

REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

TUESDAY, SEPTEMBER 22, 2026, 7:00 PM

*The Aromas Water District Board of Directors meetings are held at the District office.
Staff and the public may attend the meeting remotely or in person. Public participation is
encouraged – remote participation instructions are on the following page.*

President- Seth Capron
Vice President- Timothy Powers
Director- Wayne Norton
Director- Vicki Morris
Director- Wayne Holman
General Manager- Robert Johnson

I. CALL TO ORDER

II. ROLL CALL OF THE DIRECTORS

President Seth Capron, Vice-President Timothy Powers, and Directors Wayne Holman, Vicki Morris, and Wayne Norton.

III. PLEDGE OF ALLEGIANCE

IV. ADDITIONS AND DELETIONS

V. PUBLIC COMMENT

Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.

VI. REPORT OUT FROM AUGUST 31, 2026, CLOSED SESSION

VII. MINUTES

Review and approve the Minutes of the August 31, 2026, Regular Board Meeting.

p. 4-7

VIII. REPORTS

A. DIRECTORS' REPORTS

B. ATTORNEY'S REPORT

C. MANAGER'S REPORT

p. 8-11

D. CORRESPONDENCE

p. 12

IX. ACTION ITEMS

A. Adopt Resolution #2026-04, Appreciation for David DeAlba's 20 Years of Service to the Aromas Water District

p. 13

(CEQA: Exempt from CEQA under Section 15378)

Public Comment

Vote

B. Adopt Resolution #2026-05, Appreciation for Ester Gir6n's 10 Years of Service to the Aromas Water District

p. 14

(CEQA: Exempt from CEQA under Section 15378)

Public Comment

Vote

C. Receive updates on the Marshall Well Replacement and Operations Shop Construction Projects

p. 15

(CEQA: Exempt from CEQA under Section 15378)

Clarifying Questions

Public Comment

Motion/Second

Discussion

Vote

D. Consider and Approve Resolution #2026-06, Adopting the Annexation and Water Service Policy

p. 16-21

(CEQA: Exempt from CEQA under Section 15378)

Clarifying Questions

Public Comment

Motion/Second

Discussion

Vote

E. Consider and Approve Resolution #2026-07, Adopting the Identity Theft Prevention Program p. 22-26

(CEQA: Exempt from CEQA under Section 15378)

Clarifying Questions

Public Comment

Motion/Second

Discussion

Vote

F. Biennial Review of the Current Certified Conflict of Interest Code p. 27-30

(CEQA: Exempt from CEQA under Section 15378)

Clarifying Questions

Public Comment

Motion/Second

Discussion

Vote

G. Receive Financial Reports for the Month of August 2026 and Approve Expenditures p. 31-36

(CEQA: Exempt from CEQA under Section 15378)

Clarifying Questions

Public Comment

Motion/Second

Discussion

Vote

X. FUTURE MEETINGS & AGENDA ITEMS – October 27, November 24, and December 22, 2026

XI. PUBLIC COMMENT

Anyone wishing to address the Board on CLOSED SESSION items may do so. Please limit your comment to three (3) minutes.

XII. ADJOURN TO CLOSED SESSION

A) Conference with Real Property Negotiators (Cal. Government Code § 54956.8):

- Property: APN #011-090-014-000
- Agency Negotiator: Robert Johnson, General Manager
- Negotiating Party: South Valley Internet
- Under Negotiation: Price and Terms of Payment

B) Conference with Real Property Negotiators (Cal. Government Code § 54956.8):

- Property: APN #011-390-011-000
- Agency Negotiator: Robert Johnson, General Manager
- Negotiating Party: Driscoll Family Farms
- Under Negotiation: Price and Terms of Payment

C) Conference with Legal Counsel – Anticipated Litigation (§ 54956.9)

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One case

XIII. RETURN TO OPEN SESSION

XIV. ADJOURNMENT

{Meeting Attendance Instructions on the following page}

Meeting Attendance Instructions

The public may participate in the District's Board meeting either in person, or by teleconference / web conference via the instructions provided below.

The meeting materials will be available for download from the District's website at:

www.aromaswaterdistrict.org

For those who choose to attend this meeting via Zoom will be muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <http://www.zoom.us>),

[click on this text.](#)

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call **(669) 900.9128** and enter the Webinar ID: **89895938549**

If you would like to speak during the public comment portion of the meeting:

1. **Online** – raise your hand to submit verbal comments.
2. **Phone** – press *9 to raise your hand, *6 to send a request to be unmuted to submit verbal comments.

The complete Board packet including subsequently distributed materials and presentations is available at the Board Meeting, in the Administrative Offices of the District, and posted on the District's website at www.aromaswaterdistrict.org. All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

Any public record distributed to the Board less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the District office. Public records distributed during the meeting, if prepared by the District, will be available for public inspection at the meeting. If the public record is prepared by a third party and distributed at the meeting, it will be made available for public inspection following the meeting at the District office.

Notes: Requests for a disability-related modification or accommodation, including auxiliary aids or services, to attend or participate in a meeting should be made to District Administration during regular business hours at 831-726-3155. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

**Minutes of the SPECIAL Meeting of the
Aromas Water District Board of Directors
August 31, 2026**

- I. **CALL TO ORDER.** The SPECIAL meeting of the Aromas Water District Board of Directors was called to order by President Capron on Monday, August 31, 2026, at 7:01 p.m. Attendees were present in the Aromas Water District Board Room and on Zoom.
- II. **ROLL CALL.** President Capron, Vice-President Powers, Directors Morris and Norton were present in the Aromas Water District Board Room along with General Manager Johnson; Counsel Quinn attended via Zoom. Director Holman was absent.
- III. **PLEDGE OF ALLEGIANCE.** Vice-President Powers led the pledge of allegiance.
- IV. **ADDITIONS AND DELETIONS.** DeAlba Service Award was postponed until the September meeting.
- V. **PUBLIC COMMENT.** No public comment.
- VI. **REPORT OUT FOR THE JULY 28, 2026 CLOSED SESSION.** For the July 28 Closed Session, there was no reportable action related to the three topics; 1) Real Property Negotiations with LCB/SVI, 2) Real Property Negotiations with Driscoll Family Farms, and 3) Public Employee Performance Evaluation.
- VII. **MINUTES.** The minutes of the July 28, 2026, Regular Board Meeting were presented for review and approval. Director Morris made a motion to approve the minutes; Director Norton seconded. Minutes were unanimously approved by the Board members present.

VIII. REPORTS

A. Director's Report. Director Morris reported that she attended Aromas Day and participated at the District's booth. Other Board members who participated were Vice-President Powers and President Capron.

B. Attorney's Report. There was no Attorney's Report presented.

C. Manager's Report:

OPERATIONS & MAINTENANCE

Production & Well Levels

Total production in July 2026 was 10,366,504 gallons; roughly 10% higher than June's production, though it was 14% below July's average production. The average daily production was 334,403 gallons.

The District has 978 total connected meters.

Carpenteria and Pleasant Acres wells were operated the entire month, while San Juan well was offline for repairs. All water testing reports were filed on time.

Operational well levels: Carpenteria well water level increased by two feet, while San Juan well saw a decrease of one foot, in comparison to the previous month's reading. **Observational wells:** The Marshall well level decreased one foot and the Aimee Meadows well level decreased three feet from last month.

INCIDENTS

No incidents during this period.

ADMINISTRATIVE

Staff & Board Recognition

GM Johnson reported on the following staff activities: 1) Management Analyst (MA) Girón completed an initial analysis of properties that have multiple dwellings and are being charged a single base fee, 2) Chief Operator DeAlba and Operator Smith worked with the well consultant to get San Juan well back online, 3) GM Johnson worked with Counsel Quinn on annexation policy changes, the LCB/SVI License Agreement, and the Driscoll Easement, and 4) GM Johnson met with the ACWA-JPIA representative regarding our safety program and asset schedule. The representative also will provide a listing of smaller grant opportunities from ACWA-JPIA.

Conservation & Rainfall

The beginning of the new rainfall year was on October 1, 2025. Since then, 20.28 inches of precipitation has been recorded by the rain gauge at Chittenden Pass, with no precipitation falling (to date) this month.

PROJECTS

Status of the Marshall Well Replacement and Operations Shop Construction Projects

An update was provided at the meeting for each project.

Annexation of Driscoll properties into the Aromas Water District boundary

As part of the agreement with Driscoll Berries, the District has agreed to apply to Monterey County LAFCo (MCLAFCo) for an annexation of three small properties into the District boundary.

Development of Tabletop Training Exercise (TTX)

As per the General Manager's Performance Evaluation, a tabletop training exercise has been developed for staff training in September.

