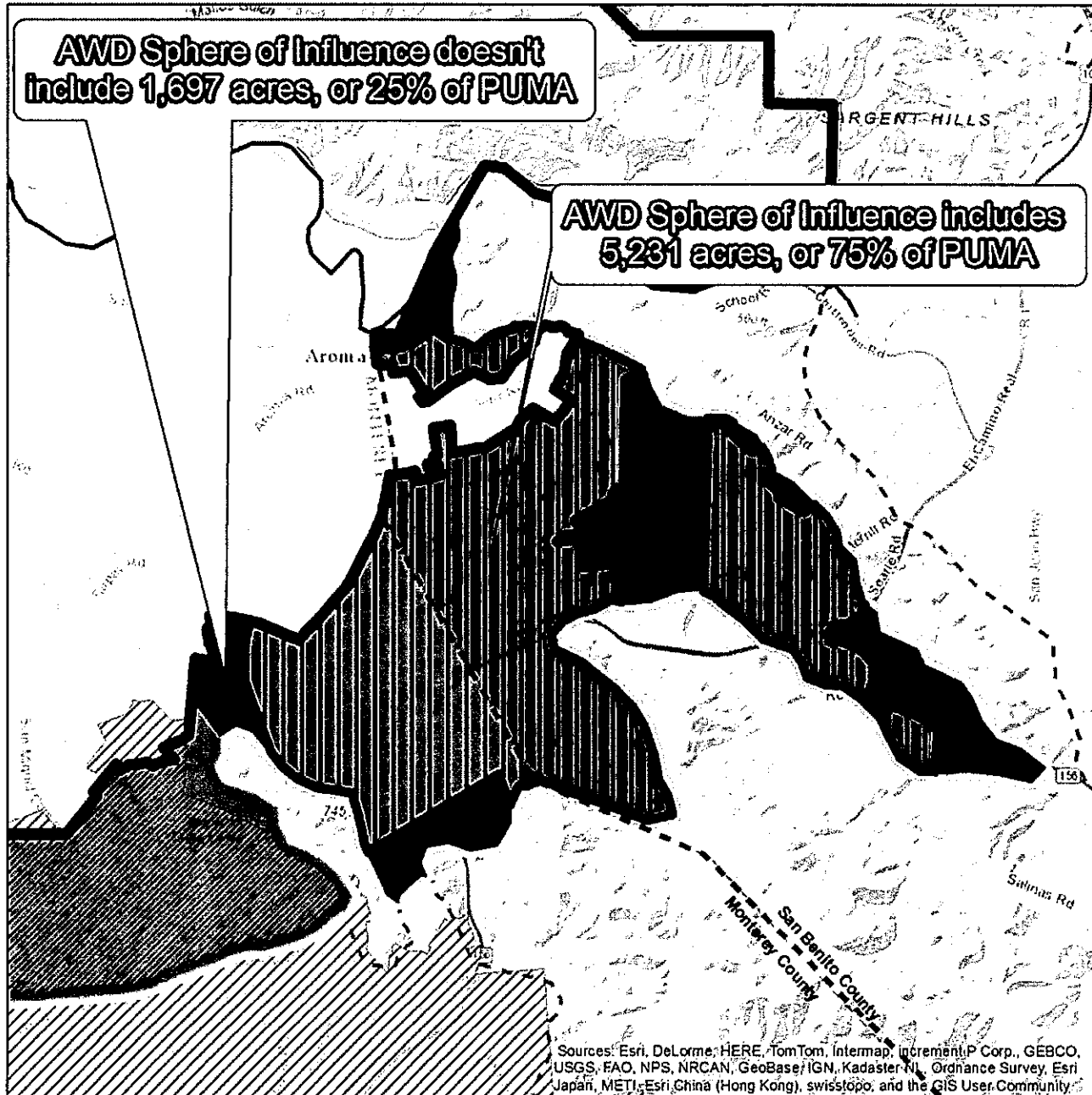











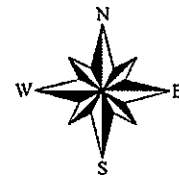
EXHIBIT A



Management Area of Possible Groundwater Sustainability Agency

Explanation

-  PUMA Inside AWD SOI
-  PUMA Outside AWD SOI
-  San Benito County PUMA
-  Monterey County PUMA
-  MCWRA Zone 2C
-  3-02 Pajaro Valley Basin
-  PVWMA Boundary
-  DWR Groundwater Basins
-  Pajaro River



