

Minutes of the Regular Meeting of the Aromas Water District Board of Directors October 24, 2023

- I. CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by Vice-President Holman on Tuesday, October 24, 2023, at 7:00 p.m. in a hybrid setting; attendees were present in the Board Room, and online via Zoom.
- II. ROLL CALL.** Vice-President Holman, Directors Powers, Norton, and Capron were present in the Board Room along with General Manager Johnson. Counsel Bosso attended via Zoom. President Morris was absent.
- III. PLEDGE OF ALLEGIANCE.** Vice-President Holman led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no statements of disqualification.
- V. ADDITIONS AND DELETIONS.** There were no additions or deletions.
- VI. REPORT OUT FROM CLOSED SESSION ON SEPTEMBER 26, 2023.** GM Johnson was given direction.
- VII. MINUTES.** The minutes of the September 26, 2023, Board Meeting were presented for review and approval. Director Powers moved for approval of the minutes; Director Capron seconded. Minutes were unanimously approved by the Directors who were present.
- VIII. ORAL COMMUNICATION.** There was no public in attendance.

IX. PRESENTATIONS & REPORTS

- A. Director's Report.** Director Norton stated that he attended the San Benito Business Council lunch meeting.
- B. Attorney's Report.** Counsel Bosso reported that a lot of bills have been signed recently, including AB 5094, regarding electric vehicles (EVs). He will provide a memo regarding the effects of that bill to GM Johnson.

C. Manager's Report:

OPERATIONS & MAINTENANCE

Production & Well Levels

Total production in September 2023 was 9,086,253 gallons; roughly 18% lower than August's production, and 21% lower than September's average production. The daily average production was 302,875 gallons.

The District has 976 total connected meters – no new connections this month.

San Juan well was operated the entire month, while Carpenteria well was operated for 29 days, and Pleasant Acres well was not operated. All water testing reports were filed on time and showed satisfactory results.

Operational well levels: Carpenteria well was up two feet and San Juan well was up one foot. Observational wells: Marshall Well was up one foot from the previous month and Aimee Meadows was down two feet.

INCIDENTS

There were no incidents since the previous Board meeting.

ADMINISTRATIVE

Staff & Board Recognition

GM Johnson reported on the following staff activities: 1) CSR Bowman and Management Analyst (MA) Girõn worked on rectifying account number issues, 2) Accounting Clerk (AC) Cooky Hurst continues to learn the various facets of her position, 3) MA Girõn performed the Audit (while the auditors were participating remotely) effort, and included AC Hurst to show her the basic Audit components and process, 4) Chief Operator (CO) DeAlba and Operator Smith worked on the air vent

enclosure near Carpenteria well, after it was hit by a car, and 5) GM Johnson has received drafts of several consultant products and is reviewing them as time allows.

Conservation & Rainfall

The beginning of the new rainfall year was on October 1, 2022. Since then, zero inches of precipitation has been recorded by the rain gauge at Chittenden Pass.

PROJECTS

Orchard Hill Road proposed annexation progress

The District had informed the group that if no progress is achieved in the near future, the temporary water service would be stopped in October. Temporary water service was terminated October 20.

Cole and Rocks Road Annexation

Customers are being connected, based on initial request and payment timing. No new installations this month.

New Water Source

This matter was discussed in the September Closed Session, and the General Manager was given direction.

Follow-up on the Kang Annexation effort

The Kang Annexation, approved by the District Board in November 2022, went to the PVWMA Board of Directors for approval on March 15, 2023, and after tabling it, was approved at the April meeting.

Staff continues to work on the LAFCo application as time allows.

D. Correspondence:

GM Johnson went through the monthly correspondence list and provided information on specific items.

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IX. ACTION ITEMS

- A. Consider adopting a resolution (Resolution #2023-06) certifying a Categorical Exemption for the Kang annexation (940 Rocks Road) into the Aromas Water District boundary, and providing direction to staff.**

GM Johnson presented an update on the Kang Annexation process and development of the LAFCo application. Part of the application is an environmental document, and staff has developed a Categorical Exemption for this effort. The Board certified this Categorical Exemption through the adoption of Resolution #2023-06. Director Capron made the motion to approve, and Director Powers seconded. The Board approved the motion via a roll call vote, with President Morris absent.

- B. Financial Reports for the Month of September 2023**

Total Assets / Liabilities & Equity are \$16,200,143.57. In the P&L Report, Revenue for September was \$175,448.52. Total Expenditures were \$131,609.99 between September 19 and October 16, 2023.

Director Norton moved to adopt the Financial Reports; seconded by Director Capron. The Financial reports were approved via a roll call vote, with President Morris absent.

XI. FUTURE MEETINGS & AGENDA ITEMS.

The next meeting date will be Tuesday, November 28, 2023, at the District office. At that meeting, there will be Closed Session related to the General Manager’s Performance Evaluation.

XII. ADJOURNMENT OF REGULAR MEETING TO CLOSED SESSION.

The regular meeting was adjourned at 7:50pm.

XIII. CLOSED SESSION.

Closed Session discussion of real property negotiations occurred.

XIV. RETURN TO OPEN SESSION.

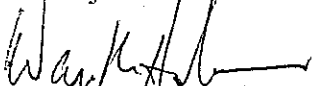
The Board returned to Open Session at 8:10pm.

XV. REPORT OUT FROM CLOSED SESSION.

The General Manager was given direction related to real property negotiations.

XVI. ADJOURNMENT.

Vice-President Holman adjourned this meeting at 8:15pm.

Read and approved by: 
President, Vicki Morris
VICE PRESIDENT HOLMAN

Date: 28 NOV 2023

Attest: 
Board Secretary, Robert Johnson

Date: November 28, 2023