Minutes of the Regular Meeting of the
Aromas Water District Board of Directors
May 26, 2026

I. **CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Capron on Tuesday, May 26, 2026, at 7:00 p.m. Attendees were present in the Aromas Water District Board Room and on Zoom.

II. **ROLL CALL.** President Capron, Vice-President Powers, Directors Norton, Morris and Holman were present in the Aromas Water District Board Room along with General Manager Johnson; Counsel Quinn attended via Zoom.

III. **PLEDGE OF ALLEGIANCE.** Director Holman led the pledge of allegiance.

IV. **ADDITIONS AND DELETIONS.**

V. **PUBLIC COMMENT.** There was no public comment.

VI. **REPORT OUT FROM CLOSED SESSION.** Direction was given to the General Manager

VII. **MINUTES.** The minutes of the April 28, 2026, Regular Board Meeting were presented for review and approval. Director Morris moved for approval; Vice-President Powers seconded. Minutes were unanimously approved.

VIII. **PRESENTATIONS & REPORTS**

A. Director's Report. There was no report presented from any of the Directors.

B. Attorney's Report. There was no Attorney's Report presented.

C. Manager's Report:

OPERATIONS & MAINTENANCE

Production & Well Levels

Total production in April 2026 was 6,970,660 gallons; roughly 7% lower than March's production, though it was 3% above April's average production. The average daily production was 232,355 gallons.

The District has 978 total connected meters.

Carpenteria and Pleasant Acres wells were operated the entire month, while San Juan well was offline for repairs. All water testing reports were filed on time.

Operational well levels: Carpenteria well water level decreased by three feet, while San Juan well saw a decrease of one foot, in comparison to the previous month's reading. **Observational wells:** The Marshall well level decreased six feet and the Aimee Meadows well level decreased four feet from last month.

INCIDENTS

On Rock Springs Road (Ballantree System) a service lateral was leaking near the saddle connection. The amount of water lost is unknown.

ADMINISTRATIVE

Staff & Board Recognition

GM Johnson reported on the following staff activities: 1) Management Analyst (MA) Girõn completed the eAR report (formally known as the DRINC report) and submitted it to the SWRCB on time, 2) MA Girõn is currently working on the Consumer Confidence Report (CCR) that is due in June, 3) Accounting Clerk Hill completed a tool to see how much money has been spent on the different capital projects, 4) Chief Operator DeAlba and Operator Smith are working to get San Juan well back online. The consultant's work is complete, and it is time for our staff to get the well ready for production, and 5) GM Johnson trained District staff on the Working Genius model to improve teamwork and efficiency.

Conservation & Rainfall
The beginning of the new rainfall year was on October 1, 2025. Since then, 19.80 inches of precipitation has been recorded by the rain gauge at Chittenden Pass, with no precipitation falling (to date) this month.

PROJECTS
Status of the Marshall Well Replacement and Operations Shop Construction Projects
An update was provided at the meeting for each project.

Annexation of Driscoll properties into the Aromas Water District boundary
As part of the agreement with Driscoll Berries, the District has agreed to apply to Monterey County LAFCo (MCLAFCo) for an annexation of three small properties into the District boundary. There has been no progress in the last month.

Development of Tabletop Training Exercise (TTX)
As per the General Manager's Performance Evaluation, a tabletop training exercise was to be developed for staff training in October. Staff is working to schedule a date for this training.

District Capacity Calculations for 2026
Staff has been working over the last few months on the capacity calculations, and presented a 2026 Capacity Calculations Report to the Board. The Board requested that additional work be completed, and that work will be presented at the June meeting.

Policy Update/Addition Project
Staff and Counsel developed a triage plan to address the various policy updates and additions that were identified at a special meeting earlier this year. The resulting project will be developed in three categories; 1) Board Policy Manual (Board Behaviors), 2) Employee-related Policies, and 3) District Policies (Can/Will Serve, Debt Collection, Leak Credit, etc.)

D. Correspondence
GM Johnson went through the monthly correspondence list and provided information on specific items.

VIII. ACTION ITEMS

A. Receive updates on the Marshall Well Replacement and Operations Shop Construction Projects, and provide direction to staff
Staff presented status reports for both projects. Follow-up questions about the well project were discussed. The updates were received by consensus.

B. Consider Adopting the Proposed Expense Budget of $2,444,790 for Fiscal Year 2026-2027
Staff presented the proposed Expense Budget for Fiscal Year 2026-2027 for discussion and action. The Board discussed the proposed budget, reserves, Capital Project needs, and staff pay increases. A motion was made by Director Norton to adopt the Expense Budget as proposed, Director Morris seconded. Public comment was then heard. Vice-President Powers, and Directors Morris and Norton voted yes, and President Capron and Director Holman voted no. The motion carried three votes to two votes.

C. Receive Financial Reports for the Month of April 2026 and Approve Expenditures

Total Assets / Liabilities & Equity are $16,221,112.78. In the P&L Report, Revenue for April was $306,502.97. Total Expenditures were $313,892.84 between April 23, 2026, and May 18, 2026.

Vice-President Powers moved to adopt the Financial Reports which was seconded by Director Holman. The Financial reports were unanimously approved by the Directors present.

IX. FUTURE MEETINGS & AGENDA ITEMS

The next regular Board meeting date will be June 22, 2026, at the Aromas Water District Board Room. Closed Session will be held if necessary. Possible discussion items are; 1) District Capacity, 2) Proposed Capital Budget, and 3) Reserve or Annexation Policy (Draft).

X. ADJOURNMENT TO CLOSED SESSION

President Capron adjourned this meeting to Closed Session at 9:18pm.

XI. CLOSED SESSION

Three matters were scheduled for Closed Session. Real Property negotiations with South Valley Internet (in which Director Norton recused himself), Real Property negotiations with Driscoll Berries, and additional information on the process for the Performance Evaluation of the General Manager were discussed. Direction was given to the General Manager.

XII. RETURN TO OPEN SESSION

Open Session resumed at 10:06pm.

XIII. ADJOURNMENT

President Capron adjourned the meeting at 10:07pm.

Read and approved by: ______________________
President, Seth Capron

Date: 6/22/26

Attest: ______________________
Board Secretary, Robert Johnson

Date: 6/22/26