

**Minutes of the Regular Meeting of  
the Board of Directors of the Aromas Water District  
June 25, 2019**

- I. CALL TO ORDER.** The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Smith on Tuesday, June 25, 2019 at 7.00 p.m. at the District office located at 388 Blohm Ave, Aromas, California.
- II. ROLL CALL.** President Smith, Vice President Holman and Directors Dutra, Leap and Norton were present. Also in attendance were General Manager Robert Johnson, Counsel Bob Bosso, Board Secretary Louise Coombes and Staff Ester Gir6n.
- III. PLEDGE OF ALLEGIANCE.** Director Norton led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V. ADDITIONS AND DELETIONS.** There were no additions or deletions to the Agenda.
- VI. MINUTES.** The minutes of the May 30, 2019 Board Meeting were presented for review and approval; there were no corrections or comments. Vice President Holman moved for approval of the minutes and Director Leap seconded. Minutes were unanimously approved with all Directors present, although Director Norton abstained as he was not present at the Board Meeting of May 30, 2019.
- VII. ORAL COMMUNICATION.** There were no public comments.

**VIII. REPORTS/PRESENTATIONS**

- A. Director's Reports.** There were no Directors' reports.

**Attorney's Report.** Counsel Bosso reported on a case he is following; Wyle vs City of Dunsmere which has not been taken up by the Supreme Court; in the 6th District it is still possible to have a referendum petition on a Proposition 218 rate.

- B. Manager's Report**

***OPERATIONS***

No additional meters were installed in April so the total number of meters remains at 957. All water testing continues to be both, filed on time and represent satisfactory results.

***Production & Well Levels***

GM Johnson reported total production, in May 2019 as 7,898,916 gallons which is a 15% increase from April; the daily average at 254,804 gallons. Carpenteria Well was operational the entire month; Pleasant Acres Well was not used for ten days in May and San Juan Well was not used for five days. This calendar year to date, total production is 28,226,071 gallons.

Reporting well levels; Carpenteria Well is down three feet, San Juan Well is down two feet, Marshall Well is down two feet and Aimee Meadows Well is down four feet.

***MAINTENANCE***

GM Johnson commented that annual backwashing is proceeding according to plan.

***Incidents***

Two leaks were reported within an hour of each other in disparate locations; Rose Ave and Marilyn Lane. Initial assessment indicated the leak was from the District's infrastructure, however, further investigation revealed both leaks originated on the customer side of the meter. Appropriate District actions were taken to avert additional damages.

## ***ADMINISTRATIVE***

### ***Staff & Board Recognition***

ASO Coombes completed the Consumer Confidence Report (CCR) and will be mailed well before the end of June deadline.

AC Girõn and ASO Coombes worked with the Auditors on the Financial Audit Interim Testing; the Final Field Audit is scheduled for early September.

WO Smith received a scholarship from the American Water Works Association that is one of the highest awards in the nation; he was flown to Denver, with all expenses paid by AWWA, to receive the scholarship at an awards ceremony during the AWWA Annual Conference. He is also currently a student at Gavilan College, studying in their Water Management Program, and is planning to attend Backflow classes in the Fall.

GM Johnson recently developed language and a spreadsheet to provide consistent answers to customer inquiries about the rate changes from customers.

### ***Conservation & Rainfall***

According to the rain gauge at Chittenden, since the beginning of the rain year, October 1, 2018 to date, a total of 25.44" has been recorded, with no rainfall so far in June.

### ***Projects***

#### **Annexations Update**

The Eilert application was accepted by LAFCo on May 30, 2019.

#### **Aromas Water District Rate Study**

The final "Water Rates and Water Capacity Charge Study" report will be uploaded to the District's website for public review.

#### **60th Anniversary Celebration**

Plans for the 60th Anniversary celebration continue and will be held at the Board Meeting at the Grange; Supervisor Anthony Botelho will be attending to present the Resolution from San Benito. GM Johnson will be attending the Monterey Board of Supervisors' Meeting on July 9, 2019 to receive the 60th Anniversary Resolution.

- C. Correspondence.** GM Johnson drew the Board's attention to the request and response for the connection deposit received by the District some years ago, but has decided not to connect at this time.

Director Dutra inquired about the District's response to the Cole Road proposed subdivision. GM Johnson responded that this parcel is within the District's sphere of influence, but is not annexed and therefore the District cannot provide water to that parcel.

## **IX. ACTION ITEMS**

- A. Consider adoption Resolutions for the Annual Tax Assessment Levies for 2019-06 Orchard Acres (\$34,896) and 2019-07 Oakridge / Via Del Sol (\$153,201.94).**

Director Dutra moved to adopt Resolutions 2019-06 and 2019-07 as presented; the motion was seconded by Director Leap. Both Resolutions were unanimously adopted with a roll-call vote and all Directors present.

- B. Consider Receiving the Water Tank Cleaning Report.**

GM Johnson presented a summary and short video footage of the tank cleaning carried out earlier this year. GM Johnson was given direction to gather information and develop a plan to implement the repair and maintenance recommendations recommended in the report from Potable Divers, Inc.



**C. Financial Reports for the Month of May 2019**

On the **Balance Sheet**, *Total Assets / Liabilities & Equity* are \$11,651,656.28, of which *Total Current Assets* are \$4,461,267.33, and *Total Fixed Assets* are \$7,000,108.15. In *Liabilities*, the *Total Current Liabilities* are \$241,875.23, *Long Term Liabilities* are \$4,639,753.54.

The total revenue for May was \$134,248.59. Total expenditures were \$81,318.44 between May 21 and June 19, 2019.

In the **P&L** Report, *Water Revenue* for May was \$98,061.41 as compared to the budgeted \$109,000.00, probably due to the late rain. The fiscal year to date columns show that revenue is almost \$34,000 higher than budgeted at this point.

In the **Monthly Expenditures**. GM Johnson drew the Board's attention to the refund of the Customer Deposit discussed during Correspondence earlier.

Director Dutra moved to adopt the Financial Reports as presented; seconded by Director Norton. The Financial Reports were unanimously accepted with all Directors present.

**X. FUTURE MEETINGS & AGENDA ITEMS.**

The next meeting will be on Tuesday, July 23, 2019 at 7:00pm at the Aromas Grange.

Agenda items will include the Rate Study Final Report presentation, the count of the Proposition 218 and the 60th Anniversary celebration.

Director Norton requested, including in a future agenda, discussion and research for information regarding the rolling blackouts proposed by PG&E, including backup power availability.

**XI. ADJOURNMENT.** President Smith adjourned the meeting at 8:01pm until Tuesday, July 23, 2019.

Read and approved by:

  
\_\_\_\_\_  
President, Richard Smith

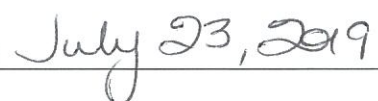
Attest:

  
\_\_\_\_\_  
Board Secretary, Louise Coombes

Date:

  
\_\_\_\_\_  
7/23/19

Date:

  
\_\_\_\_\_  
July 23, 2019

