

**Minutes of the Regular Meeting of
the Aromas Water District Board of Directors
February 22, 2022**

- I. CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Leap on Tuesday, February 22, 2022, at 7:00 p.m. in a hybrid setting; attendees were both present in the Board Room and online via Zoom.
- II. ROLL CALL.** President Leap, Vice President Morris and Directors Dutra, Holman and Smith were present. Also present was General Manager Johnson; Board Secretary Coombes and Counsel Bosso attended via Zoom.
- III. PLEDGE OF ALLEGIANCE.** President Leap led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V. ADDITIONS AND DELETIONS.** There were no additions to, or deletions from, the Agenda.
- VI. MINUTES.** The minutes of the January 25, 2022, Board Meeting were presented for review and approval. Vice President Morris moved for approval of the minutes as presented; Director Smith seconded. Minutes were unanimously approved with all Directors present.
- VII. ORAL COMMUNICATION.** There were no public comments.

VIII. REPORTS/PRESENTATIONS

- A. Director's Report(s).** There were no Director's reports.
- B. Attorney's Report.** Counsel Bosso related a cautionary tale regarding the ownership of water for the city of Weed. Vice President Morris asked about the progress of the initiative that requires a two-thirds vote; Counsel Bosso reported that it currently does not have enough votes to qualify it for the ballot in November.
- C. Manager's Report**

OPERATIONS & MAINTENANCE

Production & Well Levels

GM Johnson reported total production in January 2022 was 5,073,230 gallons, with a daily average of 163,563 gallons. Both Carpenteria Well and San Juan Well ran the entire month; however, Pleasant Acres was not used at all.

With the recent connection for Mr. Martinez where one new meter installed, the current total increased to 970 connected meters. All water testing continues to be both filed on time and represent satisfactory results.

Reporting on well levels; Carpenteria Well is down two feet, San Juan Well is down one foot. Observational wells; Marshall Well and Aimee Meadows are both down one foot.

INCIDENTS

None to report.

ADMINISTRATIVE

Staff & Board Recognition

WUSp Girõn continues to work with the Operations team to integrate tablets for routine recordkeeping to increase efficiency.

ASO Coombes and WUSp Girõn completed documentation to further progress the Cole and Rocks Road annexation; see Action Item X.C.

Since CO DeAlba returned to work, he has been working hard to catch-up on a number of tasks that were put on hold in previous months.

Operator Smith & GM Johnson continue to work with electricians TH Electric and XiO to be able to find a solution for remotely running the backwash.

GM Johnson has recently purchased a used Kubota in excellent condition and low mileage with many

additional features installed by the previous owner.

He is also working with Allterra Solar to prepare for the solar power and battery backup system installation at the District office.

The Ad-Hoc Infrastructure and Finance Committee met in January to review the financial advisor proposals and unanimously selected one of the three; after Counsel Bosso reviewed the proposal the successful candidate was notified.

Conservation & Rainfall

Since the start of the rainfall year on October 1, 2021, at total of 14.48 inches of precipitation have been recorded by the rain gauge at Chittenden pass, with none falling so far in February 2022.

PROJECTS

Orchard Hill Road proposed annexation progress

GM Johnson met with the new contact for the Orchard Hill group, [Eric Lieu] who had a number of questions, some of which are engineering questions and MNS are currently reviewing these, which may result in additional costs to be passed to the Orchard Hill group.

Cole Road & Rocks Road Annexation Project

A Resolution for the Categorical Exemption is Action Item X.C later in this meeting. Providing this is adopted, the application for LAFCo will begin.

New Water Source – Marshall Well Project

GM Johnson will present an update in Action Item X.B later in this meeting.

Correspondence: GM Johnson responded to Director Dutra's enquiry regarding the email from Mr. Mu of Oakridge Drive regarding erosion that occurs in wet weather when the District trucks are parked off-road there; Mr. Mu has suggested alternate parking locations.