Pajaro Valley Water Management Agency



Prepared by PVWMA on March 21, 2016

This Document is a graphic representation using the best currently available sources

Sources: Esri, DeLorme, HERE, TomTom, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, and the GIS User Community

CORRESPONDENCE LIST 10/22/2016 -11/16/2016

DATE:	TYPE:	TO:	FROM:	SUBJECT:
10/24/16	E	AWD	SAM	Successful (re)registration for federal System for Award Management
	E	AWD	Casey Meusel, PWMA	GIS Parcels for PUMAs near AWD
10/26/16	E	SWRCB, Drinking Water Program	V. Morris, AWD	Monthly TCR, RAWB &MRDL Report results for October 2016
10/27/16	E	Steve Goldman, Salinas Steel Builders	V. Morris, AWD	Administrative Use Permit, Marshall Yard
10/28/16	M	AWD	Betty Yee, Calif. Stat Controller	2015-16 Special Districts Financial Transactions Report
11/2/16	E	DWR	V. Morris, AWD	Water Treatment Plant Oct. 2016
11/3/16	E	United Way of San Benito County	V. Morris, AWD	Thank you for presentation
11/7/16	M	M. Krausie, SB Co Planning	V. Morris, AWD	Comment on Use Permit Application 011-030-061 Payne Road
11/10/16	M	Bart Bruno, MPE	V. Morris, AWD	Oakridge Tank Warranty
11/15/16	E	AWD	Kathy Frevert, Calif. State Water Board	Emergency Regulation Production Report
11/16/16	E	Elizabeth Sousa, Customer	V. Morris, AWD	Response to Water Quality Complaint

Aromas Water District
 Balance Sheet Prev Year Comparison
 As of October 31, 2016

	Oct 31, 16	Oct 31, 15
ASSETS		
Current Assets		
Checking/Savings		
UB Checking	102,635.72	116,520.27
Petty Cash	100.00	100.00
UB Bk Money Market xxxx7853	113,036.12	135,505.58
LAIF-State of Ca xx-05	779,695.43	775,659.38
Total Checking/Savings	995,467.27	1,027,785.23
Accounts Receivable		
1200 · Accounts Receivable - Other	0.00	8,727.76
Total Accounts Receivable	0.00	8,727.76
Other Current Assets		
Prepaid Insurance	19,848.40	18,723.28
128 · Inventory	21,549.46	25,665.96
1200.1 · Accounts Receivable--UBM...	102,774.82	98,735.40
1201.9 · Less Allowance for doubtfu...	-500.00	-500.00
Total Other Current Assets	143,672.68	142,624.64
Total Current Assets	1,139,139.95	1,179,137.63
Fixed Assets		
1900 · Water System	11,505,161.63	11,135,990.48
1915 · Office Building & Improvements	387,260.80	387,260.80
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	75,349.31	74,492.43
1990 · Land and Easements	330,195.78	330,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-4,553,297.75	-4,151,374.75
Total Fixed Assets	7,839,136.82	7,871,031.79
Other Assets		
Deferred Outflow of Resources	21,836.00	21,836.00
LoanBrokerageFees	53,000.00	53,000.00
Accumulated Amortiz-loan fees	-39,625.00	-38,125.00
Deposits		
ACWA Deposit	2,080.80	2,184.84
Total Deposits	2,080.80	2,184.84
Total Other Assets	37,291.80	38,895.84
TOTAL ASSETS	9,015,568.57	9,089,065.26

Aromas Water District
 Balance Sheet Prev Year Comparison
 As of October 31, 2016

