

Minutes of the Regular Meeting of
The Board of Directors of the
Aromas Water District
April 26, 2011

I. CALL TO ORDER:

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Holman on Tuesday, April 26th, 2011 at 7:02 p.m. at the District Office located at 387 Blohm Ave, Aromas, CA.

II. ROLL CALL:

Pres. Holman, Vice President Mahler, Directors Huggins and Borchard were present. Director Dutra was absent. General Manager Vicki Morris, Counsel Bob Bosso, staff Maureen Cain and Laurie Goodman were also present..

III. PLEDGE OF ALLEGIANCE: Pres. Holman led the pledge of allegiance.

IV. STATEMENTS OF DISQUALIFICATION: There were no disqualification statements

V. ADDITIONS AND DELETIONS: There were no additions or deletions.

VI. MINUTES: The minutes of the March 29th, 2011 Regular Meeting were presented for acceptance and approval.

Director Huggins moved and Vice Pres. Mahler seconded that the minutes be approved. Approval was unanimous, with Director Dutra absent.

VII. ORAL COMMUNICATION: None

VIII. PRESENTATIONS

A. Director's Reports:

Director Borchard visited the office during April to learn about financial procedures. Staff Gina Patten went over the Quickbooks accounting, the billing program and procedures to help customers. Director Borchard distributed a written summary of her visit and praised Ms. Patten's expertise and kindness.

B. Attorney's Report: none

C. Manager's Report:

Operations: March production was lower than normal. All lab results have shown non-detect for coliform, iron and manganese. There was a power outage at the Rea Tank for several days causing an interruption in communications. Operators used manual controls. Administration: Ms. Patten is compiling reports for enhanced information on loss/production. Ms. Goodman continues to work on a Fire Hydrant identification and meter location projects with the Autocad program. Projects: There are renewed discussions with San Benito Bank for funding the *New Office Building*. A few items still need completion on the *Carr Booster Station*. Liquidated damages are being discussed with MPE. The environmental studies on the project to serve the *Oakridge and Via del Sol Subdivisions* are almost completed. The *CalTrans Pipe and Hydrant Relocation* project will need to be completed well in advance of the estimated January 2013 start date for the San Juan Road Interchange.

IX. ACTION ITEMS

A. Resolution 2011-03 May as Water Awareness Month: Shawn Novack, Water Conservation Program Manager from Water Resources Association of San Benito County gave a presentation and read the Proclamation. He stressed the importance of careful water use even though the drought is now officially over. He pointed out that water conservation not only saves water, but other non-renewable resources such as the power needed to provide water.

Pres. Holman moved and Director Huggins seconded that the Resolution be adopted. It passed with the following vote:

Ayes: Holman, Mahler, Huggins, Borchard
Noes: None
Absent: Dutra

B. and C. Resolutions 2011-04 and Resolution 2011-05 for Assessments on the 2011-2012 Property Tax Roll: The CFD 98-1 and Orchard Acres Assessments are placed on the property tax roll of affected parcels each year. GM Morris explained that the Board must approve the amounts by resolution before they can be included with property taxes each year by the county assessor. The CFD 98-1 (Ballantree/Marilyn Lane) is total is \$56,752.42 and the Orchard Acres Assessment District is \$39,056.00.

President Holman made a motion and Dir. Huggins seconded that the both resolutions be passed. They were combined into the following vote:

Ayes: Holman, Mahler, Huggins, Borchard
Noes: None
Absent: Dutra

D. Carpenteria Well Replacement: The categorical exemption from CEQA is complete and the bid package has been prepared for the project. Each director was given a copy of the proposed bid documents. The replacement is needed for prudent redundancy in the system. The current project is for the drilling and construction of the well. Equipping will be made under a separate contract. Hydrogeologist Martin Feeney will do the technical supervision and reporting. It is proposed that the project will be publicized and plans available immediately. Bid opening will be May 18th at 2:00 pm. The Board discussed the plans and timeline.

Director Huggins motioned and Director Borchard seconded that the plans be approved for bid. The motion passed unanimously with Director Dutra absent.

E. Financial Report: GM Morris presented the financials for the month of March 2011. Income for March was \$53,483.99. Total assets are \$6,397,602. President Holman reviewed the payments from March 23rd to April 19th, 2011. Expenses totaled \$109, 316.73. There was a discussion about the impact that conservation has on the budget, even though we always want to encourage it. There was also a discussion on the changing policies of banks, including new fees and charges affecting us. GM Morris asked for two volunteers to serve on the ad hoc Budget Committee for the new fiscal year. President Holman and Director Huggins offered.

Director Huggins moved to accept the financials. Director Borchard seconded and they were approved unanimously as presented with Director Dutra absent.

X. ADJOURN TO CLOSED SESSION. Board adjourned to closed session at 7:58 pm.

XI. RETURN TO OPEN SESSION: The meeting returned to open session at 8:05. Counsel Bosso reported that he had updated the Board on Court matters.

XII. FUTURE MEETINGS & AGENDA

The next Regular Meeting will be Tuesday, May 24th, 2011 at 7:00 pm. The location will be at the District Office at 387 Blohm Avenue.

XIII. ADJOURNMENT

President Holman adjourned the meeting at 8:06 pm.
Report submitted by Laurie Goodman, Board Secretary

Date: May 24th, 2011

Read and approved by:

Director

Attest: _____

Board Secretary