Policy Update/Addition Project

Staff and Counsel developed a triage plan to address the various policy updates and additions that were identified at a special meeting earlier this year. The resulting project will be developed in three categories; 1) Board Policy Manual (Board Behaviors), 2) Employee-related Policies, and 3) District Policies (Can/Will Serve, Debt Collection, Leak Credit, etc.)

Classification and Compensation Study

Staff was directed to develop an updated Classification and Compensation study. Initial research has been performed and the next step in the process will be a desk audit.

Employee Handbook Updates and possible policy changes

Staff has gone through the Employee Handbook (EH) and identified outdated policies as well as provided some requested changes. GM Johnson sent the EH to ACWA-JPIA for review and feedback. That feedback has been returned. At the July Board meeting, an Ad-Hoc Committee was established to assist with the development of an updated EH.

D. Correspondence

GM Johnson went through the monthly correspondence list and provided information on specific items.

IX. ACTION ITEMS

A. Adopt Resolution #2026-04, Appreciation for David DeAlba's 20 Years of Service to the Aromas Water District

This item was tabled until the following meeting.

B. Receive updates on the Marshall Well Replacement and Operations Shop Construction Projects

Staff presented status reports for both projects. Follow-up questions about the well project and schedule were discussed. The updates were received by consensus.

C. Consider continuation of San Benito County Business Council membership

Staff presented the question that was brought up at the previous Board meeting regarding whether or not the District should continue its membership in the San Benito County Business Council. After Board discussion, a motion was made by Director Morris and seconded by Director Norton. The motion was unanimously approved by the Board members present.

D. Review and Approve the Annexation and Water Service Policy

Staff presented a revised DRAFT Annexation Policy (Policy) for discussion and review. Discussion ensued and direction was given regarding changes to the Policy. President Capron provide a number of possible changes that will be incorporated as appropriate. Vice-President Powers made a motion to incorporate the changes and bring the Policy back in September, with Director Norton seconding. The motion was unanimously approved by the Board members present.

E. Receive Financial Reports for the Month of July 2026 and Approve Expenditures

Total Assets / Liabilities & Equity are \$15,998,626.84. In the P&L Report, Revenue for July was \$247,632.08. Total Expenditures were \$410,101.19 between July 21, 2026, and August 24, 2026.

Vice-President Powers moved to accept the Financial Reports which was seconded by Director Norton. The Financial reports were unanimously approved by the Board members present.

X. FUTURE MEETINGS & AGENDA ITEMS

The next Board meeting date (Special) will be September 22, 2026, at the Aromas Water District Board Room. Closed Session will be held. Possible discussion items are; 1) Annexation Policy discussion, 2) Conflict of Interest item, 3) Red Flag Rule item, and 4) Progress on staff's request for Employee Handbook modifications and a Class / Compensation Study.

XI. ADJOURN TO CLOSED SESSION

President Capron adjourned the meeting to move to Closed Session at 8:20 pm. Closed Session consisted of four items; 1) Real Property Negotiations with LCB/SVI, 2) Real Property Negotiations with Driscoll Family Farms, 3) Anticipated Litigation, and 4) Public Employee Performance Evaluation.

Director Norton recused himself for Item #1, after which he returned for the remainder of the Closed Session.

Vice-President Powers left Closed Session at 9:30 pm.

XII. RETURN TO OPEN SESSION

President Capron adjourned Closed Session to go back to Open Session at 9:55 pm.

XIII. ADJOURNMENT

President Capron adjourned the meeting at 9:56 pm.

Read and approved by: _____
President, Seth Capron

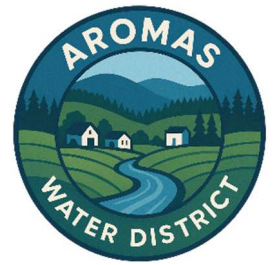
Attest: _____
Board Secretary, Robert Johnson

Date: _____

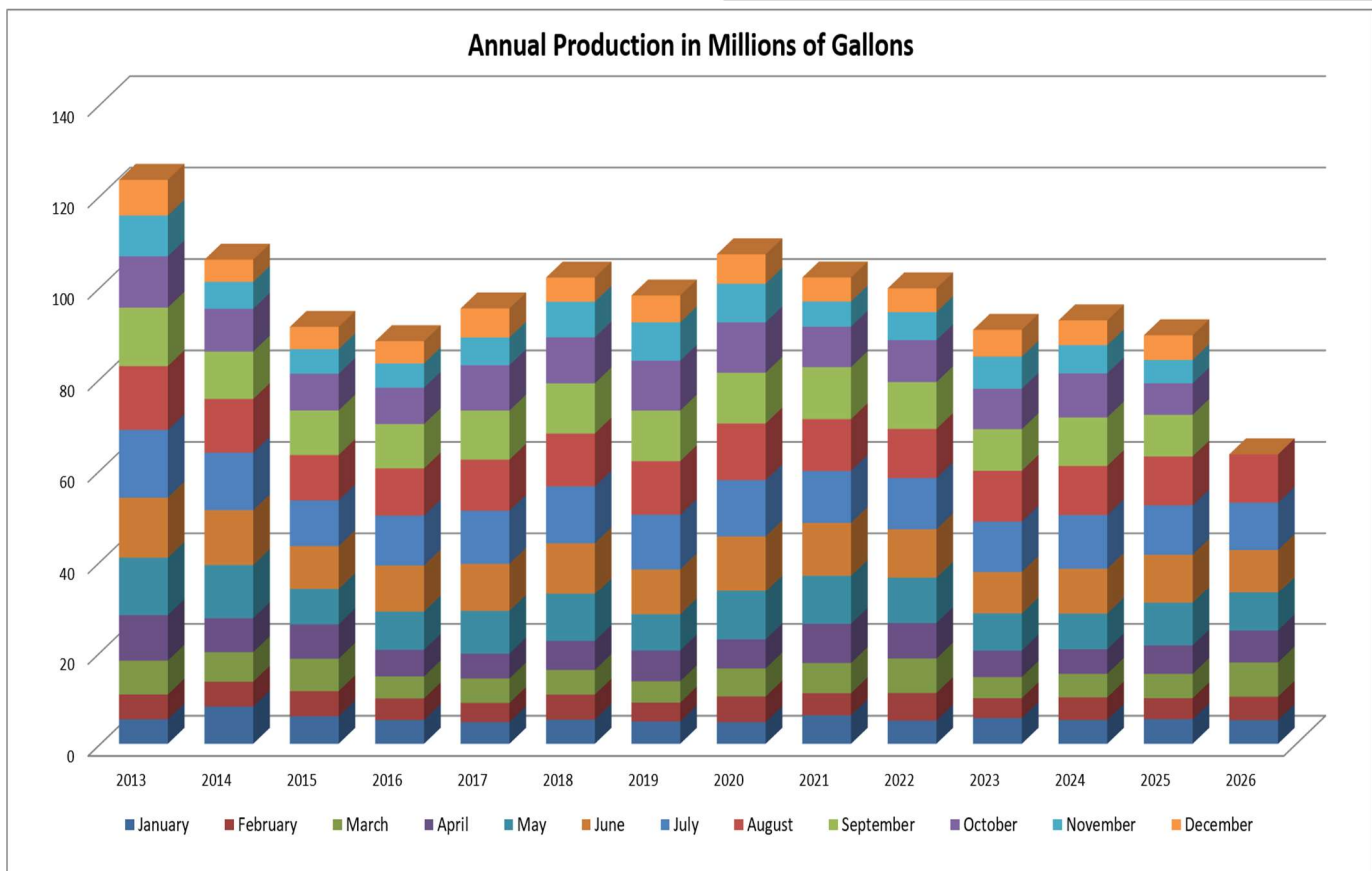
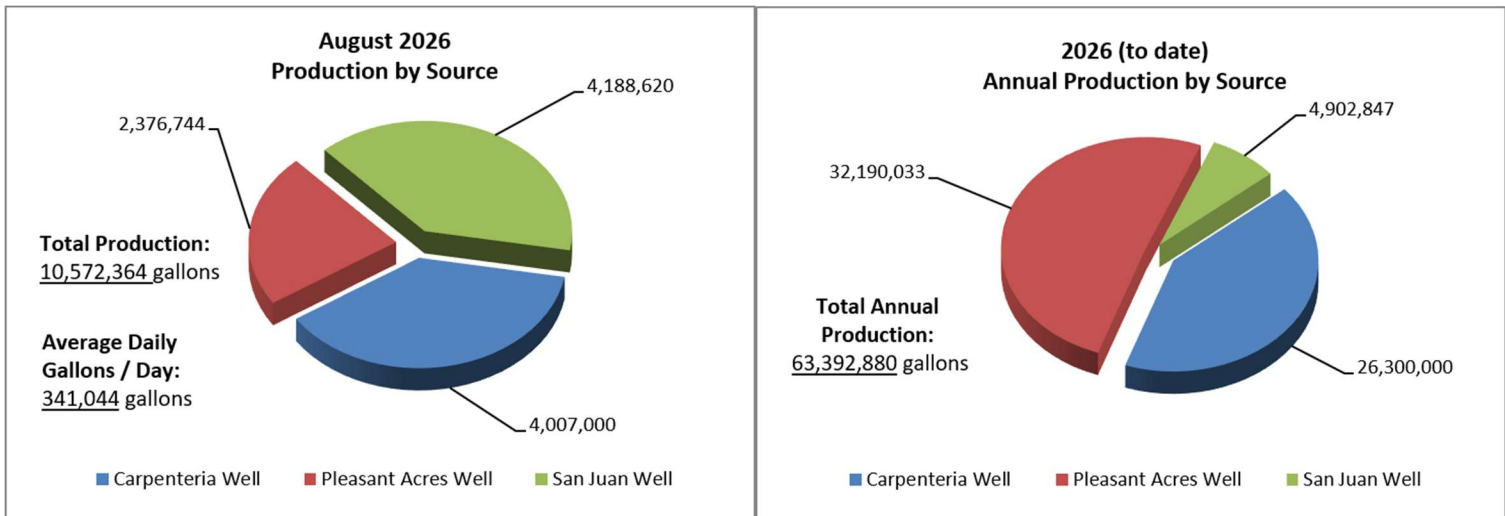
Date: _____