	Oct 31, 16	Oct 31, 15
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Accounts Payable	6,955.24	20,698.41
Total Accounts Payable	6,955.24	20,698.41
Credit Cards		
First Bankcard - Louise Coombes	99.95	19.16
First Bankcard -- Trevor Zelmar	139.13	149.58
Valero - Fuel	222.49	319.11
First Bankcard -- David DeAlba	1,066.97	0.00
First Bankcard -- Vicki Morris	10.00	36.95
Total Credit Cards	1,538.54	524.80
Other Current Liabilities		
2100 - Payroll Liabilities	28.45	0.00
City National Bank - Current Po	52,000.00	0.00
Deferred Inflows- Actuarial	71,476.00	71,476.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	4,000.00	4,000.00
Hydrant Meter Deposit	150.00	600.00
Total CUSTOMER DEPOSITS	4,150.00	4,600.00
	17,011.82	17,274.27
Interest Payable	0.00	18,860.70
Payroll Taxes Payable		
State Payroll Taxes Payable		
Payroll-SWHCA	125.85	0.00
Total State Payroll Taxes Payable	125.85	0.00
Total Payroll Taxes Payable	125.85	0.00
PVWMA Payable	11,325.09	11,418.18
Total Other Current Liabilities	156,117.21	123,629.15
Total Current Liabilities	164,610.99	144,852.36
Long Term Liabilities		
GASB 68 Pension Liability	436,144.00	436,144.00
City National Bank	1,318,871.67	1,525,687.33
Total Long Term Liabilities	1,755,015.67	1,961,831.33
Total Liabilities	1,919,626.66	2,106,683.69

Aromas Water District
Balance Sheet Prev Year Comparison
As of October 31, 2016

	Oct 31, 16	Oct 31, 15
Equity		
Investment in Capital Assets	6,629,086.90	6,346,397.53
Unrestricted Net Assets	398,438.41	558,909.25
Net Income	68,416.60	77,074.79
Total Equity	7,095,941.91	6,982,381.57
TOTAL LIABILITIES & EQUITY	<u>9,015,568.57</u>	<u>9,089,065.26</u>

Aromas Water District
Profit & Loss Budget Performance

October 2016

	Oct 16	Budget	Jul - Oct 16	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	81,959.15	75,000.00	383,550.73	355,000.00	900,000.00
307 · Bulk Water	120.47	500.00	366.69	2,000.00	5,000.00
302 · Connection	0.00	12,790.00	0.00	12,790.00	25,580.00
301 · Taxes Rcvd	0.00	0.00	209.50	0.00	62,000.00
304 · Misc Income	0.00	420.00	0.00	1,680.00	5,000.00
306 · Interest	473.96	290.00	1,670.57	1,160.00	3,500.00
312 · Grant Revenue	1,000.00	0.00	1,000.00	0.00	2,000.00
Total Income	83,553.58	89,000.00	386,797.49	372,630.00	1,003,080.00
Gross Profit	83,553.58	89,000.00	386,797.49	372,630.00	1,003,080.00
Expense					
Operations					
403 · Fuel	413.99	660.00	2,145.62	2,640.00	8,000.00
404 · Truck Maint	89.75	1,000.00	185.22	1,800.00	5,000.00
431 · System Repair & Maint	14,169.16	4,500.00	24,213.52	18,000.00	58,000.00
463 · Water Analysis	332.00	400.00	2,306.00	1,600.00	6,000.00
464 · Water Treatment	1,148.06	700.00	3,672.13	2,800.00	7,500.00
468 · Tools	1,209.59	300.00	1,873.10	1,200.00	4,000.00
470 · Annexation/EIR/Planning	0.00	0.00	1,775.00	1,250.00	5,000.00
Total Operations	17,362.55	7,560.00	36,170.59	29,290.00	93,500.00
Power					
449.75 · 388 Blohm, # C	-4.95	10.00	53.31	40.00	120.00
449.5 · 388 Blohm, A & B Office	121.95	125.00	432.34	500.00	1,500.00
461.5 · RLS Tank Booster	9.52	12.00	35.47	48.00	150.00
447 · Leo Ln Booster	37.92	14.00	140.18	56.00	175.00
448 · Aimee Mdws Well	10.19	11.00	35.87	42.00	130.00
451 · Marshall Corp Yard	25.80	35.00	97.21	140.00	550.00
452 · Rea Booster @ Seely	38.15	80.00	135.32	320.00	1,000.00
454 · Carr Booster	461.63	350.00	1,783.68	1,400.00	4,500.00
458 · Pleasant Acres Well	851.66	190.00	1,608.93	740.00	2,500.00
459 · Seely Booster @ Carpent...	-50.75	41.00	-90.24	164.00	500.00
460 · San Juan Well	3,831.78	3,500.00	15,497.87	15,500.00	40,000.00
461 · Cole Tank	12.54	12.00	44.26	48.00	150.00
462 · Rea Tank	12.81	12.00	45.30	48.00	150.00
466 · Pine Tree Tank	12.59	12.00	44.48	48.00	150.00
Total Power	5,370.84	4,404.00	19,863.98	19,094.00	51,575.00
Payroll					
Gross	34,965.51	33,500.00	115,222.74	121,000.00	390,000.00
Comp FICA	2,167.86	2,000.00	6,417.85	8,000.00	24,000.00
Comp MCARE	506.98	458.00	1,500.93	1,832.00	5,500.00
Comp SUI	141.30	332.00	248.42	1,328.00	4,000.00
Total Payroll	37,781.65	36,290.00	123,389.94	132,160.00	423,500.00
Employee Costs					
407 · Outside Services	950.00	500.00	1,552.70	2,000.00	6,000.00
408 · Uniform Allowance	0.00	0.00	159.13	320.00	1,000.00
409 · Workers Comp	604.00	800.00	2,695.35	2,900.00	9,500.00
410 · Health Ins	5,940.87	6,000.00	21,108.63	22,200.00	80,000.00
474 · Education	30.00	500.00	1,113.03	2,000.00	6,000.00
477 · Retirement	7,848.29	5,300.00	22,754.48	20,000.00	62,500.00
Total Employee Costs	15,373.16	13,100.00	49,382.32	49,420.00	165,000.00
Office					
440 · Misc Exp	539.00	250.00	1,263.36	1,000.00	3,000.00
444 · Postage	255.00	350.00	1,075.62	1,400.00	4,700.00
445 · Office Supplies	366.37	500.00	1,132.08	1,400.00	4,500.00
446 · Office Eqmpt and Maint	974.50	400.00	1,061.97	1,600.00	5,000.00
Total Office	2,134.87	1,500.00	4,533.03	5,400.00	17,200.00

