

**Minutes of the Regular Meeting of  
the Aromas Water District Board of Directors  
May 24, 2022**

- I. CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Leap on Tuesday, May 24, 2022, at 7:00 p.m. in a hybrid setting; attendees were present both in the Board Room and online via Zoom.
- II. ROLL CALL.** President Leap, Vice President Morris and Directors Dutra, Holman and Smith were present. Also present was General Manager Johnson. Board Secretary Coombes and Counsel Bosso attended via Zoom.
- III. PLEDGE OF ALLEGIANCE.** President Leap led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V. ADDITIONS AND DELETIONS.** There were no additions to, or deletions from, the Agenda.
- VI. MINUTES.** The minutes of the April 26, 2022, Board Meeting were presented for review and approval. Vice President Morris moved for approval of the minutes as presented; Director Holman seconded. Minutes were unanimously approved with all Directors present.
- VII. ORAL COMMUNICATION.** There were no public comments.

**VII. REPORTS/PRESENTATIONS**

- A. Director's Report(s).** There were no Director's reports.
- B. Attorney's Report.** Counsel Bosso mentioned that the Department of Water Resources are putting more stringent requirements on Urban Water Servers, defined as entities serving more than 3000 customer connections or pumping greater than 3000 acre feet. Currently the District is less than 500 acre feet and less than 1000 customer connections, so the new requirements will not apply.
- C. Manager's Report**

***OPERATIONS & MAINTENANCE***

***Production & Well Levels***

GM Johnson reported total production in April 2022 was 7,737,740 gallons, with a daily average of 257,925 gallons. Both Carpenteria Well and San Juan Well ran the entire month; however, Pleasant Acres was not used at all.

All water testing continues to be both filed on time and represent satisfactory results. The District has 971 total connected meters.

Operational well levels; both Carpenteria Well and San Juan Well are down two feet. Observational wells; Marshall Well and Aimee Meadows are both down one foot.

***INCIDENTS***

None to report for April.

***ADMINISTRATIVE***

***Staff & Board Recognition***

ASO Coombes and WUSp Girón completed the application to LAFCo for the Cole and Rocks Road annexation and GM Johnson reviewed it and it will be released when a few changes have been made.

ASO Coombes completed and submitted the annual EAR DRINC Report ahead of deadline.

Chief Operator DeAlba and Operator Smith attended Operator Training provided by MBWWA.

The Ad-Hoc Finance Committee, comprised of GM Johnson, Vice President Morris and Director Smith met to review both the Expense and Capital Budgets prior to presentation later in this meeting.

### ***Conservation & Rainfall***

The production in April 2022 showed a 3% increase from the total in March.

Since the start of the rainfall year on October 1, 2021, a total of 16.32 inches of precipitation have been recorded by the rain gauge at Chittenden pass. This is approximately a 72% increase from the previous rain year total.

### **PROJECTS**

#### **Response to COVID-19 Virus**

One employee potentially contracted COVID, however, test results have been varied, so the prudent course of action was to remain absent from the office.

Visitors to the office are still required to wear masks to enter the office as staff are not in a position to evaluate the vaccination status of each visitor.

#### **Orchard Hill Road proposed annexation progress**

A nearby parcel is being purchased by an owner who wishes to subdivide and potentially develop the land.

#### **New Water Source – Marshall Well Project**

GM Johnson reported that the loan fund is now in place; the site map has been developed; geotechnical borings were completed and percolation testing for the septic system has been performed. Results of this percolation testing will be reported at the next meeting. GM Johnson has signed the well permit which has been forwarded to the drilling company for completion and submission. An update on the status of the test well and production well will be presented in the next meeting.

**Correspondence:** GM Johnson pointed out the *Large Incoming Wire*, which was the loan deposit. Vice President Morris enquired about the *Can and Will Serve letter*, which is already a District customer; Monterey County Planning Department required the letter from the District confirming supply.

Vice President Morris also enquired about the Fire Sprinkler Requirement for the Aromas Community Park; GM Johnson has spoken to a representative of their group and they determined that the well on this site would likely be sufficient.

### **X. CONSENT CALENDAR**

- A. Consider adopting Resolution 2022-11 authorizing the continuation of hybrid/remote teleconferencing meetings pursuant to AB 361**
- B. Consider adopting Resolution 2022-12 Levying of Assessment Tax for Orchard Acres**
- C. Consider adopting Resolution 2022-13 Levying of Assessment Tax for Oakridge/Via Del Sol**

Vice President Morris moved to adopt Resolutions 2022-11, 2022-12 and 2022-13 as presented; seconded by Director Smith. With all Directors present, the consent calendar was unanimously adopted by roll call vote.

### **XI ACTION ITEMS**

- A. Consider adopting the proposed Expense Budget of \$1,936,250 for Fiscal Year 2022-23**  
Director Smith moved to adopt the Expense budget as presented; seconded by Vice President Morris. With all Directors present, the Expense Budget was unanimously adopted by roll call vote.
- B. Consider adopting the proposed Capital Budget of \$453,351 for Fiscal Year 2022-23**  
Director Dutra moved to adopt the Capital budget as presented; seconded by Director Smith. With all Directors present, the Capital Budget was unanimously adopted by roll call vote.

**C. Consider approving a contract with Fedak & Brown, LLP for Financial Audit Services for the Aromas Water District**

This contract covers the audits for Fiscal Years 2021-22 through 2023-24, with an option to extend the contract to 2025-26.

Vice President Morris moved to approve the proposal as presented; seconded by Director Smith. With all Directors present, the Audit Contract was unanimously adopted by roll call vote.

**D. Financial Reports for the Month of April 2022**

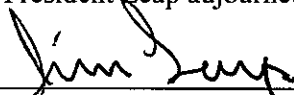
Total Assets / Liabilities & Equity are \$10,887,772.41, of which Total Current Assets are \$4,891,459.68, and Total Fixed Assets are \$5,847,192.73. In Liabilities, the Total Current Liabilities are \$255,090.48 and Total Liabilities are \$4,416,689.16.

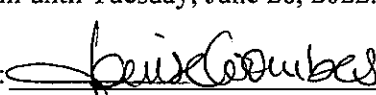
In the P&L Report, Water Revenue for April was \$188,920.39. Total Expenditures were \$193,117.05 between April 20 to May 17, 2022.

On the graphical representation of the Financials, when compared to the current budget there is -2.5% difference of budgeted versus actual income. Similarly, the Expenditures had -1.3% difference and therefore below budget since the beginning of the year; inflation continues to make an impact.

**XII. FUTURE MEETINGS & AGENDA ITEMS.** The next meeting date will be on Tuesday, June 28, 2022 and will be the same hybrid format as this meeting.

**XIII. ADJOURNMENT.** President Leap adjourned the meeting at 8:15pm until Tuesday, June 28, 2022.

Read and approved by:   
President, Jim Leap

Attest:   
Board Secretary, Louise Coombes

Date: 6-28-2022

Date: 6.28.22