General Manager's Report

August 2026



PRODUCTION REPORT



Totals	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Million Gal	91.27	88.152	95.304	102.07	98.141	107.1	102.07	99.69	90.62	92.69	89.37	63.393
Acre Ft	280.05	270.49	292.43	313.18	301.13	328.8	313.19	305.89	278.06	284.41	274.23	194.51

OPERATIONS AND MAINTENANCE REPORT

OPERATIONS:

- There are 978 meters installed.
- Carpenteria well operated the entire month. San Juan well was successfully repaired, returned to service and operated roughly 12 days. Pleasant Acres well was operated for 19 days.
- Water Treatment Plant: finished water was free of both iron and manganese this month.
- Distribution testing for total Coliform; all samples were negative.
- All monthly DWR reports on Coliform, and Fe / Mn were filed.
- WTP filters are backwashed when necessary.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see chart following this report in Board Packet).

MAINTENANCE:

- Preventative maintenance and flushing were performed, as needed.
- Chlorine chemical pump maintenance and analyzer maintenance at all the District wells was performed.
- Additional maintenance tasks are being performed as time allows.

INCIDENTS:

- No incidents at the time of this writing.

ADMINISTRATIVE REPORT

STAFF and BOARD RECOGNITION:

- Management Analyst (MA) Girōn continues to take on additional tasks and has performed them well. She is also scheduled to go to the Board Secretary Training in Santa Barbara in early November.
- Chief Operator DeAlba and Operator Smith have put San Juan well back online (see production graphs). The well has been online about a month and seems to be working fine.
- GM Johnson worked with Counsel Quinn on annexation policy changes, the LCB/SVI License Agreement, and the Driscoll Easement.
- GM Johnson was asked to assist Monterey County Planning with review of plans for a water project. Time commitment is roughly three hours of work time; remainder of effort will be personal time.

CONSERVATION UPDATE:

August 2026 water production figures indicated an increase when compared to July water production: an increase of 205,860 gallons, or roughly 2%.

October 1, 2025, marked the start of a new water year. As of the date of this report (Sept 16), the rain gauge at Chittenden Pass has recorded 20.32 inches of precipitation for this water year, with .04 inches falling so far this month. As a reminder, last year's precipitation total (October 2024 to September 2025) was 17.76 inches.

PROJECTS:

1. Marshall Well Replacement and Operations Shop Construction Projects

An update will be provided at the tonight's meeting.

2. Annexation of Driscoll properties into the Aromas Water District boundary

The District has agreed to give its best effort to helping Driscoll apply to Monterey County LAFCo (MCLAFCo) for an annexation of three small areas into the District boundary. Discussions with MCLAFCo have occurred over the last year or so, and during that time some of their employees have retired, so the application has not been completed.

3. Development of Tabletop Training Exercise (TTX)

As per the General Manager's 2025-2026 goals, a tabletop training exercise was to be developed for staff training. This exercise is currently scheduled for September.

4. Status of agreement with South Valley Internet (LCB/SVI) about use of District property

Staff and LCB/SVI are working to complete an agreement to use a portion of our maintenance yard for their Fiber-Optic infrastructure. This item may be a Closed Session topic at tonight's meeting.

5. Policy Update/Addition Project

Staff and Counsel have been conferring about the policy updates and additions that were identified at a special meeting in January of this year. The resulting project will be developed in three categories; 1) Board Policy Manual (Board Behaviors), 2) Employee-related Policies, and 3) District Policies (Can/Will Serve, Debt Collection, Leak Credit, etc.)

6. Classification and Compensation Study

Staff was directed to develop an updated Classification and Compensation study. Initial research has been performed, and the desk audit has commenced.

7. Employee Handbook Updates and possible policy changes

Staff has gone through the Employee Handbook (EH) and identified outdated policies as well as provided some additions as requested changes. GM Johnson sent the EH to ACWA-JPIA for review and feedback. That feedback has been returned and incorporated. The Ad-Hoc Committee will meet before the Board Meeting to assist with developing the updated EH.

Robert Johnson
General Manager
September 16, 2026

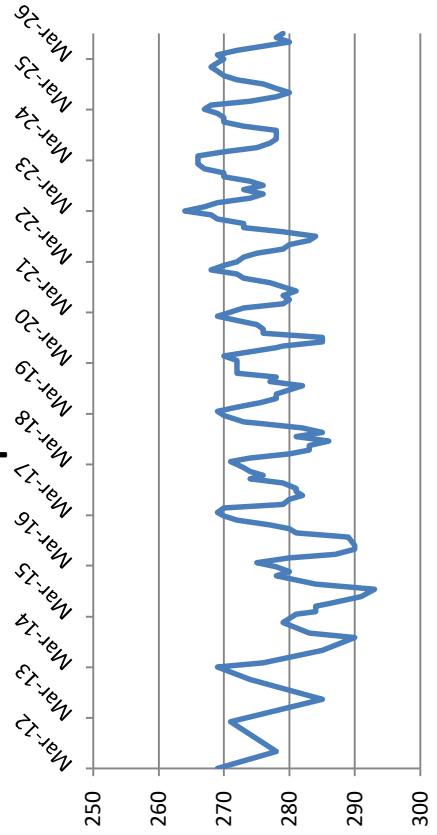
Well Water Level Monitoring

Depth to Water Measurements

Date: September 15, 2026

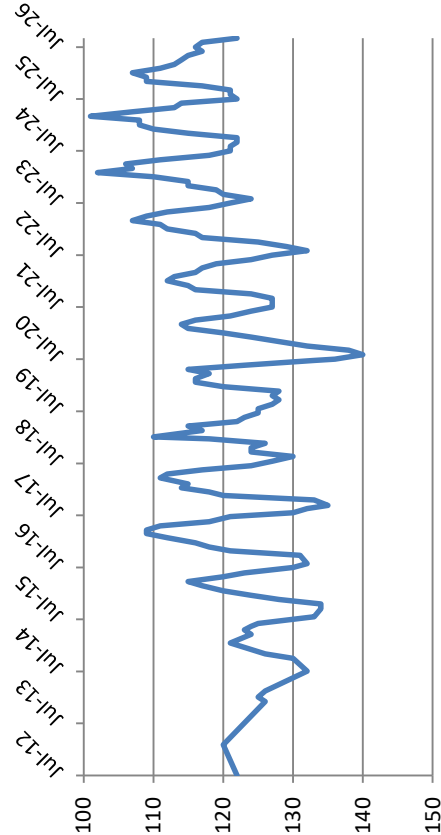


Carpenteria



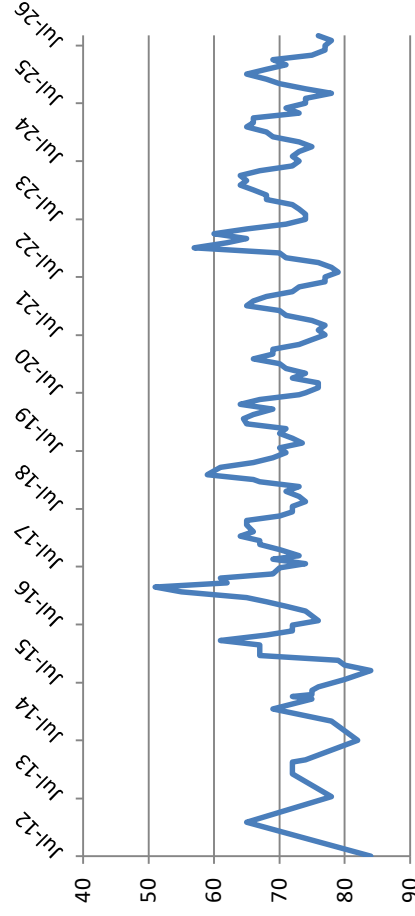
Carpenteria Well (production): Previous Read = 278 feet; Current Read = 279 feet

