

# Minutes of the Regular Meeting of the Aromas Water District Board of Directors June 25, 2024

- I. **CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Morris on Tuesday, June 25, 2024, at 7:00 p.m. in a hybrid setting; attendees were present in the Board Room, and online via Zoom.
- II. **ROLL CALL.** President Morris, Vice-President Holman, Directors Powers, Norton, and Capron were present in the Board Room along with General Manager Johnson. Counsel Bosso attended via Zoom.
- III. **PLEDGE OF ALLEGIANCE.** President Morris led the pledge of allegiance.
- IV. **STATEMENTS OF DISQUALIFICATION.** There were no statements of disqualification.
- V. **ADDITIONS AND DELETIONS.** There were no additions or deletions.
- VI. **REPORT OUT FROM CLOSED SESSION ON MAY 21, 2024.** GM Johnson was given direction.
- VII. **MINUTES.** The minutes of the May 21, 2024, Board Meeting was presented for review and approval. Director Norton moved for approval of the minutes; Director Capron seconded. Minutes were unanimously approved.
- VIII. **ORAL COMMUNICATION.** No public comment. Management Analyst Girõn was also in attendance.

## IX. PRESENTATIONS & REPORTS

- A. **Director's Report.** Director Norton reported that he attended the San Benito Business Council meeting where they discussed their legislative agenda. Director Capron asked when the Board was going to discuss the joining of the San Benito LAFCo issue. GM Johnson indicated that he planned to bring that forward at the July meeting.
- B. **Attorney's Report.** Counsel Bosso reported that there was not much to report on that would affect our District. He mentioned a proposition that was scheduled for the ballot was not going to be added after State review.

### C. Manager's Report:

#### ***OPERATIONS & MAINTENANCE***

##### ***Production & Well Levels***

Total production in May 2024 was 7,742,850 gallons; roughly 44% higher than April's production (roughly 2,365,025 gallons), and 26% lower than May's average production. The average daily production was 249,769 gallons.

The District has 976 total connected meters – no new connections this month.

San Juan and Carpenteria wells were operated the entire month, while Pleasant Acres well was not operated at all. All water testing reports were filed on time.

**Operational well levels:** Carpenteria well was five feet lower than the previous month, and San Juan well was down seven feet. **Observational wells:** The Marshall well level showed a decrease of five feet from the previous month, and the Aimee Meadows well reading showed a decrease of eight feet from the last reading.

#### ***INCIDENTS***

No incidents were encountered this month.

## ***ADMINISTRATIVE***

### ***Staff & Board Recognition***

GM Johnson reported on the following staff activities: 1) Management Analyst (MA) Girõn completed the Consumer Confidence Report (CCR), and it is on the District web site for public viewing and download, 2) MA Girõn and the Operations staff completed the Lead and Copper Sampling effort and sent the information to the state. The District doubled the number of homes included in the effort, and need to perform the analyses every six months instead of every three years, until we have below exceedance values results. This first round of sampling came back below the exceedance values, 3) MA Girõn and the Operations staff continue to work on the Lead and Copper Service Line Inventory (LCSLI) requirements from the State. The State has approved the District's workplan of a statistical sampling of service lines, 4) GM Johnson attended a California Financing Coordinating Committee Funding Workshop, and 5) GM Johnson attended the San Benito County Drought Resilience Plan Task Force meeting.

### ***Conservation & Rainfall***

The beginning of the new rainfall year was on October 1, 2023. Since then, 21.08 inches of precipitation has been recorded by the rain gauge at Chittenden Pass.

## ***PROJECTS***

### **Cole and Rocks Road Annexation**

No new installations were performed this month.

### **New Water Source**

This matter was discussed in the May Closed Session, and the General Manager was given direction.

### **Progress on the District's Capital Improvement Plan**

There was no new information to report regarding this item.

### **Follow-up on the Kang Annexation effort**

The Kang Annexation, approved by the District Board in November 2022, and the PVWMA Board of Directors approved the annexation at their April 2023 meeting. The annexation application to San Benito County LAFCo was turned in, by both email and hard copy.

Staff met with the LAFCo Executive Officer at a workshop and discuss the matters that need to be finalized for the annexation effort to be completed.

### **Rate Study 2025**

This item was the first action item of this meeting and will be reported on later in the meeting.

## **D. Correspondence:**

GM Johnson went through the monthly correspondence list and provided information on specific items, specifically the timing for the School Tanks pressure relief valve, the Driscoll Agreement, and the Cole Road Rehabilitation project data request.

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**X. ACTION ITEMS**

**A. Consider receiving the DRAFT Water Rates and Capacity Charges Study, and providing direction to staff**

Staff and Mr. Pavletic from Pavletic Consulting LLC presented the findings from the Water Rates and Capacity Charges Study, with a focus on the proposed water rates increases over the next five years, as well as the expected reduction in water use from future customer conservation. Vice-President Holman made the motion to approve, and Director Capron seconded it. The motion was unanimously approved by the Directors present.

**B. Consider adopting the Proposed Expense Budget of \$1,985,320 for Fiscal Year 2024-2025**

Staff presented the proposed Expense Budget for Fiscal Year (FY) 2024-25 to the Board for consideration and approval. Director Powers made the motion to approve, and Director Norton seconded it. The motion was unanimously approved by the Directors present.

**C. Consider adopting the Proposed Capital Budget of \$3,982,100 for Fiscal Year 2024-2025**

Staff presented the proposed Capital Budget for Fiscal Year (FY) 2024-25 to the Board for consideration and approval. Director Capron made the motion to approve, and Vice-President Holman seconded it. The motion was unanimously approved by the Directors present.

**D. Financial Reports for the Month of May 2024**

Total Assets / Liabilities & Equity are \$16,254,187.20. In the P&L Report, Revenue for May was \$186,442.51. Total Expenditures were \$116,992.40 between May 1, 2024, and June 16, 2024.

Vice-President Holman moved to adopt the Financial Reports which was seconded by Director Norton. The Financial reports were unanimously approved.

**XI. FUTURE MEETINGS & AGENDA ITEMS**

The next regular Board meeting date will be Tuesday, July 23, 2024, at the District office. At that meeting, there may be a Closed Session related to real property negotiations.

**XII. ADJOURNMENT OF REGULAR MEETING TO CLOSED SESSION**

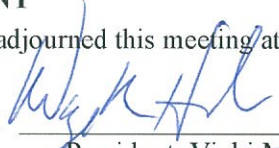
The regular meeting was adjourned at 8:55pm.


**XIII. RETURN TO OPEN SESSION**

Closed Session adjourned at 9:05pm with direction given to the General Manager.

**XIV. ADJOURNMENT**

President Morris adjourned this meeting at 9:06pm.

Read and approved by:   
VICE-PRESIDENT Wayne Holman for President, Vicki Morris  
Date: 23 July 2024

Attest:   
Board Secretary, Robert Johnson  
Date: 7/24/24