Aromas Water District
Profit & Loss Budget Performance

October 2016

Accrual Basis

	Oct 16	Budget	Jul - Oct 16	YTD Budget	Annual Budget
Communications					
455 - Phone, Off	303.17	280.00	1,224.05	1,120.00	3,400.00
456 - Telemetry	301.54	295.00	1,206.16	1,180.00	3,600.00
457 - Answ Serv/Cellular Phone	284.86	260.00	971.34		3,200.00
Total Communications	889.57	835.00	3,401.55	3,310.00	10,200.00
Administrative & General					
417 - Capital Loan Interest	21,135.22	20,700.00	15,662.86	20,700.00	41,400.00
467 - Depreciation	10,500.00	10,500.00	42,000.00	42,000.00	125,000.00
405 - Election	0.00	0.00	0.00	0.00	6,000.00
406 - Liability Ins	1,539.08	1,500.00	6,179.57	6,000.00	18,000.00
420 - Legal Fees	1,250.00	1,300.00	5,000.00	5,200.00	15,600.00
422 - Bank Charges	-11.00	125.00	308.67	500.00	1,500.00
423 - Litigation Contingency	0.00	0.00	0.00	10,000.00	10,000.00
425 - Audit	5,000.00	8,000.00	5,000.00	8,000.00	9,000.00
471 - Bad Debts	904.38	20.00	938.98	80.00	500.00
473 - Memberships	5,572.50	7,200.00	6,549.40	8,000.00	15,000.00
Total Administrative & General	45,890.18	49,345.00	81,639.48	100,480.00	242,000.00
Total Expense	124,802.82	113,034.00	318,380.89	339,154.00	1,002,975.00
Net Ordinary Income	-41,249.24	-24,034.00	68,416.60	33,476.00	105.00
Other Income/Expense					
Other Income					
309 - Contributed Capital Assets	0.00	0.00	0.00	-55.85	0.00
Total Other Income	0.00	0.00	0.00	-55.85	0.00
Net Other Income	0.00	0.00	0.00	-55.85	0.00
Net Income	-41,249.24	-24,034.00	68,416.60	33,420.15	105.00