San Juan



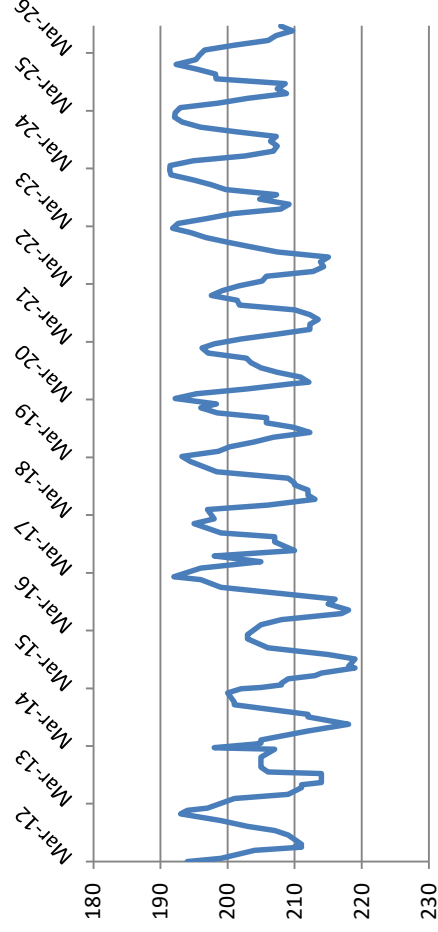
San Juan Well (production): Previous Read = 117 feet; Current Read = 122 feet

Marshall



Marshall Well (monitoring): Previous Read = 78 feet; Current Read = 76 feet

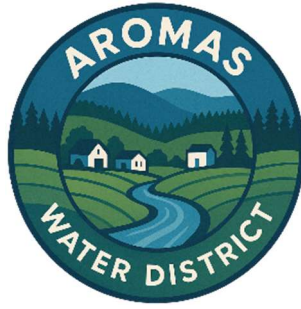
Aimee Meadows



Aimee Meadows (monitoring): Previous Read = 210 feet; Current Read = 208 feet

CORRESPONDENCE LIST: 08/22/2026 – 09/15/2026

DATE	TYPE	TO	FROM	SUBJECT
08/26/26	E	R. Johnson, AWD	T. Lofing, ACWA-JPIA	ACWA JPIA – Risk Assessment for AWD
08/31/26	L	AWD	S. Adessa, Rancho Larios	New President of RLHOA introduction
09/02/26	E	R. Johnson, AWD	M. D, Cole Road	Ag water availability
09/09/26	E	AWD	J. Francis, Orchard Hill resident	Water Request
09/10/26	E	SWRCB, DDW	E. Gir6n, AWD	CA3510004-AWD-2026-Aug-WTP
09/10/26	E	SWRCB, DDW	E. Gir6n, AWD	CA3510004-AWD-2026-September-TCR
09/10/26	E	SWRCB, DDW	E. Gir6n, AWD	CA3510004-AWD-Chlorine or Chloramines-Q3-2026
09/11/26	E	J. Francis, Orchard Hill resident	R. Johnson, AWD	Water Request reply



RESOLUTION 2026-04

IN APPRECIATION OF

DAVID DeALBA

**For 20 years of employment with the
Aromas Water District**

**BE IT RESOLVED THAT the members of the Board of Directors of the
Aromas Water District hereby proclaim their recognition of David
DeAlba for his service to the District during his 20 years of employment**

2006 – 2026

**PASSED AND ADOPTED by the Board of Directors of the
Aromas Water District, Aromas, Monterey County, California,
at the Regular Meeting, duly held on September 22nd, 2026**

Seth Capron, President

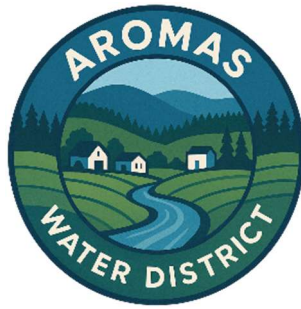
Robert Johnson, General Manager

Tim Powers, Vice President

Wayne Holman, Director

Vicki Morris, Director

Wayne Norton, Director



RESOLUTION 2026-05

IN APPRECIATION OF

ESTER GIRÓN

**For 10 years of employment with the
Aromas Water District**

**BE IT RESOLVED THAT the members of the Board of Directors of the
Aromas Water District hereby proclaim their recognition of Ester Girón
for her service to the District during her 10 years of employment**

2016 – 2026

**PASSED AND ADOPTED by the Board of Directors of the
Aromas Water District, Aromas, Monterey County, California,
at the Regular Meeting, duly held on September 22nd, 2026**

Seth Capron, President

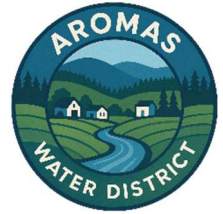
Robert Johnson, General Manager

Tim Powers, Vice President

Wayne Holman, Director

Vicki Morris, Director

Wayne Norton, Director



Staff Report

To: Board of Directors
Re: Item IX.C – Receive updates on the Marshall Well Replacement and Operations Shop Construction Projects
Date: September 22, 2026

Summary / Discussion

This is an update on the Marshall Well Replacement and Operations Shop Construction Projects, and progress made during August and early September.

Marshall Well Replacement Project

- Staff and Counsel are continuing to work on property acquisition.
- Staff and Counsel working on options for response to CEQA challenge of the MND.
- Environmental consultants are expected to provide cost estimates for each CEQA challenge response option
- Well Pump Station Contract Documents – Staff is working with LSCE to finalize the bid documents.

Operations Shop Construction Project

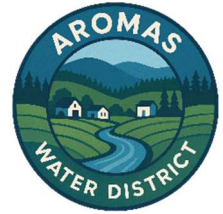
- Soils Report completed in early August.
- Architect to provide soils information to current bidders
 - Could have responses by end of September.
- PG&E application – met PG&E representative on site to discuss next steps.

Staff Recommendation

Staff recommends that the Board receive this update.

Submitted by:

Robert Johnson
General Manager



Staff Report

To: Board of Directors
Re: Item IX.D – Consider and Approve Resolution #2026-06, Adopting the Annexation and Water Service Policy
Date: September 16, 2026

Summary / Discussion

The Aromas Water District (District) has not previously had a standalone annexation policy. Government Code section 56700 et seq., administered through the Local Agency Formation Commission (LAFCo), governs boundary changes and requires that property be formally annexed into the District before water service may be provided. The attached DRAFT final Annexation and Water Service Policy (Policy) does not alter LAFCo requirements; rather, it is a clear, District-specific procedural guide for property owners, developers, and staff, that establishes the administrative framework, including fees, deposits, and the approval process needed to process applications consistently.

The Policy has specific sections that address: 1) Definitions, 2) General Provisions, 3) Annexation Procedures, 4) Petition, Map and Description Requirements, and 5) Fees and Expenses. Each section provides information for both the applicant and/or staff to follow to allow a fair and consistent process for annexation in the District's annexed boundary. These procedures, while similar, do not address a request for a Sphere of Influence change.

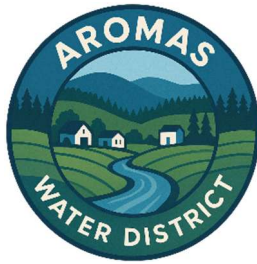
This Policy is currently in its DRAFT final stage, with comments presented at the July and August Board meetings incorporated. It is thought that the adoption of this Policy would carry no direct fiscal impact, as the Policy is structured to ensure applicant-funded cost recovery for District staff time and processing expenses. Approving this Policy and adopting the accompanying resolution will improve administrative consistency, reduce ambiguity for applicants and District staff, and strengthen the District's position when responding to annexation inquiries within or adjacent to its Sphere of Influence.