GM Johnson also called the Board's attention to the last letter on the list written to the insurance company of the vehicle which destroyed the Fire Hydrant last October to express the urgency for the recompense of the repair costs in full.

IX. CONSENT CALENDAR

A. Consider adopting Resolution 2022-02 authorizing the continuation of hybrid/remote teleconferencing meetings pursuant to AB 361

Vice President Morris moved to adopt Resolution 2022-02 as presented; seconded by Director Holman. The Resolution was unanimously adopted, by roll-call vote, with all Directors present.

X ACTION ITEMS

A. Consider reviewing the Board Policy Manual 2020

The biennial review of the Board Policy Manual was performed and, other than a small correction suggested by Counsel Bosso, there were no other changes.

Vice President Morris moved to adopt the updated Policy Manual with the minor changes requested by Vice President Morris and Counsel Bosso; seconded by Director Smith. The updated Policy Manual was unanimously adopted with all Directors present.

B. Consider receiving a progress report on the Marshall Well project

MNS is still working on the preliminary engineering report, with the help of subcontractors. Luhdorf and Scalmanini objected to some of the wording in the contract, however, with some clarification from GM Johnson, this appears to have been resolved. The two submittals from the Municipal Advisors were reviewed by the Infrastructure and Finance Committee and one was chosen and the engagement contract will shortly be signed.

The update was received by consensus.

C. Consider adopting the Resolution 2022-03 certifying a Categorical Exemption for the annexation of 27 Cole Road and 6 Rocks Road parcels into the Aromas Water District boundary

Since PVWMA approved the application for annexation for these 33 parcels in January, prior to the application to LAFCo, the environmental documentation is the next step in the process. As the District is the applicant, the survey and LAFCo fees will initially be paid by the District; recompense for this will be calculated and may be proportionately charged as Administrative Fees per customer connection, with one connection per parcel.

Vice President Morris asked whether PVWMA had any concerns about any of the undeveloped parcels, to which GM Johnson confirmed there had been no comment. Director Smith asked if the bigger parcels were divided, could each division request a connection; GM Johnson confirmed that they could, but those will be considered individually if/when this occurs in the future.

Director Holman moved to adopt Resolution 2022-03 as presented; seconded by Director Dutra. Adoption of Resolution 2022-03 was unanimously adopted with all Directors present.

D. Financial Reports for the Month of January 2022

Total Assets / Liabilities & Equity are \$10,940,723.13, of which Total Current Assets are \$4,959,084.29, and Total Fixed Assets are \$5,832,518.84. In Liabilities, the Total Current Liabilities are \$234,838.70 and Total Liabilities are \$4,161,598.68.

In the P&L Report, Water Revenue for January was \$83,093.55. Total Expenditures were \$104,326.62 between January 19 to February 16, 2022.

On the graphical representation of the Financials, when compared to the current budget there is a +0.5% difference for YTD Revenue and -3.1% difference for YTD Expenditures.

Director Smith moved to adopt the Financial Reports as presented; seconded by Vice President Morris. The financial reports were unanimously adopted with all Directors present.

X. FUTURE MEETINGS & AGENDA ITEMS. The next meeting date will be on Tuesday, March 22, 2022 and will be the same hybrid format as this meeting. Topics will include the GM Evaluation.

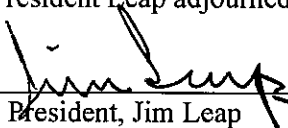
XI. ADJOURN TO CLOSED SESSION at 8:00pm.

Discussion of the potential acquisition of real property APN: 267-102-003-000 in Monterey County. The reporting out of the closed session will be given at the Board Meeting in March

XII. RETURN TO OPEN SESSION.

XIII. ADJOURNMENT. President Leap adjourned the meeting at 8:40pm until Tuesday, March 22, 2022.

Read and approved by:


President, Jim Leap

Date: 3-22-22

Attest:


Board Secretary, Louise Coombes

Date:

March 23, 2022