Aromas Water District
Monthly Expenditures
 October 20 through November 16, 2016

Date	Num	Name	Amount
UB Checking			
10/24/2016	15861	Old Firehouse Market	-146.64
10/24/2016	EFT	Employment Development Dept	-1,379.29
10/24/2016	EFT	Employment Development Dept	-99.75
10/24/2016	EFT	United States Treasury (EFTPS)	-354.94
10/24/2016	EFT	United States Treasury (EFTPS)	-4,559.12
10/24/2016	15862	VOID	
10/26/2016	15863	A T & T U-verse	-60.00
10/26/2016	15864	ACE Hardware Prunedale	-9.14
10/26/2016	15865	ACWA	-4,963.18
10/26/2016	15866	AWWA	-420.00
10/26/2016	15867	CSSC	-79.00
10/26/2016	15868	First Bankcard	-2,108.48
10/26/2016	15869	Monterey Bay Analytical Services Inc	-332.00
10/26/2016	15870	P G & E	-5,426.54
10/26/2016	15871	R & B Company	-18.93
10/26/2016	15872	Sage Software	-957.00
10/26/2016	15873	TESCO Controls, Inc.	-2,816.39
10/26/2016	15874	Valero	-476.35
10/31/2016	15875	Mark Dias	-50.00
10/31/2016	15876	Trevor J. Zelmar	-55.00
10/31/2016	15877	USPO	-255.00
10/31/2016	15878	Verizon Wireless	-150.37
10/31/2016	ACH	CalPERS	-2,514.74
10/31/2016	ACH	CalPERS	-2,081.92
10/31/2016	15884	Cain, Maureen G	-38.95
10/31/2016	15882	Coombes (P), Louise P	-154.16
10/31/2016	15879	DeAlba (P), David	-2,374.56
10/31/2016	15883	Dias (P), Mark R	-2,032.98
10/31/2016	15880	Giron (P), Ester	-693.92
10/31/2016	15881	Goodman (P), Laurie D	-473.06
10/31/2016	15886	Morris (P), Vicki	-3,061.68
10/31/2016	15885	Zelmar (P), Trevor J	-1,416.68
11/02/2016	15887	CALNET3	-544.71
11/02/2016	15888	Old Firehouse Market	-74.46
11/02/2016	15889	Oppidea, LLC	-400.00
11/02/2016	15890	United Way serving San Benito County	-84.00
11/02/2016	15891	Xerox Corp	-22.27
11/08/2016	15892	Ricardo Gonzalez	-850.00
11/09/2016	15893	ACE Hardware Prunedale	-62.91
11/09/2016	15894	ACWA JPIA, Emp. Ben. Prog.	-5,940.87
11/09/2016	15895	Aromas Grange	-25.00
11/09/2016	15896	Brigantino Irrigation	-57.03
11/09/2016	15897	D & G Sanitation	-80.63
11/09/2016	15898	Recology San Benito County	-34.66
11/09/2016	15899	Robert E. Bosso	-1,250.00
11/10/2016	EFT	Bank Service Fees	-116.98
11/14/2016	E-pay	San Benito Bank *	0.00
11/15/2016	15900	Cain, Maureen G	-39.96
11/15/2016	15901	Coombes (P), Louise P	-114.39
11/15/2016	15902	DeAlba (P), David	-2,576.93
11/15/2016	15903	Dias (P), Mark R	-2,033.07
11/15/2016	15904	Giron (P), Ester	-506.20
11/15/2016	15905	Goodman (P), Laurie D	-384.09
11/15/2016	15910	Zelmar (P), Trevor J	-1,443.55
11/15/2016	15906	Holman (P), Wayne R	-205.75
11/15/2016	15907	Leap (P), James E	-205.75
11/15/2016	15908	Norton (P), K W	-205.75
11/15/2016	15909	Smith (P), Richard	-205.76
11/15/2016	ACH	CalPERS	-2,278.62
11/15/2016	ACH	CalPERS	-1,572.80
11/15/2016	ACH	CalPERS	-2,691.32
11/15/2016	15911	Morris (P), Vicki	-3,061.33
11/16/2016	E-pay	Employment Development Dept	-793.21
11/16/2016	E-pay	United States Treasury (EFTPS)	-4,356.18
Total UB Checking			-71,777.95
TOTAL			-71,777.95