Staff Recommendation

Consider and Approve Resolution #2026-06, Adopting the Annexation and Water Service Policy

Submitted by:

Robert Johnson
General Manager



RESOLUTION 2026-06

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE AROMAS WATER DISTRICT ADOPTING AN ANNEXATION AND WATER SERVICE POLICY

WHEREAS, the Aromas Water District (the “District”) is a county water district organized and existing pursuant to California Water Code section 30000 et seq.;

WHEREAS, the Board instructed staff to prepare an annexation policy to serve as a procedural guide to govern boundary changes, mandate that property be officially annexed into the District’s boundaries before it can receive water service;

WHEREAS, the Board of Directors has reviewed the proposed Annexation and Water Service Policy, as set forth in Exhibit A attached hereto, which is incorporated herein by reference, and desires to adopt it;

WHEREAS, the District has determined that the adoption of the Annexation and Water Service Policy is not a “project” as defined by the California Environmental Quality Act (“CEQA”) Guidelines, section 15378; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Aromas Water District as follows:

1. The Board of Directors hereby finds and determines that the foregoing recitals are true and correct and are hereby ratified, confirmed, approved, and adopted in all respects.
2. The Board of Directors hereby approves and adopts the Annexation and Water Service Policy attached hereto as Exhibit A.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Aromas Water District, duly held on the **22nd** day of **September 2026**, upon motion of Director _____, seconded by Director _____, and carried by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVE:

ATTEST:

Seth Capron, Board President

Robert Johnson, Board Secretary

EXHIBIT A

AROMAS WATER DISTRICT Annexation and Water Service Policy

Aromas Water District (District) is a California County Water District that serves both San Benito and Monterey counties. This Policy ensures the District complies with state law and the Local Agency Formation Commission (LAFCo) regulations, set forth at Government Code section 56700 et seq., which govern boundary changes and mandates that property must be officially annexed into the District's boundaries before it can receive water service.

The Policy will also be used as a procedural guide to navigate Applicants through the required steps of the annexation process, from pre-application and the collection of necessary fees to formal LAFCo review and final District approval. All annexations will be approved at the sole discretion of the Board of Directors, taking into consideration all factors that it determines to be relevant.

1. Definitions

A. Excess Capacity

Excess capacity, as determined in the sole discretion of the Board of Directors (Board), refers to the amount of water supply, conveyance (pipeline/pumping), or storage capability that remains available for water service after all current operational requirements, contractual commitments, community demands and redundancy requirements have been met.

B. Sphere of Influence

A sphere of influence (SOI), as designated by LAFCo pursuant to Government Code section 56076, is a plan for the probable physical boundaries and service area of the District. The District's sphere of influence defines the geographic area within which annexation requests may be considered.

2. General Provisions

A. Prerequisite for Service: Property must be successfully annexed to the District prior to receiving water service. The District will not issue commitments to serve prior to completion of annexation and final District approval. Any correspondence with the District is expressly non-binding and conditioned on completion of all required approvals and payments.

B. Complete Site Annexation: District approval of water service for any residential, commercial, industrial, or other development projects will only be granted if the entire project site has been successfully annexed.

3. Annexation Procedures

A. Eligibility Requirements and Cost of Infrastructure Improvements:

The Board must first determine whether Applicant's property or properties are eligible for water service and develop an estimated cost of annexation and infrastructure improvements:

- Are the properties currently outside the District's annexed area boundaries?
- Are the properties within the SOI established for the District by LAFCo?
- Will the annexation require the District to install new additional infrastructure?

EXHIBIT A

- Where are the District's existing water facilities located relative to the property, considering access and distance? Are there existing water mains either crossing or abutting all parcels in proposed annexation?
- Is there adequate Excess Capacity in the District's existing facilities to serve the annexed area per the current zoning?
- What are the anticipated financial impacts to the District?

The District will determine the answer to the questions listed above. In order to proceed with a feasibility review, Applicant shall agree to pay all district costs, including staff time, consultants and other expenses, that are incurred to analyze the feasibility of annexation, and determine the estimated cost for required infrastructure improvements. Applicant must make an expense deposit before the District begins the cost estimate analysis.

B. Pajaro Valley Water Management Agency (PVWMA)

All annexations must be approved by the PVWMA. If Applicant elects to proceed, based on cost estimate provided by District, Applicant must agree to pay all PVWMA fees and District expenses for the PVWMA application process, including staff time, consultants and other expenses. Typically the District will prepare the PVWMA application package and present to the PVWMA board.

C. Pre-Application to the District

If an annexation is approved by PVWMA, Applicants seeking confirmation of District acceptance prior to application to LAFCo may submit a Pre-Application to the District .

To proceed, an Applicant must agree that if approved by LAFCo and the District Board, they are willing to pay the final cost to the District of annexation, as determined above.

Before being brought before the Board, Applicant must pay the District's cost for preparing the annexation map and legal description, and must make an expense deposit before the District prepares those documents.

The Board must consider the Eligibility Requirements and the cost of infrastructure improvements, and may formalize acceptance by adopting a resolution including the annexation map and description, verifying the District's desire to annex, authorizing submission to LAFCo, and, if the petition is signed by 100% of the property owners, requesting LAFCo action without notice, hearing, or election.

The District's approval of a Pre-Application, and any subsequent application to LAFCo, must include language making LAFCo's approval conditioned on the Applicant agreeing to pay the final costs of annexation and infrastructure improvements, after they are determined by District.

D. Application to LAFCo

If the Board approves a Pre-Application, Applicant may request that the District apply for conditional LAFCo approval, which is required before the District can finalize annexation and provide services. Applications to LAFCo will be initiated by the District.

- The District may submit a resolution of application to LAFCo, accompanied by the map, legal description, other requested information, and fees. Applicants must deposit with the District an amount sufficient to cover all LAFCo fees and expenses to be incurred,

EXHIBIT A

State Board of Equalization fees, and District processing costs, including District staff time.

E. Final District Approval

After LAFCo accepts the proposal and adopts a resolution approving the annexation, and after payment of all applicable recording, and state fees, the District will determine the final cost to Applicant for annexation into the District. The Applicant must agree to pay all costs associated with developing the final cost, including staff time, consultants and other expenses, and make an expense deposit to cover these costs. The final cost will include actual bids for the required infrastructure improvements. These costs will include expenses associated with the Prop 218 process, if applicable. With multiple parcels, Applicant approval of final cost will be through the Prop 218 process.

The District's Board will consider and may adopt a Resolution of Approval. Upon approval,

1. Annexed lands are subject to all District policies, rules, tolls, charges, and existing obligations.
2. The project developers and/or owners of the annexed property, and their heirs, successors, and assigns shall agree to abide by all Board policies, rules, and regulations of the District presently established and as shall be established by the Board in the future.
3. The Board's approval will be conditioned on the Applicant making an expense deposit equal to the amount of the final annexation and infrastructure cost. The District will then proceed with the construction of the improvements included in the Final Cost. The District will be under no obligation to install a water system at its own expense.

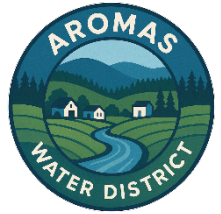
After adoption of said Resolution of Approval by the Board, it shall be sent to LAFCo along with necessary fees for processing State filings, local recordings, and filing with the State Board of Equalization.

4. Petition, Map, and Description Requirements

- **Petition Contents:** In accordance with section 56700 of the California Government Code, the petition proposing annexation of property to the District shall state the nature and reason for the proposal; include a boundary description and map; state any terms or conditions; designate up to three chief petitioners; specify whether it is signed by voters or landowners; and confirm consistency with the District's LAFCo-designated Sphere of Influence.
- **Maps and Descriptions:** Any maps submitted by Applicant must be professionally prepared, reproducible, and clearly show existing streets, scale, north point, point of beginning, and distinct boundaries of the lands to be annexed. Legal descriptions must be prepared, stamped, and signed by a California-licensed surveyor or civil engineer.

5. Fees and Expenses

In addition to LAFCo filing, environmental review, recording, and State Board of Equalization fees, all costs associated with annexation must be paid to the District prior to Board adoption of the Resolution of Approval. These fees reimburse the District for actual costs and staff time on a case-by-case basis. Cost overruns will be billed to the applicant, and underruns will be refunded following reconciliation.



Staff Report

To: Board of Directors
Re: Item IX.E – Adopt Resolution #2026-06, regarding the Identity Theft Prevention Program
Date: September 15, 2026

Summary / Discussion

In 2008, the Federal Trade Commission issued a regulation called the "Identity Theft Red Flags Rule". The Aromas Water District (District) is included in the type of institution required to develop an Identity Theft Prevention Program, which the District's originally adopted with Resolution 2009-03. The Resolution outlined the issues and measures taken to protect our customers and the District against Identity Theft, false information and breaches of security. Resolution 2009-03 was updated with Resolution 2014-04, 2019-02, and now is being presented to ensure the Resolution's findings are not stale.

