

**Minutes of the Regular Meeting of
the Board of Directors of the Aromas Water District
August 25, 2020**

- I. CALL TO ORDER.** The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Holman on Tuesday, August 25, 2020 at 7:00 p.m. via Zoom online.
- II. ROLL CALL.** President Holman, Vice President Leap and Directors Dutra, Norton and Smith were present. Also in attendance were General Manager Robert Johnson, Counsel Bob Bosso, Board Secretary Louise Coombes and Management Consultant Vicki Morris.
- III. PLEDGE OF ALLEGIANCE.** President Holman led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V. ADDITIONS AND DELETIONS.** There were no additions to, or deletions from, the Agenda.
- VI. MINUTES.** The minutes of the July 28, 2020 Board Meeting were presented for review and approval; Director Smith moved for approval of the minutes seconded by Director Norton. Minutes were unanimously approved, by roll-call vote, with all Directors present.
- VII. ORAL COMMUNICATION.** There were no public comments.

VIII. REPORTS/PRESENTATIONS

- A. Director's Reports.** There were no Director's reports.
- B. Attorney's Report.** Counsel Bosso reported on developments in the Wilder vs the City of Dunsmuir case where the Appeal Court ruled that a referendum was valid in this case, however, the Supreme Court of CA ruled that there cannot be a referendum on a Proposition 218 measure which is likely to prevent further action.

C. Manager's Report

OPERATIONS

Production & Well Levels

GM Johnson reported total production in July 2020 was 12,294,689 gallons, with a daily average of 396,603 gallons per day. Almost 1.3 million gallons was from Carpenteria Well which only ran for 15 days in July after rehabilitation.

There are 965 connected meters. All water testing continues to be both, filed on time and represent satisfactory results. In July, the finished water from the treatment plant showed no trace of iron and manganese.

Reporting operational well levels; Carpenteria Well was down six feet; San Juan Well was down four feet. Observational well levels: Marshall Well was down two feet; and Aimee Meadows Well was down one foot.

Director Smith inquired as to whether Carpenteria Well could have performed as well as San Juan Well if the latter had been undergoing rehabilitation. He requested a report on the general capacity of AWD's system so that the Directors may make more informed decisions. GM Johnson referred to the most recent capacity study, which indicates there is sufficient capacity, but he will provide a more specific report at a subsequent meeting.

MAINTENANCE

Incidents

No incidents were reported.

ADMINISTRATIVE

Staff & Board Recognition

CSR Bowman and AC Girōn continue to work through the Billing process to incorporate changes due to the Governor's executive order regarding late or lack of payment and no shut-off. The amount not being collected continues to be monitored.

All staff have been handling numerous calls related to the rate increase implemented in July – this is the first month billed with 6% increase in rates. Many customers were concerned they might have leaks so the Operations Team were kept busy checking meters for leak indication; the majority were not leaks.

AC Gir6n is preparing for the upcoming financial audit with the assistance of the District Accountant.

GM Johnson and CO DeAlba have been working with the Hollister Fire Department to utilize the Rancho Larios access road for a rope rescue training exercise which should occur on August 27, 2020.

Conservation & Rainfall

Since October 1, 2019, the total remains at 16.72” of rainfall recorded up to August 18, with no rain falling in August so far, despite the recent storms.

Projects

Ad-Hoc Personnel Committee Meeting

GM Johnson reported that the handbook amendments were almost complete, however, a flash drive failed resulting in GM Johnson having to rebuild the document. The initial draft should be available to the Board in November.

Technology Upgrade - SCADA

GM Johnson reported that Phase 3 is almost completed but tuning the antennae is difficult with the smoky conditions. Remaining installations are the Oakridge Booster, Carpenteria Well (Rea and Seely Boosters) and finally San Juan Well.

- D. Correspondence:** GM Johnson pointed out that the majority of the correspondence this month was related to the requested annexation at Orchard Hill Road.

X. ACTION ITEMS

A. Report regarding the possible annexation of ten to twelve parcels along Orchard Hill Road and Oak View Court

GM Johnson presented a request from Mr. Bennett, along with a number of his neighbors, residing on Orchard Hill Road, which is within the District sphere of influence (SoI) but not yet annexed. Their current water system is not able to provide enough water for the neighborhood, including fire protection.

Currently, the District main line runs part way along Chateau Drive serving approximately six parcels which are contiguous to those on Orchard Hill Road and Oak View Court. An engineering report will be needed to assess the requirements for an additional main line should all the respective approvals be obtained. A Resolution will be required for the LAFCo annexation request and will be included as a Consent Calendar item on the agenda of a subsequent meeting. Counsel Bosso advised a Proposition 26 would be needed if this project were to be completed. Vice President Leap anticipates the potential for more than ten to twelve parcels being involved, for which we should be prepared. Director Norton enquired if the District is providing water to these residents in the meantime and GM Johnson responded that a solution to provide bulk water is occurring.

Director Norton moved to receive the report, investigate the feasibility of the proposed annexation on Orchard Hill Road and Oak View Court. The motion was seconded by Vice President Leap. The motion was unanimously approved by roll-call vote with all Directors present.

B. Financial Reports for the Month of July 2020

On the **Balance Sheet**, *Total Assets / Liabilities & Equity* are \$11,223,872.18, of which *Total Current Assets* are \$4,615,119.19, and *Total Fixed Assets* are \$6,470,383.99. In *Liabilities*, the *Total Current Liabilities* are \$341,214.79 and *Long-Term Liabilities* are \$4,248,716.94.

In the **P&L Report**, *Water Revenue* for July was \$162,820.71. The total revenue for July was \$163,995.02. Total expenditures were \$171,632.04 between July 22 and August 18, 2020.

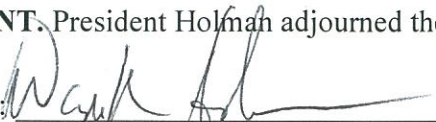
Director Dutra moved to approve the Financial Reports as presented; seconded by Director Smith. The Financial Reports were unanimously approved by roll-call vote with all Directors present.

XIV. FUTURE MEETINGS & AGENDA ITEMS. The next meeting will be on Tuesday September 22, 2020.

- Resolution for the Cole Road annexation for Mr. Bravo.
- Possible Resolution for LAFCo for Orchard Hill / Oak View Court annexation.
- Triennial Contract Negotiation for the General Manager.


XV. ADJOURNMENT. President Holman adjourned the meeting at 8:02pm until Tuesday, September 22, 2020.

Read and approved by:



President, Wayne Holman

Attest:



Board Secretary, Louise Coombes

Date: 29 SEP 2020

Date: 29 September 2020

