

**Minutes of the Workshop and Regular Meeting of
the Board of Directors of the
Aromas Water District
January 24, 2017**

ETHICS WORKSHOP

I. CALL TO ORDER:

The workshop meeting of the Board of Directors of the Aromas Water District was called to order by President Leap on Tuesday, January 24, 2017 at 5:05 p.m. at the District office located at 388 Blohm Ave, Aromas, California.

II. ROLL CALL:

Roll call was taken with all board members in attendance. Also in attendance were General Counsel Robert Bosso, General Manager Vicki Morris and Asst. General Manager/Board Secretary Mark Dias.

III. PLEDGE OF ALLEGIANCE: President Leap led the pledge of allegiance.

IV. ETHICS WORKSHOP: Aromas district Counsel Robert Bosso conducted a two-hour AB1234 Ethics training for staff and all Board members meeting the requirements of California Government Code Section 53235b.

RETURN TO REGULAR SESSION

I. CALL TO ORDER:

The regular session meeting of the Board of Directors of the Aromas Water District was called to order by President Leap on Tuesday, January 24, 2017 at 7:06 p.m. at the District office located at 388 Blohm Ave, Aromas, California.

II. ROLL CALL:

Roll call had previously been taken for the earlier 5:00 PM workshop. All board members remained in attendance. Also in attendance were General Counsel Robert Bosso, General Manager Vicki Morris and Asst. General Manager/Board Secretary Mark Dias.

III. STATEMENTS OF DISQUALIFICATION: There were no disqualification statements.

IV. ADDITIONS AND DELETIONS: There were no additions or deletions.

V. MINUTES: The minutes of the December Meeting were presented for acceptance and approval. Director Norton noted the minutes did not include the Election of Officers item. The minutes would be amended and re-presented for adoption at the February meeting.

VI. ORAL COMMUNICATION: There were no public comments.

VII. PRESENTATIONS

A. Director's Reports

Director Norton reported he had attended the San Benito County Board of

Supervisor's meeting were the Governor's California Emergency declaration due to flooding was discussed. The opportunity may exist to obtain funds for damage to, or preventative maintenance for, bridges and pipelines such as Rocks Road/Pinacate Creek. Director Norton also noted the public's interest in how much rain the Aromas area had received and suggested the District purchase a small weather station to make this data available to the public. AGM Dias had researched a self-contained solar powered, wireless unit for a modest cost with straightforward set up. After a brief discussion it was agreed staff would look into purchasing a unit and making the information posting the data on the website. Director Dutra reported he had come into the office and received an update on options for a new shop building. President Leap reported he, GM Morris and AGM Dias had attended the Monterey Special Districts quarterly meeting on January 17 and heard a good discussion on peninsula water supply and GSA formation efforts.

B. Attorney's Report - None

C. Manager's Report: See detailed report in agenda packet. GM Morris gave the report. Highlights included:

Production:

Annual water usage was the lowest in almost 10 years. January's production to date appeared to be on track for the lowest month in several years. Given near record rainfall in January, 4.87AF/month probably was a good indicator of the minimal, baseline interior water usage for the District.

Operations:

- All critical activities were being completed and operations were going well despite one operator continuing on light duty. This operator was now able to help with some field tasks and was helping in the office with several important documents and tracking projects related to operations.
- The well level graphs were handed out and reviewed. Many water levels were at their highest in the last four to five years. The Carpenteria well was being used as the primary well to capture the on-site solar power credits, avoid treatment costs at the San Juan site, and lower power costs due to the shallower pumping depth.

Staff & Board Recognitions

- AGM Dias and Louise Coombes had begun in-house training to upgrade the digital mapping programs from Auto-CAD to GIS. Training was from a consultant who had done identical work for Central Water District.
- December was Laurie Goodman's last month as the Special Projects staff person. Raining of AGM Dias had wrapped up. She may still be utilized on occasion if the need arose. Laurie was thanked for her good work.

Lead Sampling in schools

New legislation required that, if a school requests it, water districts must test and pay for up to five locations at the school for lead and act in an advisory role. GM Morris had proactively contacted the superintendent with no response received to date. If high lead levels were detected the District would not be required to take corrective

actions since the lead would be coming from school plumbing.

Maintenance:

Regarding the warranty work for the Oak Ridge Tank, GM Morris was still working with Monterey Peninsula Engineers although the sub-consultant was part of the negotiations. At issue was how to maintain flow and storage during the tank repairs. A follow up inspection should be conducted to confirm repairs were completed properly.

Projects

- Marshall/Blohm Ave Shop Building. AGM Dias was still investigating the feasibility of constructing a shop building at the rear of the Blohm Ave office lot. The option of using the Carpenteria lot was raised. The Blohm Ave site had the benefit of proximity, better security and existing septic. The Carpenteria well site may be considered, but would be complicated by multiple setbacks from a septic system to all the water lines. Also because the water quality there was good, with no treatment required, reserving space on that lot for a replacement well should be prioritized. A septic system onsite could encumber the site and prevent a replacement well.
- Main relocation at Rocks Road/Pinacate bridge. No update. There had been no contact between San Benito County and the District since the October meeting.

D. Sustainable Groundwater Planning Report:

AGM Dias gave a brief verbal update that the District was awaiting State DWR's review of PVWMA's Alternative submittal. The District would likely be in this holding pattern for several months since state review could take from 6 months to 2 years. PVWMA had not received any initial feedback from DWR. Staff would provide the Board with an update on how many alternative plans had been submitted to the State.

E. Correspondence: The monthly correspondence list was reviewed without comment.

VIII. ACTION ITEMS

- A. Financials:** Revenue and expenses for the December reporting period were \$97,032.49 and \$71,766.30 respectively. Total assets were \$9.0 million. Total liabilities were slightly lower than last year at \$1.91 million making a net equity of \$7.09 million. The expenditures from December 8 to January 13, totaled \$103,683.75. President Leap had previously reviewed the expenditures.

Director Holman moved to accept the financials as presented and Vice President Smith seconded. The financials were accepted unanimously with all directors present.

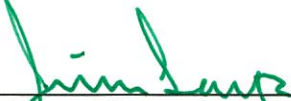
- B. Revised 2016-17 Expense Budget:** GM Morris recommended a budget revision to better reflect actual incomes and expenditures for first six months. Revenue was slightly higher than originally budgeted with expenditures slightly lower. The revised expenditures would be increased by \$13,210 to a total of \$1,016,290 with a net of \$25,000 added to depreciation (capital reserves). Director Holman moved to adopt the revised budget as proposed. Motion was seconded by Director Norton. Motion passed unanimously with all directors present.

IX. FUTURE MEETINGS & AGENDA ITEMS:

The next meeting is the regular meeting of February 28, 2017. No agenda items were added.

X. ADJOURNMENT - Pres. Leap adjourned the meeting at 8:01PM until February 28, 2017.

Read and approved by:



Board President, Jim Leap

Attest: 

District Secretary, Mark Dias

Date: February 28, 2017