The ongoing program requires to regularly review procedures and develop findings and/or suggestions to improve the program. At the previous review, staff had identified changes to internal processes which have been implemented.

Moving forward, District staff will continue to prioritize the protection of customer information and personal identification data. As methods used to obtain or misuse confidential information continue to evolve, staff regularly reviews District business practices, procedures, and internal controls to identify potential vulnerabilities. Staff will continue to evaluate and implement appropriate safeguards to protect customer information and reduce risks to both District customers and the District.

Staff Recommendation

Staff recommends adopting Resolution 2026-06 regarding the Identity Theft Prevention Program

Submitted by:

Robert Johnson
General Manager



RESOLUTION 2026-07

Identity Theft Prevention Program

THIS PROGRAM IS INTENDED TO IDENTIFY RED FLAGS THAT WILL ALERT OUR EMPLOYEES WHEN NEW OR EXISTING ACCOUNTS ARE OPENED USING FALSE INFORMATION, PROTECT AGAINST THE ESTABLISHMENT OF FALSE ACCOUNTS, METHODS TO ENSURE EXISTING ACCOUNTS WERE NOT OPENED USING FALSE INFORMATION, AND MEASURES TO RESPOND TO SUCH EVENTS.

Contact Information

The Senior Management Person responsible for this program is Robert Johnson, General Manager. Phone number: 831-726-3155

Board Members

1. Seth Capron, President
2. Timothy Powers, Vice President
3. Wayne Holman, Director
4. Vicki Morris, Director
5. K. Wayne Norton, Director

Risk Assessment

The Aromas Water District conducts internal risk assessments to evaluate how at risk the current procedures are at allowing customers to create a fraudulent account and evaluate if current (existing) accounts are being manipulated. This risk assessment evaluated how new accounts were opened and the methods used to access the account information. Using this information the utility was able to identify red flags that were appropriate to prevent identity theft. The following situations were evaluated:

- ☐ New accounts opened In Person
- ☐ New accounts opened via Telephone
- ☐ New accounts opened via Fax
- ☐ New accounts opened via Email
- ☐ Account information accessed In Person
- ☐ Account information accessed via Telephone (Person)
- ☐ Identity theft occurred in the past from someone falsely opening a utility account

Detection (Red Flags)

The Aromas Water District adopts the following red flags to detect potential fraud. These are not intended to be all-inclusive and other suspicious activity may be investigated as necessary. The following are possibilities and will be monitored if necessary:

- ☐ Identification documents appear to be altered
- ☐ Photo and physical description do not match appearance of applicant
- ☐ Other information is inconsistent with information provided by applicant
- ☐ Other information provided by applicant is inconsistent with information on file.
- ☐ Personal information provided by applicant does not match other sources of information
- ☐ Information provided is associated with known fraudulent activity (e.g. address or phone number provided is same as that of a fraudulent application)
- ☐ Information commonly associated with fraudulent activity is provided by applicant (e.g. address that is a mail drop or prison, non-working phone number or associated with answering service/pager)
- ☐ SS#, address, or telephone # is the same as that of other customer at utility
- ☐ Customer fails to provide all information requested
- ☐ Personal information provided is inconsistent with information on file for a customer
- ☐ Identity theft is reported or discovered

Response

Any employee that may suspect fraud or detect a red flag will implement the following response as applicable. All detections or suspicious red flags shall be reported to the senior management official. The following actions will be taken:

- ☐ Ask applicant for additional documentation
- ☐ Notify the General Manager: Any District employee who becomes aware of a suspected or actual fraudulent use of a customer or potential customers identity must notify management
- ☐ Notify law enforcement: The District will notify the Monterey or San Benito County Sheriff's Department of any attempted or actual identity theft.
- ☐ Do not open the account involved, or
- ☐ Close the account

Personal Information & Facility Security Procedures

The Aromas Water District adopts the following security procedures:

1. Employees will not leave sensitive papers out on their desks when they are away from their workstations.
2. Employees will store customer files when leaving their work areas.
3. Access to offsite storage facilities is limited to employees with a legitimate business need.
4. Visitors who must enter areas where sensitive files are kept must be escorted by an employee of the Water District.
5. No visitor will be given any entry codes or allowed unescorted access to the office.
6. When Conference Room is in use by non-District groups after hours, adjoining doors are locked and the office alarm is set to exclude only the conference room and restroom.
7. Keys are issued to non-District groups who must sign the key out and provide contact details. Keys are returned via the District dropbox immediately after the meeting.
8. No District employee will give customer contact and/or account information to any non-employee requesting such information, except as necessary to government or law enforcement agencies or to bill collections services.
9. Access to sensitive information on computers will be controlled using passwords.
10. Passwords only be shared on a need to know basis and not posted near workstations.
11. Anti-virus and anti-spyware programs will be run on individual computers weekly.
12. The use of mobile devices is restricted to those employees who need them to perform their jobs.
13. Mobile devices are stored in a secure place.
14. Mobile devices users will not store sensitive customer information on their laptops.
15. Employees will never leave a mobile device visible in a car, at a hotel luggage stand, or packed in checked luggage.
16. The computer network will have a firewall where your network connects to the Internet.
17. The Water District will check references or do background checks before hiring employees who will have access to sensitive data.
18. New employees will sign an agreement to follow the District's confidentiality and security standards for handling sensitive data.
19. Procedures exist for making sure that workers who leave the District's employ no longer have access to sensitive information:
 - a. The office alarm code should be changed
 - b. Locks for the office doors should be replaced
 - c. New keys should be stamped with "Do Not Duplicate"
20. Employees will notify District management of any security incidents they experience, even if the incidents may not have led to an actual compromise of our data.
21. Paper records with sensitive data will be shredded before being placed into the trash.
22. A paper shredder will be available next to the photocopier.
23. Any data storage media will be disposed of by shredding, punching holes in, or incineration.

24. Employees will not disclose customer contact information to unauthorized individuals.
25. Employees will guarantee that Wi-Fi and internet hookups are secure.
26. Employees will stamp all checks received with deposit stamp upon receipt.
27. Employees will store customers checks in a secure location for one month, then shred them before disposal
28. Petty cash and customer checks, not yet deposited, are stored in a locked filing cabinet when office is closed.
29. There will be an automatic log off time period for online customer database.
30. Employees that access customer database from home will have secure access via password.

Identity Theft Prevention Program Review and Approval

This plan has been reviewed and adopted by the Aromas Water District Board of Directors. Appropriate employees have been trained on the contents and procedures of this Identity Theft Prevention Program.

PASSED AND ADOPTED this 22nd day of September 2026.

AYES:

NOES:

ABSENT:

ABSTAIN:

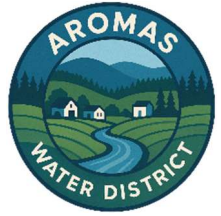
APPROVED:

Seth Capron, Board President

I, the undersigned Board Secretary, do hereby certify that the foregoing resolution was duly adopted by the Board of Directors of the Aromas Water District, California, at a regular meeting thereof, on the 22nd day of September 2026, by the vote indicated above, a majority of the members of said Board being present.

Dated: September 22, 2026

Robert Johnson – Board Secretary



Staff Report

To: Board of Directors

Re: Item IX.F – Biennial Review of the Current Certified Conflict of Interest Code

Date: September 15, 2026

Summary / Discussion

The Political Reform Act requires every local government agency to review its Conflict of Interest Code at least once every two years, or as necessary, to determine which employees (and all elected officials) should file Form 700. Staff must determine whether or not an amendment is necessary and accordingly submit a notice to the Fair Political Practices Commission (FPPC) by October 1, 2020.

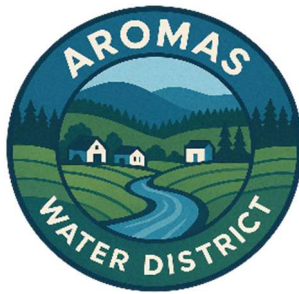
District Board Members should review the attached document of the current Certified Conflict of Interest Code (CCIC) for the Aromas Water District and determine if it should be approved. If the document is approved, a notice will be filed with the FPPC, and a 45-day comment period will be established.

Staff Recommendation

Staff recommends approving the CCIC document

Submitted by:

Robert Johnson
General Manager



www.aromaswaterdistrict.org

CONFLICT OF INTEREST CODE FOR THE AROMAS WATER DISTRICT

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Sec 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the AROMAS WATER DISTRICT.

Individuals holding designated positions, as shown in Appendix A, shall file their statements of economic interest with the AROMAS WATER DISTRICT, who will make the statements available for public inspection and reproduction. (Gov. Code Section 81008). Statements for all designated positions will be retained by the AROMAS WATER DISTRICT.

APPENDIX A

Designated Positions

Designated Positions	Disclosure Categories (Appendix B)
General Manager	1, 2
Attorney for the Board	1, 2
Consultants / New positions*	*

* The General Manager may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements.

The determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

Officials Who Manage Public Investments

It has been determined that the following positions manage public investments and will file a Statement of Economic Interest pursuant to Government code Section 87200 (Statutory Filers):

Members of the Board of Directors

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

APPENDIX B

Disclosure Categories

Category 1

Interests in real property located within the current boundaries of the Aromas Water District or within two miles the boundaries of the District or within two miles of any lands owned or used by the District as well as investments and business positions in business entities, and income, including receipt of loans, gifts and travel payment from sources that provide real estate services (e.g. consulting, appraisal, development, construction) of the type used by the District.

Category 2

Investments and business position in business entities, and income, including receipt of loans, gifts, and travel payment, from sources that provide services, supplies, materials, machinery, or equipment of the type utilized by the District. Sources may include, but are not limited to engineering and environmental consulting firms, water and soil testing companies, products and services contractors, mechanical vendors, farmers, and their agents.

Aromas Water District
Balance Sheet Prev Year Comparison
As of August 31, 2026

	Aug 31, 26	Aug 31, 25
ASSETS		
Current Assets		
Checking/Savings		
1715 · US Bank Checking 1715	108,389.88	264,333.70
1842 · US Bank Money Market 1842	52,934.13	109,827.14
7005 · LAIF-State of CA 7005	7,115,897.51	6,967,155.38
Assessment District Banks		
2102 · OAWA US Bank Reserve x2102	37,069.60	37,109.01
2101 · OAWA US Bank Redemption x2...	1,457.34	52,417.86
0664 · OAWA US Bank Checking x0664	16,031.37	6,035.00
0701 · Oakridge US BANK Checking x0...	435,454.94	434,768.17
Total Assessment District Banks	490,013.25	530,330.04
Petty Cash	100.00	100.00
Total Checking/Savings	7,767,334.77	7,871,746.26
Accounts Receivable		
1200 · Accounts Rec - Spec Proj/Taxes	34,343.90	58,079.29
Total Accounts Receivable	34,343.90	58,079.29
Other Current Assets		
1292 · Accounts Rec - USDA Loan	1,882,321.73	1,882,321.73
1291 · Accounts Rec - Orchard Acres	226,239.42	226,239.42
Prepaid Insurance	23,849.67	20,489.21
128 · Inventory	107,687.57	113,090.51
1200.1 · Accounts Receivable - El Dorado	228,190.92	251,217.84
1201.9 · Less Allowance for Doubtful Acc	-500.00	-500.00
Total Other Current Assets	2,467,789.31	2,492,858.71
Total Current Assets	10,269,467.98	10,422,684.26
Fixed Assets		
1900 · Water System	12,877,151.17	12,608,486.76
1910 · Construction in Progress	831,806.61	590,358.93
1915 · Office Building & Improvements	440,291.33	440,291.33
1970 · Office Equipment & Fixtures	109,933.86	103,472.05
1980 · District Vehicles	246,989.85	246,989.85
1990 · Land and Easements	332,195.78	332,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-9,432,182.75	-8,845,322.75
Total Fixed Assets	5,407,185.85	5,477,471.95
Other Assets		
Deferred Outflow of Resources	275,004.00	275,004.00
Total Other Assets	275,004.00	275,004.00
TOTAL ASSETS	15,951,657.83	16,175,160.21

Aromas Water District
Balance Sheet Prev Year Comparison
As of August 31, 2026

	Aug 31, 26	Aug 31, 25
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	20,520.78	125,764.22
Total Accounts Payable	20,520.78	125,764.22
Credit Cards		
FNBO - S Smith x0239	1,402.40	2,970.16
FNBO - E Giron x1086	-2,568.30	2,444.90
FNBO - R Johnson x8178	-71.50	1,459.51
FNBO - D DeAlba x2486	-2,083.76	2,696.07
Total Credit Cards	-3,321.16	9,570.64
Other Current Liabilities		
306.5 · Unrealized FMV	25,312.02	25,312.02
2020 · Accrued Sick Payable	4,048.50	5,332.09
2024 · Accrued Vacation Payable	40,714.42	39,813.70
Current Portion USDA Oakridge	43,120.00	42,150.00
Current Portion City National	98,592.86	97,635.64
Current Portion Truist	86,860.00	84,287.00
2100 · Payroll Liabilities	52.65	51.95
Deferred Inflows- Actuarial	28,271.00	28,271.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	4,000.00	4,000.00
Hydrant Meter Deposit	15,000.00	20,000.00
Total CUSTOMER DEPOSITS	19,000.00	24,000.00
Interest Payable	104,036.53	105,383.36
PVWMA Payable	21,458.93	19,392.15
Total Other Current Liabilities	471,466.91	471,628.91
Total Current Liabilities	488,666.53	606,963.77
Long Term Liabilities		
Truist Bank	4,898,742.00	5,071,165.00
2392 · Long-term Debt - USDA (Oakrdge)	2,231,819.90	2,274,939.90
2391 · Long-term Debt - Orchard Acres	260,000.00	320,000.00
GASB 68 Pension Liability	697,039.00	697,039.00
City National Bank	320,505.04	414,375.48
Total Long Term Liabilities	8,408,105.94	8,777,519.38
Total Liabilities	8,896,772.47	9,384,483.15
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	627,933.26	361,669.43
Net Income	6,945.57	9,001.10
Total Equity	7,054,885.36	6,790,677.06
TOTAL LIABILITIES & EQUITY	15,951,657.83	16,175,160.21

Aromas Water District Profit & Loss Budget Performance

August 2026

	Aug 26	Budget	Jul - Aug 26	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	199,032.14	190,000.00	402,936.53	400,000.00	1,900,000.00
307 · Bulk Water	1,443.27	1,135.00	2,745.68	2,270.00	13,620.00
302 · Connection	17,140.00	17,140.00	17,140.00	17,140.00	51,420.00
301 · Taxes Rcvd - AWD					
3090 · Oakridge / OAWA Assessments	0.00	0.00	0.00	0.00	180,000.00
301 · Taxes Rcvd - AWD - Other	0.00	0.00	0.00	0.00	97,000.00
Total 301 · Taxes Rcvd - AWD	0.00	0.00	0.00	0.00	277,000.00
304 · Other Office Income & Reimburse	229.42	0.00	289.42	60.00	1,750.00
306 · Interest	23,220.32	25,000.00	45,964.41	50,000.00	200,000.00
312 · Grant Revenue	0.00	0.00	0.00	0.00	1,000.00
Total Income	241,065.15	233,275.00	469,076.04	469,470.00	2,444,790.00
Gross Profit	241,065.15	233,275.00	469,076.04	469,470.00	2,444,790.00
Expense					
Operations					
403 · Fuel	2,311.71	1,900.00	4,156.04	3,500.00	26,500.00
404 · Truck Maint	297.34	500.00	4,111.09	4,500.00	13,000.00
431 · System Repair & Maint	12,255.66	18,750.00	16,949.14	37,500.00	225,000.00
463 · Water Analysis	294.00	500.00	3,126.00	1,500.00	8,500.00
464 · Water Treatment	4,430.31	3,000.00	7,327.06	7,000.00	32,000.00
468 · Tools	0.00	0.00	0.00	0.00	8,000.00
470 · Public Outreach / Annexation	697.96	1,500.00	1,272.96	2,500.00	27,000.00
Total Operations	20,286.98	26,150.00	36,942.29	56,500.00	340,000.00
Power					
449.75 · 388 Blohm, # C	182.08	100.00	293.47	300.00	2,200.00
449.5 · 388 Blohm, A & B Office	117.90	100.00	137.14	200.00	1,200.00
461.5 · RLS Tank Booster	10.51	10.00	15.77	20.00	120.00
447 · Leo Ln Booster	112.05	60.00	165.11	120.00	880.00
448 · Aimee Mdws Well	9.86	10.00	14.79	15.00	80.00
451 · Marshall Corp Yard	95.02	250.00	149.74	400.00	2,600.00
452 · Rea Booster @ Seely	90.05	100.00	132.31	150.00	880.00
454 · Carr Booster	1,074.05	1,000.00	1,551.03	1,500.00	8,900.00
458 · Pleasant Acres Well	7,194.15	100.00	8,605.11	300.00	1,300.00
459 · Seely Booster @ Carpenteria	756.52	250.00	4,653.68	6,250.00	12,000.00
460 · San Juan Well	3,459.36	5,000.00	3,937.55	6,000.00	76,000.00
461 · Cole Tank	15.52	10.00	23.27	20.00	120.00
462 · Rea Tank	16.51	10.00	24.77	20.00	130.00
465 · Lwr Oakridge Boost	194.32	200.00	233.63	300.00	1,700.00
465.5 · Upper Oakridge Booster	0.00	0.00	0.00	0.00	650.00
466 · Pine Tree Tank	16.50	10.00	19.66	30.00	130.00
Total Power	13,344.40	7,210.00	19,957.03	15,625.00	108,890.00
Payroll					
Gross	42,339.52	42,000.00	74,313.63	84,000.00	542,978.00
Comp FICA	2,625.05	2,000.00	4,346.49	4,000.00	33,665.00
Comp MCARE	613.92	600.00	1,016.51	1,200.00	7,873.00
Comp SUI	22.58	120.00	29.79	140.00	2,188.00
Total Payroll	45,601.07	44,720.00	79,706.42	89,340.00	586,704.00
Employee / Labor Costs					
407 · Outside Services	995.85	500.00	1,438.73	1,000.00	32,000.00
408 · Uniform Allowance	0.00	0.00	346.08	600.00	4,200.00
409 · Workers Comp	955.53	1,000.00	1,911.06	2,000.00	16,711.00
410 · Health Ins	10,025.03	8,730.00	20,050.06	17,451.00	104,751.00
474 · Education	0.00	600.00	0.00	1,200.00	8,000.00
477 · Retirement	4,208.13	5,000.00	93,819.50	95,000.00	141,809.00
Total Employee / Labor Costs	16,184.54	15,830.00	117,565.43	117,251.00	307,471.00
Office					
440 · Misc Exp	0.00	200.00	0.00	300.00	7,000.00
444 · Postage	735.20	300.00	1,371.35	1,000.00	5,700.00
445 · Office Supplies	777.82	500.00	1,207.07	900.00	5,600.00
446 · Office Eqpmt and Maint	691.92	500.00	1,177.43	1,000.00	12,000.00
Total Office	2,204.94	1,500.00	3,755.85	3,200.00	30,300.00

Aromas Water District Profit & Loss Budget Performance

August 2026

	Aug 26	Budget	Jul - Aug 26	YTD Budget	Annual Budget
Communications					
455 · Phone, Off	230.80	500.00	477.47	1,000.00	8,700.00
456 · Telemetry	0.00	0.00	0.00	0.00	23,000.00
457 · Answ Serv/Cellular Phone	267.87	400.00	501.67	700.00	5,500.00
Total Communications	498.67	900.00	979.14	1,700.00	37,200.00
Administrative & General					
4591 · Admin Fee (Bond Admin NBS)	0.00	0.00	0.00	0.00	5,200.00
4590 · Bond Interest Exp - Assess Dist	8,195.00	8,195.00	8,195.00	8,195.00	120,000.00
417 · Capital Loan Interest	0.00	0.00	76,828.16	78,000.00	170,000.00
467 · Depreciation Reserve	49,800.00	49,800.00	99,600.00	99,600.00	597,325.00
405 · Election	0.00	1,000.00	0.00	1,000.00	7,000.00
406 · Liability Ins	3,293.26	2,900.00	6,586.55	5,800.00	35,000.00
420 · Legal Fees	1,800.00	1,800.00	3,600.00	3,600.00	26,000.00
422 · Bank Charges	463.57	225.00	788.39	450.00	2,700.00
423 · Litigation Contingency	6,510.00	2,000.00	6,946.50	4,000.00	20,000.00
425 · Audit	0.00	0.00	0.00	0.00	16,000.00
471 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00
473 · Memberships	6.99	100.00	679.71	800.00	34,000.00
Total Administrative & General	70,068.82	66,020.00	203,224.31	201,445.00	1,034,225.00
Total Expense	168,189.42	162,330.00	462,130.47	485,061.00	2,444,790.00
Net Ordinary Income	72,875.73	70,945.00	6,945.57	-15,591.00	0.00
Net Income	72,875.73	70,945.00	6,945.57	-15,591.00	0.00

Aromas Water District
Monthly Expenditures
 August 25 through September 16, 2026

Date	Num	Name	Amount
1715 · US Bank Checking 1715			
08/31/2026	EFT	PG&E	-128.56
08/31/2026	EFT	PG&E	-4,548.93
08/31/2026	EFT	PG&E	-9.86
08/31/2026	EFT	PG&E	-95.02
08/31/2026	EFT	PG&E	-90.05
08/31/2026	WIRE	U.S. Bank National Association	-18,195.00
08/31/2026	20724	Ace Hardware Prunedale	-142.30
08/31/2026	20725	ACWA JPIA Crime Cyber Auto	-726.02
08/31/2026	20726	Aromas Water District (Petty Cash)	-800.00
08/31/2026	20727	California Rural Water Association	-821.00
08/31/2026	20728	CALNET3	-120.80
08/31/2026	20729	Master Meter Systems	-2,100.00
08/31/2026	20730	Mid Valley Supply	-1,476.77
08/31/2026	20731	Mike Saunders	-5,000.00
08/31/2026	20732	Monterey Bay Solutions, LLC	-225.00
08/31/2026	20733	Noland Hamerly Etienne and Hoss	-8,310.00
08/31/2026	20734	Rob Johnson	-50.00
08/31/2026	20735	Santa Cruz Answering Service	-96.26
08/31/2026	20736	Soil Surveys Group Inc.	-3,900.00
08/31/2026	20737	USPO	-390.00
08/31/2026	20738	USPO	-324.15
08/31/2026	EFT	First Bankcard	-3,019.91
08/31/2026	EFT	First Bankcard	-2,568.30
08/31/2026	EFT	First Bankcard	-300.99
08/31/2026	EFT	First Bankcard	-2,891.62
09/02/2026	EFT	Recology San Benito County	-70.37
09/03/2026	EFT	QuickBooks Payroll Service	-8,501.63
09/03/2026	20746	Graniterock	-133.48
09/04/2026	DD2430	Bowman (P), Naomi	0.00
09/04/2026	20739	DeAlba (P), David	-3,836.71
09/04/2026	DD2431	Giron (P), Ester	0.00
09/04/2026	DD2432	Hill (P), Travis S	0.00
09/04/2026	DD2433	Johnson (P), Robert L	0.00
09/04/2026	20740	Smith (P), Shaun	-2,062.54
09/04/2026	DD2434	Capron (P), Seth	0.00
09/04/2026	DD2435	Morris (C), Vicki	0.00
09/04/2026	DD2436	Norton (P), K W	0.00
09/04/2026	DD2437	Powers (P), Timothy W	0.00
09/04/2026	EFT	CalPERS	-695.94
09/04/2026	EFT	CalPERS	-3,396.92
09/04/2026	E-pay	Employment Development Dept	-932.64
09/04/2026	E-pay	United States Treasury (EFTPS)	-4,726.60
09/05/2026	EFT	PG&E	-10.51
09/05/2026	EFT	Verizon Wireless	-115.63
09/05/2026	EFT	Google	-50.40
09/08/2026	EFT	First Bankcard	-3,019.91
09/08/2026	EFT	First Bankcard	-2,568.30
09/08/2026	EFT	First Bankcard	-2,891.62
09/08/2026	EFT	First Bankcard	-300.99
09/08/2026	EFT	PG&E	-182.08
09/08/2026	EFT	PG&E	-756.52
09/10/2026	EFT	PG&E	-117.90
09/14/2026	20742	Ace Hardware Prunedale	-68.04
09/14/2026	20743	ACWA JPIA	-10,025.03

09/18/26

Aromas Water District
Monthly Expenditures
August 25 through September 16, 2026

Date	Num	Name	Amount
09/14/2026	20744	Armer Grading & Paving	-3,000.00
09/14/2026	20745	CivicPlus	-428.20
09/14/2026	20747	Luhdorff & Scalmanini Consulting Engineer	-576.75
09/14/2026	20748	Mid Valley Supply	-1,476.77
09/14/2026	20749	Monterey Bay Analytical Services Inc	-176.00
09/14/2026	20750	Pace Supply	-222.94
09/14/2026	20751	Shaun Smith	-11.98
09/14/2026	20752	Spec. Districts Risk Management Auth	-437.67
09/14/2026	20741	VOID	0.00
09/14/2026	20753	A.L. Lease Co.	-103.68
09/15/2026	EFT	Intuit	-121.81
Total 1715 · US Bank Checking 1715			-107,350.10
TOTAL			-107,350.10